

Academic Affairs Committee Minutes

March 20, 2013 (Approved April 5, 2013)

1. **Roll Call (3:04 pm) Members Present:** Cheryl Zebrowski, Andrellita Chavez, Craig Conley, Andre Garcia-Nuthmann, John Jeffries, Carmen Vidal-Lieberman, Seonsook Park, Margot Geagon, Jesus Rivas, Andrew Wollner
Also in Attendance: Pete LeRoy, Geri Saavedra, and Linda LaGrange
Absent: Cristina Duran, Warren Lail
2. **Approval of the Agenda**
The agenda was approved (Rivas/Vidal-Lieberman)
3. **Approval of the Minutes**
Minutes of March 6th were approved (Zebrowski/Wollner)
4. **Report from the Registrar**
Applications for fall continue to rise. There are 597 students eligible to graduate this spring, plus fall graduates.
5. **Report from Faculty Senate**
Senate has not met since our last meeting.
6. **Reports from Subcommittees**
 - a. Undergrad appeals: Will be hearing from 5 students next Monday.
 - b. Graduate appeals: 1 appeal
 - c. Ballen Endowment: Starts April 1st. Need more posters put-up.
7. **Charges from Faculty Senate**
 - a. Review and Investigate Catalog Organization, Proofing, and Production. Who should review if AAC is on summer break? This discussion should continue.
8. **Department of Biology and Chemistry Proposals**
 - a. Biology BS Program Change
 - i. Biol313 "Diversity & Systematics" will be a new course. Change of required courses and reduce the required hours so that students may graduate in 4 years.
 - ii. Motion made to accept the program revisions. (Geagon/ Rivas)
Motion carried unanimously
 - b. Biology BA Program Creation
 - i. Will allow students who want a biology degree in order to teach or require a foundational knowledge such as needed in environmental law or public health.
 - ii. Motion made to accept the proposed BA program with the correction of dropping the calculus requirement. (Rivas/Geagon) Motion carried unanimously.

9. Discussion of BA and BS in Chemistry and Biology (see spreadsheet by Dr. Rivas)

Geri reported that a person needs 32 credits to earn a second degree. The BA in Chemistry only has 28 credits. Dr. Rivas will re-do the spreadsheet to take into account the changes in the BS in Biology approved above.

10. Late Arrivals

a. None

11. Meeting adjourned at 3:56