



Distance Learning/Campus Centers Retreat

Objectives

- Review last year's retreat goals and update status
- Identify roles and responsibilities
- Operations
- Academic
- Enrollment/Marketing
- Develop recommendations for campus center model

Housing: for those staying in on campus housing, Prescilla will give you the details about arrival on Sunday as soon as we get them from Campus Life.

Required Reading Assignments to be completed prior to retreat

1. HLC Accreditation Materials about Centers

[Probation Area 3.D: Resources at Centers: http://www.nmhu.edu/accreditation-information/probation-areas/probation-area-3-d-resources-at-centers/](http://www.nmhu.edu/accreditation-information/probation-areas/probation-area-3-d-resources-at-centers/)

Review center information from following documents found in the Evidence Archive:
<http://www.nmhu.edu/accreditation-information/evidence-archive/>

[2015 Assurance Filing](#)

[2016 Assurance Response](#)

[2016 Probation Response](#)

[2016 HLC Action Letter](#)

2. *Faculty Handbook*: Sections on Faculty Responsibilities III.4.g, IV.4
<http://its.nmhu.edu/IntranetUploads/002195-ProposedFac-914201021204.pdf>
3. *Collective Bargaining Agreement*: Article 9 Management Rights
<http://its.nmhu.edu/IntranetUploads/001348-CollectiveB-130200952439.pdf>
4. Review the summary class schedules for Spring, Summer, and Fall 2017 for the all the different campus locations and online offerings from Self Service Banner
https://banweb.nmhu.edu/prod/wwckschd.p_disp_dyn_sched
5. *As members of HLC task force, Lori Rudolph and I have been working on Summary Excel Sheet of Center Programs and staffing that I need to work on final edits I will have an updated document by the retreat (will send out over the weekend if I can)*



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AGENDA DAY 1

Monday, May 22, 2017 Rio Mora Wildlife Refuge, Watrous, NM

Notes: *there is no internet or cell phone service in the canyon, dress is comfy casual and if you want to take a walk at lunch wear closed-toed shoes and stay on the main roads, be prepared for the always changing NM weather (although the forecast is calling for sunny and warm), and you may want to bring a cushion for the metal chairs in the Schoolhouse that we will be using.*

		Presenter/Facilitator
7:30 – 8:15	Continental breakfast in SUB 321	
8:15 – 8:45	HU Bus Trip to Refuge from SUB	
9:00 – 9:15	Welcome/Overview of Objectives	Roxanne Gonzales
9:15 – 10:45	Icebreakers and Team Building	Susie Flores, HU Cares
10:45 – 11:00	Break	
11:00 – 11:45	Center milestone accomplishments from HLC action plan developed at 2016 summer retreat	Buddy Rivera
11:45 – 12:00	Rio Mora Wildlife Refuge Welcome	Joe Zebrowski, Liaison, Rio Mora staff
12:00 – 1:30	LUNCH and Free Time	
1:30 – 3:00	HLC Action Plan: Where are there still gaps? <ul style="list-style-type: none">• Student Support Services• Academic Support Services• Enrollment Management/Marketing• Advising• Infrastructure and Operational Resources• Customer Service and Response to Student Concerns	Buddy Rivera with input from other Center Directors and support staff
3:00 – 3:15	<i>Break</i>	
3:15 – 4:15	Distance Learning Models	Roxanne Gonzales
4:15 – 4:45	Return to main campus	
5:30 – 7:30	BBQ at Roxanne and Sandy's house (see map page 5)	



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AGENDA DAY 2

Tuesday, May 23, 2017

Student Union Building 321

		Presenter/Facilitator
8:00 – 8:30	BREAKFAST	
8:45 – 9:00	Welcome	Sam Minner
	Recap/Objectives for the day	Roxanne Gonzales
9:00 – 10: 30	Work groups to develop recommendations for fixing the gaps (n=4–5)	
	<ul style="list-style-type: none"> • Day to Day Operations • Student Services • Academics Support • Enrollment Growth/Marketing • Academic Programming 	Thomasinia Ortiz-Gallegos Buddy Rivera Virginia Padilla-Vigil Edward Martinez Ian Williamson
10:30 – 10:45	<i>Break</i>	
10:45– 12: 00	Debrief from work groups	Roxanne Gonzales
12:00 – 12:45	LUNCH	
12:45 – 2:30	New Work Groups (n=4–5) to propose new model for Center organizational structure with defined roles and rationale	Roxanne Gonzales
2:30 – 3:00	<i>Break</i>	
3:00 – 4:30	Group presentations	Roxanne Gonzales
4:30 – 5:00	Closing remarks and next steps	Roxanne Gonzales



Distance Learning/Campus Centers Retreat

Location	Participants	Monday	Tuesday	Housing
SF	Sr. Admin Assistant (Mary Ann Sandoval)	1	1	0
	Manager/Recruiter/Advisor (Robert Anaya)	1	1	0
Farm	Center Director Buddy Rivera	1	1	0
	Education Specialist (Sharon Doom)	1	1	1
	Center Specialist (Eileen Salazar)	1	1	1
	SW Field Secretary (Tori Miller)	1	1	0
Rio	Center Director: Virginia Padilla-Vigil	1	1	1
	Sr. Admin Assistant (Loretta Garcia)	1	1	0
	Registration/Enrollment (Charley Ford)	1	1	0
	Recruiter/Advisor (Laura LaCour-Johnson)	1	1	0
	Financial Aid Counselor (Lupe Garcia)	1	1	0
	Evening Coordinator/Tech (Matthew Seward)	1	1	1
	SOE Administrative Assistant (Ronnette Ortiz)	1	1	0
	Seonsook Park (chair)	1	1	0
	Pat Cruz (chair)	1	1	0
	Lori Rudolph (faculty)	1	0	0
ABQ	Dean Cristina Duran	1	1	0
	Joanne Martinez (Office Coordinator)	1	1	0
	Maria Munguia-Wellman (faculty)	1	1	1
Main	Tom Ward (Chair)	1	1	0
	Ian Williamson (chair)	1	1	0
	Emily Williams (chair)	1	1	1
	Geri Glover (chair)	1	0	0
	Bill Taylor (chair)	1	1	0
	Thomasinia Ortiz-Gallegos (Registrar)	1	1	0
	Edward Martinez (VPSEM)	1	1	0
	Ruben Aragon (Library)	0	1	0
	April Kent (Library)	0	1	0
	Leslie Broughton (Library)	0	1	0
	Evonne Roybal-Tafoya (EOS)	1	0	0
	Roxanne Gonzales (Provost/VPAA)	1	1	0
	Carol Linder (interim AVPAA)	1	1	0
	Sam Minner (President)	0	0.1	0
	Total		26	24
Rio Mora Host: Joe Zebrowski (LUNCH)		1		

Roxann's

[(505) 429-0496] 397 NM Highway 518
cell

(GPS won't locate)

- N 518 from Las Vegas towards Mora
- go past Storrie Lake on left
- ~~past~~ Shortly after is Bonita Estates on Lake Shore Dr (n. 4 miles)
- right after is a short guard rail, speed limit sign for 60 mph. Turn left at cattle guard. Sign says Milagro Springs house at top of hill.

