

Kempner, Brandon K

From: Kempner, Brandon K
Sent: Thursday, November 10, 2016 10:20 AM
To: Thornton, Laird L; Gallegos, Juan M; Lindline, Jennifer; Rivera, Buddy; Linder, Carol; Blea, Kimberly J; Ratzlaff, Elizabeth K; Gallegos, Juan M; Garcia, Ronald S; Applegate-Aguilar, Casey A; Delgado, Everett; Schmalfeldt, Joseph G; Jenkins, Katherine A; Marquez, Phillip J; Martinez, Andy; Aragon, Ruben F; Pacheco, Benito M; Minner, Sam; Martinez, Edward; Vargas Blanco, Edgar M; Kempner, Brandon K; Meron, Angela; Romine, Maureen J; Williamson, Ian T; Zebrowski, Cheryl
Subject: Co-Curricular Assessment Process Feedback Needed
Attachments: Draft of CCOA Process 11-10-16.docx

Everyone:

I'm attaching the draft copy of the Co-Curricular Assessment process for your review and comment. If you're included in this e-mail, it's because your program or office will be impacted by this process. If you have any feedback, comments, or suggestions on the proposed process, please e-mail me by **Friday November 18th**. I'll share your comments with the committee and we'll make changes as needed.

Co-curricular assessment is a major piece of the HLC puzzle. The HLC requires university to do regular assessment of co-curricular activities. At NMHU, co-curricular activities are defined as out-of-class experiences that complement and extend the formal learning experience of a course or academic program. A full list is included in the draft:

- Academic Support
- ARMAS
- Career Services
- Student Professional Development
- Exercise, Sports & Science Extension Activities
- First Year Experience
- Internships
- Language Learning Center
- Library
- Net Tutor
- Student Employment
- Writing Center
- Other programs deemed Co-Curricular

The proposed assessment process is designed to closely mirror the Academic Outcomes Assessment process, generating the same kind of data and reports for easy comparison. Each of the co-curricular programs listed in the attached document will need to do this process yearly.

Thanks to the Co-Curricular who put this together: Elizabeth Ratzlaff, chair; Kathy Jenkins; Kimberly Blea; Buddy Rivera; Jennifer Lindline; and me.

After we gather input, we'll integrate any changes and vote on this in Faculty Senate and General Faculty on 11/30 and take the entire Assessment Manual to Board of Regents for approval after that. Here are the groups we're sending it out too:

Staff Senate (Laird Thornton, chair)
Faculty Senate Executive Committee (Brandon Kempner, chair)
Student Affairs committee (Juan Gallegos, chair)

Assessment committee (Jennifer Lindline, chair)

Office of Institutional Research (Buddy Rivera)

Administration (Carol Linder, Kimberly Blea, Edward Martinez)

Co-Curricular Program Directors/Coordinators (the programs are listed in the draft; Elizabeth Ratzlaff; Ron Garcia; Juan Gallegos; Casey Applegate-Aguilar; Everett Delgado; Andy Martinez; Phil Marquez; Rueben Aragon; Benito Pacheco; Ron Garcia; Monique Esquibel; Kimberly Blea)

For committees and offices, please distribute the draft to your members for input.

Let me know if there are any questions, and I look forward to your feedback,

Brandon

Chair of the NMHU Faculty Senate