



ASSOCIATED STUDENTS OF NEW MEXICO HIGHLANDS UNIVERSITY
Draft Meeting Minutes for Sunday, September 23, 2018

[Call to order](#)

ASNMHU Vice-President Tamlyn Crain called the meeting to order at 2:06 p.m. on Sunday, September 23rd, 2018.

Attendees Include:

EXECUTIVES:

SENATORS:

PRESIDENT PEOPLE	ARCHULETA
	BENAVIDEZ
VICE PRESIDENT CRAIN	BRAFFORD
	BUSTAMANTE
SECRETARY ANDREGO	CORTES
	CRAIN
TREASURE ESPINOZA	GEORGE
PARLIAMENTARIAN RAMIREZ	GONZALES
	MARTINEZ
PRO- TEMPORE VENEGAS	MICHEL
	SAMORA
	VILLALOBOS
	WU

Members not in attendance included:

Senators

Palos was excused

[General Consent Items](#)

None at this time.

[Budget Report](#)

Treasurer Espinoza announces that there is \$1,554.51 in Operations, and activities has \$4760. Grad has \$5,250, Undergrad has \$8,531.

Approval of the Agenda

Senator Samora motions to amend the agenda by adding an Internal Funding Line item for the retreat. In this line item there would be a bill for shirts for \$1,000 sponsored by Senator Bustamante. A travel bill for \$152.64 sponsored by Senator Bustamante. A Sam's Club bill for \$700 sponsored by Senator Michel. Also a bill to pay for Rio Mora for \$375 sponsored by Senator Michel. Three bills under undergraduate funding. One for Karla Espinoza for \$360 sponsored by Senator Samora. One for Diana Venegas for \$360 sponsored by Senator Samora. Once for Shania Ramirez for \$360 sponsored by Senator Samora. In undergraduate funding two bills. One for Michelle Cortes for \$360 sponsored by Senator Bustamante, and one for Yanina Bustamante for \$360 sponsored by Senator Cortes. Also to remove the Computer Science Bill from Undergraduate Funding. Pro-temp Venegas adds a friendly amendment to add Diversity, Equity, & Inclusion Advisory Council under line item eleven. Second by Senator Cortes. Passed via voice vote.

Senator Villalobos motions to approve amended agenda. Second by Senator George. Passed via voice vote.

Senator Martinez motions to go into a fifteen minute recess. Second by Senator Samora. Passed via voice vote. Senate goes into a recess at 2:12.

Senator Villalobos motions to come out of recess. Second by Senator Martinez. Passed via voice vote. Senate came back into session at 2:25

Approval of 8/26/18 Meeting Minutes

Senator Villalobos motions to approve the 8/26/18 Meeting Minutes. Second by Senator Benavidez. Passed via voice vote. Minutes are approved.

Approval of 9/7/18 Meeting Minutes

Senator Samora motions to approve the 9/7/18 Meeting Minutes. Second by Senator Brafford. Passed via voice vote. Minutes are approved.

Approval of 9/9/18 Meeting Minutes

Senator Wu motions to approve the 9/9/18 Meeting Minutes. Second by Senator Samora. Passed via voice vote. Minutes are approved.

Appointment of ASNMHU Vacancies

President People appoints Cameron Beck as the last undergraduate senator.

Cameron Beck was asked to give a brief introduction of himself.

Senator Villalobos motions to approve the appointment of Cameron Beck as an undergraduate senator. Second by Senator Benavidez. 14 for, none against, no abstentions. Appointment is granted, will be sworn in after appointment of last nominee.

President People appoints Damia Russell as the Graduate Senator for the College of Arts and Sciences.

Damia Russell was asked to give a brief introduction of himself.

Senator Martinez motions to approve Damia as the Graduate Senator for the College of Arts and Sciences. Second by Senator Bustamante. 14 for, none against, no abstentions. Appointment is granted.

Both appointees take the oath of office and are sworn in as ASNMHU Senators.

[EHS Policies and Procedures Manual](#)

Senator Villalobos motions to approve the EHS Policies and Procedures Manual. Second by Senator Crain. 15 for, none against, 1 abstention. ASNMHU approves the manual, and an official resolution will be drafted by Parliamentarian Ramirez.

[Diversity, Equity, & Inclusion Advisory Council](#)

Dr. Eric Romero came as co-chair of the council to present to the senate. The Council wants to establish clear and open communications with the Student Senate to ensure the Council is fairly representing your constituents. The council is requesting a letter of support on behalf of the Student senate as well as a representative for the council from student senate. Vice- President Crain volunteered to be the representative and will be attending the next meeting on Thursday October 4th, 2018 at 2pm.

Senator Benavidez motions to support the Diversity, Equity & Inclusion Advisory Council. Second by Senator Cortes. 15 for, none against, 1 abstention. ASNMHU supports the council and a formal resolution will be written by Parliamentarian Ramirez.

[Undergraduate Funding](#)

-UGSWA (\$500)

Senator Archuleta yields the floor to Brianne Marquez a member of UGSWA. Brianne explains what UGSWA is and discusses what the senate funding will be going to. UGSWA is creating Thanksgiving Food Baskets for those in need. The funding will be going toward buying food and preparing the baskets. Finance Committee recommends \$500. Senator Martinez motions to grant \$500 to UGSWA. Second by Senator Benavidez. 15 for, none against, 1 abstention. Funding is granted.

-LSWO Karla Espinoza (\$360)

Karla Espinoza explains what the LSWO conference is, and all of the benefits that those asking for funding would gain from the conference. Finance Committee Co-Chair Senator Martinez

recommends \$500. Senator Villalobos motions to grant \$500 to Karla Espinoza. Second by Senator Benavidez. 15 for, none against, 1 abstention. Funding is granted.

-LSWO Diana Venegas (\$360)

Explanation provided by K. Espinoza. Finance Committee recommends \$500. Senator Bustamante motions to grant \$500 to Diana Venegas. Second by Senator Brafford. 14 for, none against, 2 abstention. Funding is granted.

-LSWO Shania Ramirez (\$360)

Explanation provided by K. Espinoza. Finance Committee recommends \$500. Senator Brafford motions to grant \$500 to Shania Ramirez. Second by Senator Martinez. 15 for, none against, 1 abstention. Funding is granted.

Graduate Funding

-Valerie Maestas (\$787)

Valerie Maestas is a graduate student in the School of Education Clinical Counselling Department. She is asking for funds to attend a conference in Las Vegas Nevada. The conference is the National Convention of Correctional Health Care. This helps Valerie in her studies because it will give her a certification to show an understanding of protocol and procedures of addiction treatment as well as learn more about how to treat addiction. Graduate Committee recommends \$500. Senator Villalobos motions to grant \$500 to Valerie Maestas. Second by Senator Samora. 15 for, none against, 1 abstention. Funding is granted.

-LSWO Michelle Cortes (\$360)

Explanation provided by K. Espinoza. Graduate Committee recommends \$500. Senator Villalobos motions to grant \$500 to Michelle Cortes. Second by Senator Benavidez. 14 for, none against, 2 abstention. Funding is granted.

-LSWO Yanina Bustamante (\$360)

Explanation provided by K. Espinoza. Graduate Committee recommends \$500. Senator Samora motions to grant \$500 to Yanina Bustamante. Second by Senator Crain. 14 for, none against, 2 abstention. Funding is granted.

Internal Funding: Retreat

-Shirts (\$1000)

Senator Bustamante explains that the bill is for our senate baseball t-shirt, and a quote is in process of being sent. Finance Committee recommends \$1000. Senator Villalobos motions to approve funding for shirts. Second by Senator Samora. 15 for, none against, 1 abstention. Funding is approved.

-Travel (\$152.64)

Senator Bustamante explains that this bill is for the travel to get the supplies for the retreat as well as the vehicles being used to take the senators to the retreat. Finance Committee recommends \$152.64. Senator Benavidez motions to approve recommended funding. Second by Senator Brafford. 15 for, none against, 1 abstention. Funding is approved.

-Sam's Club (\$700)

Senator Michel explains that this bill is for buying the food and drinks for the retreat. President People explains that the bill has around \$90 of wiggle room to buy items from other stores. Dean of Students, Dr. Blea, adds a point of clarification about where funding will be able to be spent. If there is only Sam's Club written on the bill that is the only place that the funding can be spent. Dr. Blea recommends adding the stores name specifically.

Pro-temp Venegas motions to amend the Sam's Club Bill to add the wording "to be purchased at Sam's Club, Walmart, and Lowes." Second by Senator Gonzales. 15 for, none against, 1 abstention. Amendment Passes.

Finance Committee recommends \$700. Senator Samora motions to approve the recommended funding. Second by Senator Benavidez. 15 for, none against, 1 abstention. Funding is awarded.

-Rio Mora (\$375)

Senator Michel explains that this bill is going to donating to the Rio Mora Wildlife Refuge for allowing us to stay and hold our retreat there. Finance Committee recommends \$375.

Senator Benavidez motions to approve recommended funding. Second by Senator George. 15 for, none against, 1 abstention. Funding is approved.

Appointment of Justices

Parliamentarian Ramirez and Pro-temp Venegas present their appointments to the senate. Shania Ramirez will be appointed as Chief Justice. Jessie Martinez will be appointed as associate Justice. Both are asked to give a brief introduction of themselves to the senate. Parliamentarian Ramirez explains that the deciding factor in appointing Shania as Chief Justice is because she is a certified Parliamentarian in the State of New Mexico. Parliamentarian Ramirez reads the duties of Justice and clarifies that Shania Ramirez has no relation to himself. Dr. Blea to have them take the oath of office.

Officer Reports

President People- Retreat is the next meeting. Excited to see how the rest of the year goes. Working with Parliamentarian Ramirez to get resolutions finished and presented to the Board of Regents.

Vice President Crain- Make sure that you are waiting to be called on to make it easier for Secretary and meeting minutes. All new members please come see me after the meeting.

Secretary Andrego- when you are making a motion or asking a question please speak up! Welcome new people, please come and see me after the meeting to get some information. Please read your emails and be prepared for the meeting. If you are not reading emails I will begin sending them with read receipts.

Treasurer Espinoza- updated budget will come at next meeting

President Pro Tempore Venegas- Congratulations on the new members. If you have an idea for the last associate justice please let Pro-temp Venegas know.

Parliamentarian Ramirez- As soon as someone approaches you for funding, please make sure that you get bills and documentation in to the Secretary and Treasurer on time. Welcome to new senators and justices. Meet with Parliamentarian after meeting. Parliamentarian has an issue about parking at Gregg House during football games and would like a solution. Dr. Blea suggests Parliamentarian Ramirez to contact security and allow only vehicles registered to those living in the housing unit into the parking lot.

Committee Reports

Activities- Had their first meeting and brainstorming ideas. If senate has any ideas talk to a member.

Finance- there is no set meeting yet, but will meet before next meeting

Graduate- met before meeting, meet after to get contact information.

Marketing- haven't met yet, hope to meet and get in order. If you need flyers let me know.

Presidential Appointments- good job on appointing. Thank you.

Steering & Rules- just met. Main things that will happen, go over the constitution and amend as well as writing resolutions for the senate to vote upon.

Student Publications- nothing to report

Faculty Senate Liaison- need to find someone else to participate

Legislative- nothing to report

Retreat- Food allergies. Senator Martinez motions to suspend the rules of setting time and date of next meeting. Second by Senator Samora. 15 for, none against, 1 abstention. Rules are suspended.

Senator Villalobos motions to set next regular meeting for October 5th at 6:15pm. Second by Senator Gonzales. 15 for, none against, 1 abstention. Time and date are set.

Dean of Students Report

Please make sure that you are getting documentation and bills in on time.

Public Participation

President of PRISM came to discuss the club and its purpose and invite members of senate to come to the meetings.

Senator Cortes has an undergraduate student discuss with her problems about tuition. President People suggested Senator Cortes to have the student email her about the situation.

Adjournment

Senator Michel motioned for adjournment was made at 4:19 p.m., second by Senator George.

Motion passed by voice vote. Senate is adjourned.

Secretary Andrego

Date of approval