

Staff Advisory Senate Meeting
Thursday, November 10, 2016 – SH 129
2:00 p.m.

1. **Call to Order** – Meeting was called to order by Laird Thornton

2. **Roll Call**

Present: Yvette Wilkes, Laird Thornton, Adele Ludi, Victoria Evans, Lyla Maestas, Elizabeth Ratzlaff

3. **Approval of agenda-** The following additions were made to the agenda

Item H: Co-curricular Outcomes Assessment

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4. **New Business**

a. **Employee Recognition Program:** Laird noted that Dr. Minner is interested in finding ways to increase morale through different types of programs. Some suggestions include:

-Brown Bag Series

-Professional Development Opportunities (university would fund staff to attend)

-Training managers in recognizing outstanding employees- maybe give gift cards to managers that they could give to their outstanding employees.

b. **Budget Process Team:**

Laird has been participating in this process as part of the Executive Leadership Team. They have started the process but need more time. Will present at a public meeting for input when they are done.

c. **HLC Concerns**

Continues to be the biggest priority for the University. We all need to educate ourselves about this (information on the website) and help dispel myths and rumors with accurate information. Please participate as much as possible in forums and committee work.

d. **Campus Budget Concerns:** again, try to stay informed and dispel myths. Laird will keep us posted with accurate information.

e. **Campus Newsletter:** There was a discussion about reviving this but many concerns about how much time it would take and who could take it on. Will continue to think about how this could work. It was suggested that Dr. Minner could include some information about staff in his weekly updates- maybe visit different offices each week and report on it?

5. **Old Business**

a. **Campus Radio Show- Campus Radio Show-**Yvette has the time slot 2x /month. 2-3 pm on the first and fourth Thursdays. Would be good to include a “Kudos” time (improve employee morale)

b. **Planning for Upcoming Year-** focus on the “Enhanced Communication and Efficiency Across Campus”. Need to continue discussions on this.

c. **Starving the Beast Movie-** please try to attend, co-sponsoring with Faculty Senate.

d. **General Staff Meetings-** there was a brief discussion regarding how often we should have these? No decision was made.

6. Update on Staff Senate Participation in Meetings/Committees

- a. **President's Cabinet/Executive Team:** Laird is attending
- b. **Campus Climate Committee-** no updates, haven't met
- c. **Gold Course RFP-?** No one has bid for opening the restaurant.

7. Announcements: None at this time

Yvette:

-Need to advocate for increased outreach from the President to the staff (noted there is a lot with students and faculty but has not reached out much to staff as of yet).

-Suggested having a graduation party for staff who are graduating from NMHU.

Kim:

-Has been invited to join the President's Council, it meets 10/19/2015.

Next Meeting– December 8, 2016 at 2:00 PM

Adjournment

Minutes submitted by Elizabeth Ratzlaff