

Contingent Faculty Orientation

August 11, 2016

8:30 – 9:00	Dr. Carol Linder, Interim Provost and VP of Academic Affairs Introduction and Welcome
9:00 – 9:30	Dr. Brandon Kempner Faculty Senate Chair and Director of UG studies in English Academic Policies, Contingent Handbook, Governance, Faculty Resources
9:30 – 9:50	Kimberly Blea, Dean of Student Affairs Official reporting, security, and other student issues
9:50 – 10:00	Alex Gadberry, Retention Coordinator Early Alert attendance system
10:00 – 10:10	David Esquibel, Coordinator of Accessibility and Testing Accessibility services
10:10 – 10:20	Center directors present on each center
10:20 – 10:35	Dr. Diana Marrs, Director for the Center for Teaching Excellence (CTE) Faculty resources, upcoming events, D2L training, HIPs, zoom
10:35-10:50	Michael Raine, Registrar Registrar office – enrollment and procedures
10:50-11:10	April Kent, Librarian - Head of Public Service Division Library services and resources for faculty and students
11:10 – 11:25	Jane Mallette, Systems Analyst/Programmer IT services, login, email
11:25 – 11:40	Johnny DesChamps, Interim Blackboard/WebCT Administrator Educational Outreach Services (EOS)
11:40 – 12:00	Ken Lucero and Marka Trujillo, HR Human Resource services and Paper work
12:00 – 1:00	~Lunch on your own~
1:00 – 3:00	Join your departmental meetings