

New Mexico Highlands University
Board of Regents Meeting
Margaret J. Kennedy Alumni Hall
905 University Avenue
NMHU Main Campus
Las Vegas, New Mexico 87701
April 5, 2018 at 9:00 a.m.

1. Call to Order – Chairman Leveo Sanchez
2. Roll Call
3. Approval of Agenda for April 5, 2018
4. Approval of the Minutes from March 15, 2018
5. Board of Regents Updates
6. Higher Learning Commission Update – Dr. Brandon Kempner
7. President’s Report – Dr. Sam Minner
 - A. Annual Five-Year Capital Plan and NMHED Summer Hearings Packet – Action Item
 - B. President’s Update
 - C. CUP Initiatives Update
 - D. Other
8. Finance and Administration Report – Mr. Max Baca
 - A. FY18-19 Budget Proposal – Action Item
 - B. FY18 Final Unrestricted and Restricted Budget Adjustment Requests – Action Item
 - C. NMHU Personnel Policy-Code of Conduct – Action Item
 - D. Other
9. Executive Session (Tabled on March 15, 2018) – (a) limited personnel matters related to the annual performance evaluation and contract of Sam Minner, President of New Mexico Highlands University, and the hiring, promotion, demotion, dismissal, assignment, resignation, of or investigation or consideration of complaints or charges against any individual or public employee; (b) bargaining strategy preliminary to collective bargaining and; and (c) threatened or pending litigation subject to the attorney-client privilege in which the University is or may become a participant. All pursuant to NMSA 1978, § 10-15-1(H)(2)(5)&(7).
10. Public Action as Necessary on Other Closed Session Discussions – Action Item
11. Adjournment

**New Mexico Highlands University
Board of Regents Meeting
April 5, 2018**

The New Mexico Highlands University Board of Regents held a special meeting on April 5, 2018, at the Margaret J. Kennedy Alumni Hall, on the main campus. Chairman Sanchez called the meeting to order at 9:12 a.m.

Attendance

Board Members Present: Mr. Frank Marchi, Ms. LouElla Marr-Montoya, Mr. Leveo V. Sanchez, and Mr. John Ramon Vigil

Administrative Personnel Present: Dr. Sam Minner, President; Dr. Roxanne Gonzales, Provost/Vice President for Academic Affairs; Dr. Edward Martinez, Interim Vice President for Strategic Enrollment Management; Mr. Max Baca, Vice President for Finance & Administration; Dr. Terri Law, JD/CFRE, Vice President for Advancement; and Dr. Kimberly Blea, Dean of Students

Others Present: Dr. Tom Ward, Faculty Senate Chair; Mr. Laird Thornton, Staff Advisory Senate President; Ms. Carolina Martínez, Executive Administrative Assistant; and numerous individuals in the audience, including faculty, staff, students, and community members. The meeting was aired via Zoom and broadcast over the KEDP Radio Station.

Approval of the April 5, 2018 Meeting Agenda

Regent Marchi moved to approve the April 5, 2018 agenda as presented. Regent Marr-Montoya seconded. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez.

Approval of the Minutes from the March 15, 2018 Meeting

Regent Marchi moved to approve the minutes from the March 15, 2018 meetings as presented. Regent Marr-Montoya seconded. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez.

Board of Regents Update

There were no new Board of Regents updates.

HLC Update (Attachment A)

Dr. Kempner reported that the university submitted our final response to the Higher Learning Commission on April 2nd. The IAC and the site visits teams' recommendations to remove Highlands from probationary status and their reports to the HLC Board were exactly the same. If we are removed from probation, our next visit will be in 2020. We will receive notice of the HLC Board decision in mid-July.

Dr. Kempner stated that developing our retention and enrollment programs need to be developed and resolving the university reserves concerns will help keep the university off of probation and in good standing with the HLC and the New Mexico Higher Education Department.

President's Report – Dr. Sam Minner

Annual Five-Year Capital Plan and NMHED Summer Hearings Packet – Action Item

President Minner reported that priority one is the demolition and construction of Facilities Buildings. The second priority is renovation of Sininger Hall. The NMHED Capital Projects Hearings are scheduled for June 1st.

Regent Vigil moved to approve the Annual Five-Year Capital Plan and NMHED Summer Hearings Packet (**Attachment B**) as presented. Regent Marchi seconded. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez.

President Minner reported the following:

- A report on the PELL Grant matter will be made at the next full Board meeting.
- The ABG Board training on Modern Practices Associated with Shared Governance will be scheduled soon. The training will be in conjunction with Northern New Mexico College.
- At the request of President Minner, the HU Taskforce reports were submitted to him in mid-March. The Taskforces are paths to move the university forward. A full vetting of the taskforce recommendations will be done before anything is implemented
- As part of the 125 Celebration, a Matanza is planned for the beginning of the semester. Foundation Board members donated the livestock.
- Staff from Enterprise Rental presented the university with a check for \$2,500.
- He will be attending the HLC's President Program on Saturday, April 7th.
- All HLC Conference attendees will be emailing Mr. Sean Weaver, Director of University Relations, with information on sessions they attend while at the conference.
- A joint HU-MainStreet de Las Vegas celebration will be planned during the grand opening of the Castañeda Hotel.
- The Stu Clark remodel is stunning; the space looks incredible.
- Four HU women's track and field athletes are ranked in the top of their sport in the RMAC.
- State Street Ballet will perform "Cinderella" on April 13-14, 2018.

Finance & Administration Report – Mr. Max Baca

FY18-19 Budget Proposal – Action Item

Mr. Baca provided a thorough presentation on the proposed FY18-19 budget (**Attachment C**). The budget is due at NMHED by May 1, 2018.

Mr. Baca thanked the Regents for approving the tuition and fees at the last Board meeting. The online-only tuition increase requires some clarification (slide 5 of the presentation). Mr. Baca asked for clarification from the Board regarding the online-only tuition rates increase. Dr. Gonzales stated that only those academic programs that are fully and 100% online are programs that are asynchronous, which means that faculty and students do not have to be on the same virtual room at the same time. Currently, nursing and a Title V educational leadership program are HU's only truly online programs. Mr. Baca added that students enrolled in those programs would not be charged the Arts@HU Fee.

Mr. Marchi stated that he approved the increase with the knowledge that the online tuition increase only applied to asynchronous programs and that HU would develop more programs as the university

moves forward. The Board concurred that they shared the same understanding of the approved online tuition rate increases.

President Minner presented the university's major initiatives (slide 10) which were discussed at length. Regent Vigil raised concerns regarding the proposed Student Senate Institutional Improvements initiative. Regents Marr-Montoya and Vigil indicated that they would like to see more funding for recruitment and advertisement. Regent Marr-Montoya recommended that the university create an Athletic Program.

Regent Marchi, as the Board of Regents Finance Committee Chair, moved to approve and finalize the FY18-19 Budget with the administration with marginal changes of 1% and upon further review of student senate executive member stipends. Regent Marr-Montoya seconded with the recommended changes and additions. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez. Motion carried unanimously.

FY18 Final Unrestricted and Restricted Budget Adjustment Requests – Action Item

Regent Marchi moved approve the FY18 Final Unrestricted and Restricted Budget Adjustment Requests and to allow the Finance & Administration Committee Chair to work with Mr. Baca on minor refinements as necessary (**Attachments D&E**). Regent Vigil seconded. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez.

NMHU Personnel Policy-Code of Conduct – Action Item

Mr. Baca informed the Board that the policy is reviewed annually and no revisions are being recommended at this time.

Regent Vigil moved to approve the Personnel Policy-Code of Conduct as presented (**Attachment F**). Regent Marr-Montoya seconded. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez.

Executive Session (Tabled on March 15, 2018) – (a) limited personnel matters related to the annual performance evaluation and contract of Sam Minner, President of New Mexico Highlands University, and hiring, promotion, demotion, dismissal, assignment, resignation, of or investigation or consideration of complaints or charges against any individual or public employee; (b) bargaining strategy preliminary to collective bargaining and ; (c) threatened or pending litigation subject to the attorney-client privilege in which the University is or may become a participant. All pursuant to NMSA 1978, § 10-15-1(H)(2)(5)&(7). Regent Vigil moved to enter into executive session for the sole purpose of discussing the items listed. Regent Marr-Montoya seconded. A roll call was taken. Voting in favor: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez and the motion carried. The Board entered into executive session at 11:53 a.m.

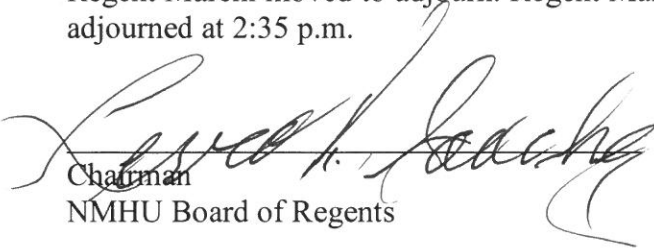
Regent Marr-Montoya moved to return to open session. Regent Marchi seconded. Regent Marr-Montoya stated for the record that only those items specified under the executive session were discussed and the Board took no action. Regents present confirmed the statement. A roll call was taken and voting in favor of returning to open session were: Regent Marchi, Regent Marr-Montoya, Regent Vigil, and Chairman Sanchez. Motion carried unanimously. The Board returned to open session at 2:34 p.m.

Public Action as Necessary on Other Closed Session Discussions – Action Item

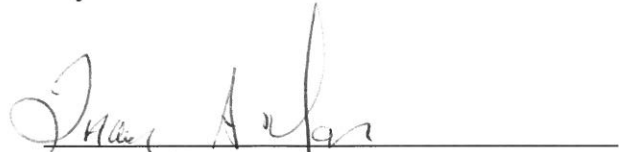
No action was taken.

Adjournment

Regent Marchi moved to adjourn. Regent Marr-Montoya seconded. Motion carried and the meeting adjourned at 2:35 p.m.



Chairman
NMHU Board of Regents



Secretary/Treasurer
NMHU Board of Regents