

## Decision Log of the Academic Affair Committee for Academic Year 2016-2017

### April 05, 2017

- Motion made to approve the policy [Adding, Dropping and Withdrawing from Classes Deadline] as submitted. Motion passed.

### March 15, 2017

- No motions at this meeting.

### March 01, 2017

- Motion made for the Academic Affairs Committee as a whole to endorse the subcommittee statement that follows: The Academic Affairs subcommittee and the Outcomes Assessment committee, having jointly reviewed both the Outcomes Assessment Handbook and Program Review guidelines with focus on linking Student Learning Outcomes throughout the entire assessment process, found them to be in close agreement and therefore recommended no changes in policy at the moment. Motion passed.
- Motion made to accept the new course proposals [SW 4xx-5xx, The Social Determinants of Health and Wellbeing and SW4xx-5xx, Social Work Practice with Military Families] as submitted. Motion passed.
- Motion made to accept the revised forms [AAC Program and Course change forms] as submitted and to add library review to the new major/minors form. Motion passed.
- Motion made to endorse the Graduate Handbook as submitted. Motion passed.

### February 15, 2017

- Motion made to accept the new course proposal and program revisions [Chemistry] as submitted. Motion passed.

### February 01, 2017

- Motion made to adopt the documents put forward by the subcommittee as guides and templates with notations indicating NMHU AAC and HLC requirements. Motion passed.
- Motion made to approved the new course proposal form with the recommended additions. Motion passed.

### January 18, 2017

- Motion made to approve the M.S. proposal as submitted with corrections. Motion passed.

### December 07, 2016

- Motion made to approve programmatic changes [University Studies programmatic changes] as submitted after replacing individuals named in the document with position titles. Motion passed.
- Motion made to remove the Health Psychology course from the Psychology Undergrad changes approved at the November 2, 2016 meeting of the Academic Affairs Committee. Motion passed.

#### November 16, 2016

- Motion made to accept the SSD 4xx Ambient Computing new course proposal submitted. Motion passed.
- Motion made to accept the Media Arts Revisions as submitted. Motion passed.

#### November 02, 2016

- Motion made to accept the Psychology Undergrad changes as submitted. Motion passed.
- Motion made to require the AAC chair to formally notify by email the department chair, appropriate dean, and program's AAC representative of upcoming program reviews at least a semester advance. Motion passed.
- Motion made to accept the Media Arts changes as submitted. Motion passed.

#### October 19, 2016

- Motion made to accept the New First Time Freshman Amnesty Program Fall 2016 policy as submitted with the understanding that a long-term policy will be developed after data is collected from fall 2016. Motion passed.
- Motion made to recommend that Vice President for Academic Affairs/Provost void the merger of the department of Teacher Education and the department of Curriculum & Instruction as the Faculty Handbook procedure as outlined in Section V.C.5b was not followed. Motion passed.
- Motion made to adopt the NMHU AP transfer matrix developed by the AAC in consultation with the departments affected by it pending the additions made by the History and Political Science department, and Art department and to send it forward to the Faculty Senate with a recommendation that the catalog language be updated in consultation with the registrar. Motion passed.
- Motion made to accept the Business Administration changes as submitted. Motion passed.

#### October 05, 2016

- Motion made to charge the forms subcommittee to work with the technology committee of the Faculty Senate to work on electronic forms. Motion passed.

#### September 21, 2016

- Motion made to extend the amnesty period for programs to send clarifications about co-requisites and pre-requisites for courses, and to extend this amnesty to also clarify if courses are repeatable or not, directly to the registrar without having to go through the Academic Affairs Committee for approval during fall 2016. Motion passed.
- Motion made to charge the Academic Affairs Office to email a notice about the amnesty as a global email to all faculty, and to charge the registrar to email detailed instructions and individual program reports to the program chairs and the AAC member for that program. Motion passed.
- Motion made to accept the subcommittee's program review of the Music program self-study as submitted and to send it on to the Provost. Motion passed.
- Motion made to accept the subcommittee's program review of the Math program self-study as submitted and to send it on to the Provost. Motion passed.

September 07, 2016

- Motion made to extend the amnesty until the end of December 2016 and to extend the amnesty to repeatable courses. Motion tabled until next meeting after members can poll their departments.
- Motion made to endorse the Vice President for Academic Affairs to put out a call for second half of semester, alternative scheduled courses, and intersession courses. Motion passed.