NMHU PURCHASING DEPARTMENT

SOLE SOURCE JUSTIFICATION FORM

A sole source procurement is one for which only one vendor is capable of or allowed to perform a particular service and/or construction or for a tangible item that can be offered by only one vendor. A sole source procurement must comply with §13-1-126 and §13-1-128 N.M.S.A. 1978 and all other state statutes and federals pertaining to sole source procurements.

Submittal of this form is one of the steps required prior to approval of the procurement (approved via issuance of a purchase order). If this procurement is approved by the NMHU Purchasing Department it will then be posted onto the University’s website and the State of New Mexico’s Sunshine Portal. The posting will be for no less than thirty (30) calendar days. If a potential vendor submits a protest against a sole source procurement within that timeframe, the sole source will not be awarded until, and if the protest is resolved.

This form must be completed in its entirety. If it is not completed in its entirety it will not be accepted and will be returned to the requestor.

Describe the tangible item(s), construction and/or service(s) you would like to procure.

See attached

Provide the following:

Vendor Name
Address

Name of Company Representative
Company Contact Information
Email
Telephone
Fax

Amount of Proposed Sole Source $
Can this procurement be made by the regular Invitations for Bids (lowest bid amount) or Request for Proposals (qualifications-based) process? If not, explain why.

Apple Computers is sole source for iMac computers

What other tangible items, services or construction methods did you consider? Specify the specifications, sources, technical data and any other non-tangible factors that you considered.

No other computers will work for our labs

Which other companies did you contact for the tangible item(s), construction and/or service(s)? Provide the name of the company, representatives you spoke to and contact information.

N/A

Did you rely on information from other individuals to make your determination, if so by who and what information did they provide?

No, Apple is only supplier

Provide any additional information that may be useful in making a determination.
Attach to this department quotes, technical specifications or other data that describes the tangible item(s), service(s) and/or construction.

I certify that all the information provided in this document and all attachments (if applicable) are to the best of my knowledge and I understand that there are penalties for willful violations of the State of New Mexico Procurement Code.

Kerry Henderson  
Requestor Name and Title  
Chair, Dept of Media Arts  
Signature  
1/25/16  
Date

APPROVALS:

Sylvia Baca  
Department Head or Dean  
(if different from above)  
Name and Title  
Signature  
1-27-16  
Date

[END OF DOCUMENT]
Apple Inc. Education Price Quote

Customer:  
Kerry Loewen  
NEW MEXICO HIGHLANDS UNIV  
Phone: 5054543184  
email: kcloewen@nmhu.edu

Apple Inc:  
Brian Fontenot  
5300 Riata Park Court, Bldg C  
MS: 183-IES  
Austin, TX 78727  
Phone: 512-6742218  
Fax:  
email: brian.fontenot@apple.com

Apple Quote: 2202829767  
Quote Date: 6-Jan-2016  
Quote Valid Until: 5-Feb-2016

Quote Comments:  
Please reference Apple Quote number on your Purchase Order.

<table>
<thead>
<tr>
<th>#</th>
<th>Product Description</th>
<th>Qty</th>
<th>Unit List Price</th>
<th>Discount per Unit</th>
<th>Unit Discounted Price</th>
<th>Extended Discounted Price</th>
</tr>
</thead>
</table>
| 1 | IMAC 27"/CTO  
065-C3F7 4.0GHz Quad-core Intel Core i7, Turbo Boost up to 4.2GHz  
065-C3FH 16GB 1867MHz LPDDR3 SDRAM – 2x8GB  
065-C3FV 2TB Fusion Drive  
065-C3FD AMD Radeon R9 M395X with 4GB GDDR5  
065-C3EL Wired Apple Mouse  
065-C377 Apple Keyboard with numeric keypad (English) / User's Guide (English)  
Part Number Z05C | 17 | 2,729.00 | 81.87 | 2,647.13 | 45,001.21 |
| 2 | APP FOR IMAC – EDU/AE--USA  
Part Number S3128LL/A | 17 | 119.00 | 0.00 | 119.00 | 2,023.00 |

Extended EDU List Price Total  
48,416.00

Total Discount  
1,391.79

Extended Discounted Price Subtotal  
47,024.21

- eWaste Fee / Recycling Fee  
-  
-  

Extended Discounted Total Price*  
47,024.21

*In most cases Extended discounted total price does not include Sales Tax  
*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2202829767. Please contact your institution’s Authorized Purchaser to submit the above quote online at https://ecommerce.apple.com. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - If you are the Authorized Purchaser and need to register for access to the Apple Education Online Store, go to http://myaccess.apple.com. For registration assistance, call 1.800.800.2775, option 4, option 1.

https://mysales.corp.apple.com/mySalesGlobal/faces/views/PrintQuote.xhtml
• If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
  ○ For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES.

A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT austincontracts@apple.com.

B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.

C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  ○ APPLE INC. AS THE VENDOR
  ○ BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  ○ PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  ○ PURCHASE ORDER NUMBER
  ○ VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  ○ APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  ○ TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  ○ CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL

D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL 5-Feb-2016 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WithDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  ○ APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.

E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.

F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 1583958
Opportunity ID: 217546967
https://ecommerce.apple.com
Fax:

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Date of last revision – September 24th, 2015

https://mysales.corp.apple.com/mySalesGlobal//faces/views/PrintQuote.xhtml