

Approved Minutes

Approved August 26, 2015

Faculty Senate Meeting

April 22, 2015

Sininger Hall 100 - New Mexico Highlands University, 3:00 p.m.

1. Call to Order: 3:05 p.m.

2. Roll Call:

Present: Aguilar, Teresita (VPAA); Christensen, Todd (Visual & Performing Arts); Derkas, Erica (Social & Behavioral Sciences); Harrington, Julius (School of Social Work); Izaguirre, Ariadna (Student Senate – Undergraduate); Jenkins, Kathy (Exercise & Sport Sciences); Karaba, Robert (School of Education); Kempner, Brandon (English & Philosophy); Loewen, Kerry (School of Business, Media & Technology); Main, Douglas (School of Education/Counseling & Guidance); Manafy, Abbas (History/Political Science/Language & Culture); Martinez, Edward (Natural Resource Management); Romine, Maureen (Biology & Chemistry); Swim, Charles (School of Business, Business); Thompson, Wally (School of Education, Curriculum & Instruction); Williams, Emily (School of Education); Williams, Susan (Nursing); Zebrowski, Cheryl (Library)

Excused:

Absent: Ratzlaff, Elizabeth (Staff Senate); Walker, Diane (School of Education);

Also Present

3. Approval of Agenda: - approved with one modification

4. Approval of Minutes: – Minutes from April 8th were approved with one abstention

5. Communication from the Administration

- a. There will be a BOR meeting on Friday.
- b. Dean Searches CAS & Education will be finished with telephone interviews this week
- c. Presidential Search – 6 on-campus interviews this week & next. Please attend the forums
- d. Center for Teaching Excellence – advisory board/search committee has finished writing the position announcement. They hope to have someone hired before start of fall semester.
- e. Budget –Overall flat. Would like to begin budget discussion in the fall, not when it's due.

6. Communication from the Chair

- a. Evaluation of administrators will be going out tomorrow with a statement that it will be anonymous, but results aggregated.
- b. Executive Committee is still working on defining faculty ranks, status, contracts, etc.
- c. The EC is reviewing the SARA recommendations from the Instructional Technology Committee and will send out tasks to various committees in the fall.
- d. Please attend the Presidential forums.
- e. There are a few new items from spring semester for the faculty activities report which will be posted on the web
- f. AAUP magazine has interesting article on faculty salary & benefits and is available online: <http://www.aaup.org/reports-publications/2014-15salarysurvey>

7. Communication from Academic Affairs

- a. Biology proposals were approved.
- b. Associates degree approved for theater & music
 - i. Should these be approved by Full Senate?
 - ii. No action needed, since we've had AA degrees before
- c. Program reviews – media arts, psychology, biology and math are close to finishing
 - i. Working on revising the process, as well as guidelines on the feedback from AAC subcommittees.
 - ii. It was suggested that these be posted on the AAC website.

8. Communication from the Student Senate

- a. Last meeting last week. Discussed how to submit bills to senate. Logo contest finished.

9. Communication from the Staff Senate

- a. No one present

10. Old Business

- a. Revision of Evaluation of Administrators – tabled until brought forward
- b. Changes to the attendance policy in the Student Handbook
 - i. The senate appreciates that Dr. Trujillo incorporated our comments and suggestions.
 - ii. Motion made that the Senate Support the attendance policy. (Jenkins/Martinez) Motion passed unanimously with the recommendation that it not be published in the Faculty Handbook.

11. New Business:

- a. Assessment Outcomes Handbook
 - i. Updates to previous version includes procedures for using excel spreadsheets and system for providing data.

- ii. Motion made to approve the NMHU Assessment Outcomes Handbook. (Jenkins/Brandon). Motion passed unanimously.
 - iii. Since it's not a policy, doesn't need BOR approval. VPAA will review and then it should be posted online.
- b. Election of Chair, Vice Chair, Secretary and at-large members of the Executive Committee
 - i. The chair must be elected from within the current EC.
 - ii. Cheryl Zebrowski was nominated as secretary. (Loewen/Jenkins). Elected by acclamation.
 - iii. Elections for other positions were postponed for a special meeting a week from today (Loewen/Jenkins)

12. Committee Reports and Announcements

13. Meeting adjourned at 4:00 p.m.