



Fiscal Year 2019 Budget Listening Session

August 30, 2017

Max Baca, Vice President for
Finance and Administration

Budget Process Overview



Step 1
Priorities

Strategic
Planning Group
FY19 Budget
Priorities

President
Minner's FY19
Budget
Priorities

Timelines /
Forms

What's New

Step 2
Listening
Sessions

Fiscal Update

Questions

Deadlines

Step 3
Campus
Review

Departmental
Review with
Chairs,
Directors, Etc.

VPs / Deans
Review with
Departments

Step 4
Executive
Review

Executive Team
Review

President
Minner's
Presentation of
FY19 Budget
Priorites to
Campus
Community and
NMHU Board of
Regents



What's New This Year....

After the first year of the budget cycle, it became obvious that more conversation needs to take place between the academic departments and the Deans, or the unit and their respective VPs. Because the Deans, Provost, and VPs are responsible for the prioritization presented to the Executive Management Team and President, there needs to be adequate discussion and chance for input to the prioritization. To facilitate this process in 2018-2019, the following steps will be implemented, replacing the hearing with the Budget Officer and VPFA feedback step.

- All Deans or VPs are to provide explicit feedback, including but not limited to their list of prioritizations, to the departments chairs and/or unit heads. This feedback shall be in written form to the chair/unit head.
- The Deans and VPs will hold a meeting with the chair/heads of their respective units to discuss their prioritization list.
- The chair/head may appeal a prioritization to the Provost or appropriate VP by providing a written explanation, with the introduction of new evidence not considered by the Dean, and with an indication of where they think their priority should appear on the Dean's list. The Provost or VP shall respond with a simple Yes or No to the appeal, following the process established last year.

BUDGET PROCESS FLOW FOR FISCAL YEAR 2019

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1. Strategic Planning Group Priorities for FY19

2. President Minner's FY19 Priorities and Fiscal Update

3. Department Discussion on Budget

4. Recommendations to Directors

5. Recommendations of Departmental Requests by Director to Deans and Vice Presidents

6. Recommendations of Deans to VPAA

7. [See timeline for final budget due date]

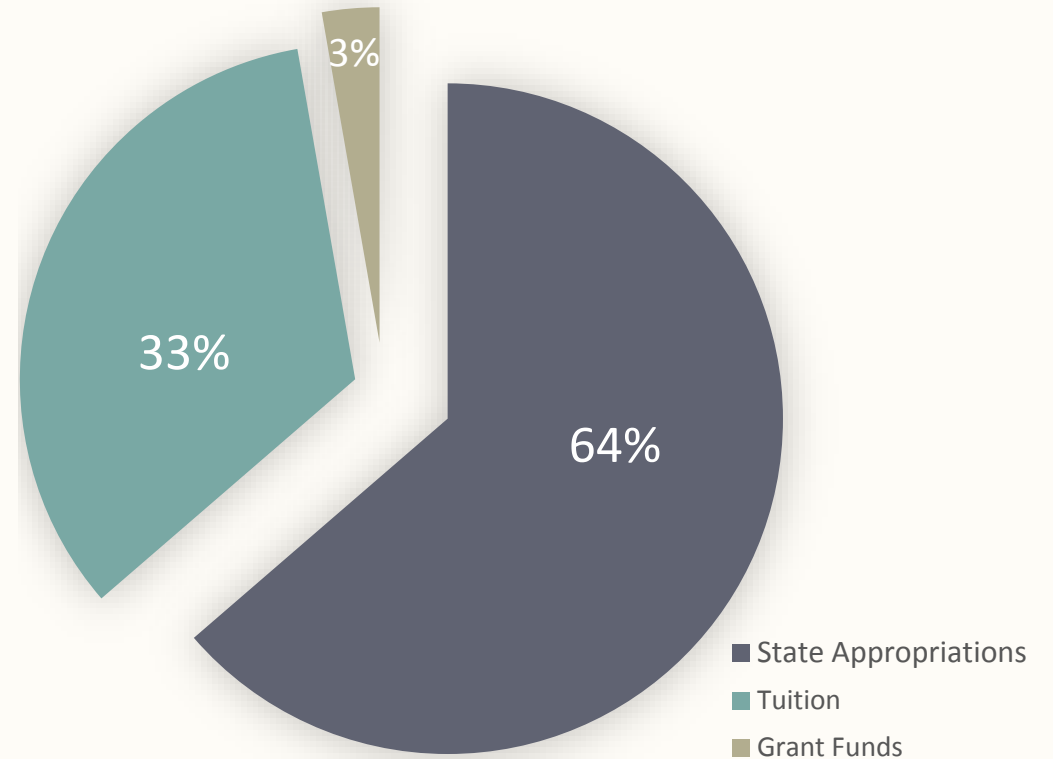
8. Recommendations of Deans/Vice Presidents to Executive Management Team

9. Recommendations of Executive Management Team to President

10. Recommendations of President to Board of Regents

This Year's (FY18) Budget

<u>Revenue Source</u>	<u>Dollars</u>	<u>Difference from FY17</u>
State Appropriations	\$29,090,890	(\$1,830,710)
Tuition	\$15,344,150	\$1,346,050
Grant Funds	\$1,260,633	Flat
	\$45,695,673	



Since the Beginning of Fiscal Year 2016 NMHU was cut over \$2.6 Million Dollars in State Appropriations.

This Year's Data

Reductions in State Appropriations from FY17	(\$1,830,710)
Increased costs (e.g. Banner, Utilities, Insurances, New Fair Labor Standards Act, etc.)	\$325,000

	Combined Enrollments Summer & Fall					
	Headcount			Student Credit Hours		
	2017	2018	%	2017	2018	%
Overall	6,741	6,479	(4%)	43,816	41,273	(6%)
Main Campus	3,702	3,624	(2%)	33,351	31,450	(6%)
Centers	3,040	2,855	(6%)	10,285	9,823	(4%)

Fiscal Year 2019 Budget Priorities

From President Minner

President Minner's FY19 Priorities:

1. To address and resolve all HLC concerns.
2. To employ the newly engineered Division of Strategic Enrollment Management to achieve a total HU enrollment of 4500 by 2021 (goal delayed due to HLC probation).
3. To achieve a retention and six year graduation rate equal to or greater than institutions in our sector.
4. To devise and implement an overall employee compensation plan to minimally achieve the mean levels of compensation in our peer group.

President Minner's FY19 Priorities:

6. To reduce HU's physical footprint by increasing online classes and programs.
7. To increase the number of High-Impact Practices on campus and ensure that all HU undergraduate students participate in at least two HIPs.
8. To create and implement a 21st Century Office of Career Services.
9. To engineer and implement successful campaigns to provide the resources to:
 - a. develop and implement the Highlands University Institute (HUI),
 - b. replace the track at Sanchez Stadium, and
 - c. increase the corpus of the HU Foundation.

Timelines

IMPORTANT INFORMATION

Timelines:



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- Fiscal Update 8/15/2017
 - Send Out Budget Information 8/15/2017
 - Provost to send out Unit Plans to Deans and Vice Presidents 9/8/17
 - Faculty Listening Session (provided by Dr. Ian Williamson, Faculty Senate Chair)
9/5/17 3-5pm
 - Budget Listening Sessions in the Morning and Afternoon 9/13/2017
 - Director/Department Budget Priorities Feedback on Budget Plans to Deans and
Vice Presidents 10/6/17
 - Final FY19 Budget Request Due to VPFA Office 10/13/17
 - Budget Prioritization 11/9-10/2017
 - Fall Budget Presentation to Campus Community from VPFA Baca 11/15/2017
 - Final Budget Due 12/5/2016

Documents:



- Budget Template
- Budget Priorities
- Relevant information
- <http://www.nmhu.edu/finance-and-administration/>



Questions & Thank You!