

General Faculty Meeting Minutes
April 25, 2018
Approved August 16, 2018

1. **Call to Order at 4:05 p.m.** Note: quorum obtained (30+ voting Faculty attendees; 26 needed for a quorum).
2. **Approval of Agenda.** MOTION MADE AND SECONDED to approve the agenda with the last 5 minutes of the meeting dedicated to honoring Tom Ward's service to the Faculty Senate and the University. Motion passed unanimously.
3. **Approval of Minutes:** MOTION MADE AND SECONDED to approve meeting minutes from March 28, 2018. Motion passed unanimously.
4. **Chair's Announcements** (T. Ward).
 - Associate VPAA I. Williamson reported at FS meeting that all major program changes, including location of offerings, will need approval by HLC as well as NM HED. HLC has given themselves lots of power.
 - General Education Committee, including 5 faculty volunteers, will be meeting over the summer to work on how to implement proposed changes.
 - FS voted, approved to require orientation of all incoming students, including transfers. Response pending.

Moved into Executive Session at 4:10. No contingent faculty. Only tenured/tenure-track faculty permitted in attendance.

5. **Discussion Item** (T. Ward).
 - a. **Evaluation of Administrators.** In accordance with policy developed in 2016-17 by Faculty Senate, evaluations distributed and collected, data aggregated and shared at Faculty Senate and General Faculty meeting. Data to be sent to individual and their supervisor.
 - TW first posted the Evaluation of Administrators on view board.
 - One member offered that if these kinds of numbers were received by a faculty member, s/he would be put into post-tenure review. Chilling.
 - One member offered that there are themes, like Task Force issues with VPAA and lack of communication generally across the evaluation of administrators. *Should we develop a memo to President Minner highlighting specific items to work on?*

- VPAA had a lot of dings, yet few goals submitted. Voiced by a few that need to request goals early on as part of this process.
- TW first then posted the Evaluation of Deans on view board.
 - School of Business; good positive responses.
 - School of Social Work; low return, but positive responses.
 - School of Education; 6/26 responses; negative comments.
 - College of Arts and Sciences; 15/85 responses; negative comments.
- Voiced to use in a formative way to improve performance.
MOTION MADE TO CHARGE EXECUTIVE TEAM to develop themes for each individual to write to Sam Minner about the admins performance evaluations. Letter would read something like, “We want to work with you Sam, these are problems that we identify among your team, ...”

Motion passed unanimously.

6. Adjournment at 4:40 p.m.