



ASSOCIATED STUDENTS OF NEW MEXICO HIGHLANDS UNIVERSITY  
Draft Meeting Minutes for Sunday, September 9, 2018

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### Call to order

ASNMHU Vice-President Tamlyn Crain called the meeting to order at 2:03 p.m. on Sunday, September 9th, 2018.

### ***Attendees Include:***

#### **EXECUTIVES:**

PRESIDENT PEOPLE

VICE PRESIDENT CRAIN

SECRETARY ANDREGO

TREASURE ESPINOZA

PARLIAMENTARIAN RAMIREZ

PRO- TEMPORE VENEGAS

#### **SENATORS:**

ARCHULETA

BENAVIDEZ

BRAFFORD

BUSTAMANTE

CORTES

CRAIN

GEORGE

GONZALES

MARTINEZ

MICHEL

PALOS

SAMORA

VILLALOBOS

WU

### ***Members not in attendance included:***

#### **Senators**

Parliamentarian Ramirez was excused from this meeting.

### General Consent Items

None at this time.

### Budget Report

Treasurer Espinoza announces that the gavel receipt was added to the budget for reimbursement.

## Approval of the Agenda

President Pro-tempore Venegas motions to approve the agenda, second by Senator Samora. Passed via voice vote. Agenda is approved.

## Approval of 8/26/18 Meeting Minutes

Senator Crain motions to table the approval of the meeting minutes until next session, second by Senator Gonzales. Vice President Crain explained what tabling is and why the motion was made. 15 for, none against, no abstentions. Meeting minutes are tabled until next meeting.

## EHS Policies and Procedures Manual

Environmental Health and Safety Manager Brian Henington presents the EHS Policies and Procedures Manual. All documentation was emailed to the senate. Asked for senates support in presenting the environmental health and safety manual to the Board of Regents in October in hopes of establishing more safety for our campus and campus activities. Senator Archuleta motions to table this item until next meeting, second by Senator Palos. 15 for, none against, no abstentions. Motion carries, EHS Policies and Procedures Manual is tabled until Next meeting.

## CROP Walk

Karl Lynn presented to the senate about the CROP Walk that will be hosted at the United World College Soccer Field on October 27<sup>th</sup>, 2018. Registration begins at 9:00am. If senate would like to collect donations or participate we can contact Karl Lynn at a later date to collect materials. There is a possibility to raise funds online, more information to come. No Action was taken on this item.

## CONECTADO

Continuation of the conversation with the CONECTADO students. More documentation was given to the senate via email from those affected by the lack of CONECTADO grant. Tim Savee and five other former grant recipients attended via Zoom. Discussion about the new documents took place, including description of the documents and personal accounts from those affected. Chair asks for a motion on this action item. Pro-tempore Venegas motions to support those affected by the removal of the CONECTADO grant, second by Senator Villalobos. 12 for, 3 against, no abstentions. Motion carries, ASNMHU will support the students from CONECTADO and a resolution shall be drafted by Steering and Rules.

## Meet and Greet

Vice President yields the floor to Senator Cortes, making a point that if a bill is not present there is a large chance that the funding will not be approved from the higher ups. Senator Cortes presents to the senate about hosting an event for the school of social work. The event will encompass both the

undergraduate and graduate students in the school of social work as well as the faculty. This event is planned for September 24, 2018 in the SUB Ballroom and funding of \$200 was requested. The purpose of the event is for social workers to get to know each other as well as the faculty who teach the courses that the students take. Funding will be coming from the activities committee, so discussion between the committee and Senator Cortes was suggested by Pro-Tempore Venegas. President People recommends bringing the cost down to \$75 or under so that Treasurer Espinoza can sign off without a bill. Chair makes a clarification that the senate can call a five to ten minute recess for the activities committee to meet and discuss this matter. Senator Palos motions to take a five minute recess, second by Senator Brafford. Passed via voice vote. Senate takes a five minute recess at 3:18 pm. Senate comes out of recess at 3:23pm. President People clarifies that Senator Cortes is not the one at fault for not having a bill or lack of communication with the Activities Committee, she was operating under the interpretation of the parliamentarian. Senator Crain questions how Senator Cortes will spread the word about the event. Senator Cortes explains her plan of creating flyers and telling classes about the event as well as the possibility of a global being shared with the students. Secretary Andrego explains to Senator Cortes that there is a Marketing Committee that she can communicate with to create flyers for advertisements. President Pro-tempore Venegas asks about the possibility of Senator Cortes writes a bill asking for the funding, and getting it approved at next meeting since Sedexo asks for payments after the event. President People consults the executive committee about the possibility of the senate granting funding at this meeting, and Senator Cortes submitting formal legislation for the next meeting. The executives could not find anything in the Bylaws or the Constitution that contradicts the suggestion from President People. The Chair calls all unnecessary discussion out of order because the floor was not yielded to any senator to ask questions. Activities Chair Senator Brafford recommends an amount of \$100 for the event. All discussion after a recommendation was out of order because the recommendation is already set. Chair calls for a motion Senator Villalobos motions to approve the recommendation from the Activities committee, second by Senator Wu. 15 for, none against, no abstentions. Funding is approved pending submission of legislation.

## T-Shirts

Treasurer Espinoza presents the design suggestions for the senate t-shirts. One design was sent to the email, three designs are being passed around. An unofficial vote was made and the third shirt design with the office, senate logo and then the year was approved.

## Officer Reports

*President People*- Good Job on dealing with a situation this difficult. I will send the resolutions from last semester to the Board of Regents. President Miner requests to meet with the executives at some point. Steering and Rules will need to draft a resolution about the senate supporting those students affected by the CONECTADO grant.

*Vice President Crain*- Everyone was sent the new committee sheet. TO chairs, committees are required to take attendance at committee meetings and send it to Vice President Crain. To use the conference room outside of the senate office, you must fill out a facilities request form as well as for the governance room. The conference room is reserved every Sunday from 11 am until

2pm as well as the Governance room from 2pm to 6pm every Sunday until December 2<sup>nd</sup>. Please read your emails, and ask questions if you have them.

*Secretary Andrego-* Bylaws mandate that all bills and legislation must be turned in to both the Secretary and Treasurer a week before the next meeting. For this coming meeting the bills will need to be sent by Sunday September 15, 2018 by 2pm. After the meeting, please come tell me shirt sizes. The folders must be turned in after each meeting, you may take any handout to review, also place your name card back in the folder before returning. The only thing being printed until the new printer arrives will be the agenda, so check your email. It is your job to read any email regarding senate before the meeting. The W9 form you cannot send to us, only Yvonne in the Dean of Students Office, we will be liable for the information within that form.

*Treasurer Espinoza-* I emailed you all a checklist about what you must send to both secretary and myself for bills and legislation. There is only one change to the budget which is for the gavel reimbursement. Operations is now \$1,571.

*President Pro Tempore Venegas-* Nothing to report.

*Parliamentarian Ramirez-* Absent

## Committee Reports

*Activities-* Nothing to report

*Finance-* there haven't been any bills yet, but when we begin receiving bills we will be meeting Sundays of meetings. Time will be announced to committee based on the number of bills.

*Graduate-* No chair, meet after meeting

*Marketing-* We haven't met yet. Will contact about first meeting and starting our duties.

*Presidential Appointments-* Have meet and starting interviews for applicants. Left time for new applicants.

*Steering & Rules-* Nothing to Report

*Faculty Senate Liaison-* Nothing to Report

*Legislative-* Have not met yet, have to get more information about the day at the legislator.

*Retreat-* President Peoble is adding Senator Archuleta to the committee. Will be meeting shortly to finalize information.

## Dean of Students Report

Absent, no report at this time.

President People gives a point of clarification that it is not mandatory for the Dean of Students to be our advisor. If the senate feels that there is someone else who the senate would like to supplement the Dean of Students to also be an advisor that is an option. The constitution also states that if the advisor cannot make a meeting, they are to send someone else in their place.

### Public Participation

No announcements at this time

### Adjournment

Senator Palos motioned for adjournment was made at 4:09 p.m., second by Senator Cortes.

Motion passed by voice vote. Senate is adjourned.

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Secretary Andrego

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Date of approval