

## **Decision Log of the Academic Affair Committee for Academic Year 2014-2015**

### May 06, 2015

- Motion made to table [Appeals Procedure] until next year. Motion passed.
- Motion made to have Dr. Woodford-Gormley email Dean Laumbach asking her to send to the registrar a request for a blanket course substitution for the students graduating spring 2015 and to bring the issue of program revision to Academic Affairs for action in fall 2015. Motion passed.

### April 29, 2015

- Motion made to approve the requirement that the HU Cares syllabus information be included in all syllabi with the recommendation that HU Cares adds a sentence or two about the services they offer the centers and off campus students. Motion passed.
- Motion made to approve the business proposal for program changes. Motion passed.
- Motion made to approve the proposed changes [Nursing Proposal]. Motion passed.
- Motion made to approve the proposed program revisions and course proposals [English Proposal]. Motion passed.
- Motion made to approve the proposed courses [Honors Classes]. Motion passed.
- Motion made to approve the proposed changes [Media Arts Proposal]. Motion passed.
- Motion made to include an extra step requiring a written draft narrative on the program review from the subcommittee to be brought and discussed with the whole Academic Affairs Committee before going to the Vice President of Academic Affairs. This would be between current steps 2 and 3. Motion passed.

### April 15, 2015

- Motion made to approve the program and course revisions and to give the registrar flexibility to make changes as needed [Music Proposal]. Motion passed.
- Motion made to approve the biology revisions as proposed. Motion passed.
- Motion made to approve the creation of the associate's degree and the proposed classes [Theater Proposal]. Motion passed.

### April 1, 2015

- Motion made to accept the revisions, proposals, and deletions of courses and table the programs revisions [Business Proposal]. Motion passed.
- Motion made to accept the course as counting for the computer science proficiency requirement as well as for the computer science major and minor as described in the memo [CS 135, ST: NetLogo Modeling and Simulation of Artificial Worlds]. Motion passed.
- Motion made to table the discussion about the paper trail and to research Adobe Document Cloud [AAC Decision Paper Trail]. Motion passed.

### March 18, 2015

- Motion made to accept the revisions to the program and courses [Media Arts]. Motion passed.
- Motion made to accept the program and courses [Gifted Education]. Motion passed.
- Motion made to reinstitute the MSW in Leadership and Administration at Main Campus. Motion passed.

#### March 04, 2015

- Motion made to accept the revisions to the program and courses [Counseling Revisions]. Motion passed.
- Motion made to table Media Arts revisions. Motion passed.
- Motion made to have the Graduate Council discuss the graduate handbook and report back to the Academic Affairs Committee. Motion passed.
- Motion made to have Faculty Senate discuss to whom the Graduate Council should report. Motion passed.

#### February 18, 2015

- Motion made to accept the revisions as amended [History]. Motion passed.
- Motion made to accept the new language for 2nd Bachelor's Degrees and 2nd Majors. Motion passed.

#### February 04, 2015

- Motion made to reverse the first two sentences of the revised program review process document. Motion passed.
- Motion made to incorporate Dr. Aguilar's changes to the document [program review process]. Motion passed.
- Motion made to include language in the document that program reviews will be shared with the dean of graduate studies if the review includes a graduate program. Motion passed.
- Motion made to approve the document as amended [Retroactive Withdrawals policy]. Motion passed.

#### January 21, 2015

- Motion made to accept the Forestry program changes as submitted. Motion passed.

#### December 03, 2014

- Motion made to add to the program review guidelines that a member from the subcommittee who reviewed the program will be present at the review of the program review meeting with Dr. Aguilar and the departmental faculty if the departmental faculty request a subcommittee member at the meeting. Motion passed.
- Motion made to approve the Freshman Experience Program as submitted. Motion passed.

- Motion made to approve the ESS course and program revisions as submitted. Motion passed.
- Motion made to approve the program revision for geology, with the amendment that it take effect fall 2015, as submitted. Motion passed.
- Motion made to approve the honors course proposals as submitted. Motion passed.

#### November 19, 2014

- Motion made to clean up any errant language and remove the sections that do not belong and send the reports the Vice President for Academic Affairs [Program Review – reports on English and Forestry]. Motion passed.

#### November 05, 2014

- Motion made to have the Faculty Senate discuss this issue and report back to the Academic Affairs Committee [double counting classes for majors, concentrations, and minors]. Motion passed.
- Motion made to approve the program revision for the Early Childhood Multicultural Education AA degree and minor. Motion passed.
- Motion made to approve the graduate certificate for Early Childhood Multicultural Education. Motion withdrawn.
- Motion made to table the vote until we have addressed the second BA issue. Motion passed.
- Motion made to approve program revision including Biol 498 and approve the following courses: Biol 440/540 Conservation Biology, Biol 457/557 Advanced Wildlife Management, Biol 470/570 Comparative Animal Behavior as submitted with the omission of Biol 478/578 Evolutionary Psychology. The program revision will begin fall 2015. Motion passed.
- Motion made to approve the new NRM course proposal, For 3xx Principles of Wildlife Management, as submitted. Motion passed.

#### October 15, 2014

- Motion made to table the vote until there is a coversheet [Program Revisions – Early Childhood Education]. Motion passed.
- Motion made to revise the end of the program review process so that after the Academic Affairs Committee is done with the review and has submitted the report to the Vice President for Academic Affairs, the Vice President for Academic Affairs will schedule a meeting with the unit after which a representative from the unit will give a verbal report to Academic Affairs Committee. Motion passed.

#### October 01, 2014

- Motion made to approve the course [Biol. 498/598]. Motion passed.
- Motion made to have the procedure to revive an inactive course to be a department chair asks the dean to approve and to send an activation request to registrar. Motion passed.
- Motion made to approve the removal of co-requisites requirements [Social Work classes]. Motion passed.

- Motion made to support the registrar's graduation honors proposal as outlined in the April 14, 2014 memo sent to Provost/VPAA. Motion passed.

#### September 17, 2014

- Motion made to approve the proposed program revision with the corrections [Program Revision: SSD]. Motion passed.
- Motion made to add new line F to section 4 [Program Review – (more) Revisions to Pilot Process]. Motion passed.

#### September 03, 2014

- Motion made to discuss as a committee of a whole [+/- Grading]. Motion passed.
- Motion made to accept the grading structure and description presented in the memo from the registrar dated August 21. Motion passed.
- Motion made to use the pilot outline and to include the four university traits for reviews of non-accredited programs and the accreditation structure for accredited programs. Reviews should be between 5-10 single spaced pages. Motion passed.

#### August 20, 2014

- Motion made to accept a fractional grading scale that includes an A+ with the same value as an A in calculating GPA, no C- , D+, D-, F+ or F- with a recommendation to be implemented fall 2015 with a new catalog. The numerical values for the scale are given below.

A+ 4.0

A 4.0

A- 3.7

B+ 3.3

B 3.0

B- 2.7

C+ 2.3

C 2.0

D 1.0

F 0.0

A description of the grades will be provided by the registrar. Motion tabled until next meeting.