

**Faculty Senate Meeting
November 14, 2018 Minutes
Approved November 28, 2018**

Lora Shields 329 and via ZOOM, 3:00 p.m.

- **Call to Order: 3:04 p.m.**

- **Roll Call:**

Present: Bustos, Leon (Psychology); Coggins, Kip (School of Social Work); Ensor, Kevin (Counseling & Guidance); Garcia-Nuthmann, Andre (Visual & Performing Arts); Gardner, Sandra (Nursing); Jeffries, John (Computer Science & Math); Jenkins, Kathy (Exercise & Sports Sciences); Karaba, Robert (Education; Educational Leadership); Lindline, Jennifer (Natural Resources); Meckes, Shirley (Education; Teacher Education); Meron, Angela (Media Arts & Technology); Moreno, Yvonne (Education; Special Education/Gifted); Rodriguez, Elaine (History & Political Sciences); Romine, Maureen (Biology); Sammeth, David (Chemistry); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Valenzuela, Norma (Languages and Culture); Villarreal, Benjamin (English & Philosophy)

Excused Absence: Kent, April (Library); Yerende, Eva (Education; Curriculum & Instruction)

Also Present: Allard, Lee (Office of Institutional Effectiveness and Research); Fath, Lauren (Outcomes Assessment Committee); Flood, Jeanie (Nursing); Ortiz-Gallegos, Thomasinia (Registrar); Samora, Amada (Student Senate)

- **Approval of Agenda.** MOTION MADE AND SECONDED to approve the agenda with modifications; moved travel issue to the Executive Session. Motion passed unanimously.
- **Approval of Minutes from 10/24/2018.** MOTION MADE AND SECONDED to approve the minutes as presented. Motion passed unanimously.
- **Communication from the Administration (R. Gonzales).**
 - Shared that, after meeting with FS EC in mid-Fall, the Academic Affairs Office stopped sending out global emails with student athlete travel rosters. Has had complaints from faculty members. Asks FS to reconsider action.
 - Shared that 2 faculty members – Lauren Fath and David Sammeth – will be attending Spring 2019 HLC meeting in Chicago.
 - Shared that Georgia State University’s retention numbers have doubled in last 7 years. Student population, academic programs, academic activities very

similar to those of NMHU. Will be sending a team of people to their scheduled Friday show-and-tell during 2nd week of December to learn how/why their activities are working.

- Shared that more than half of faculty and staff in Chico, CA, have lost their homes due to recent forest fires. RG offering hand of NMHU to help. Been devastating to entire community. Have not been holding classes, but hope to resume after Thanksgiving holiday. Wants to start spreading word for fund raising and support giving.
- Academic Partnerships is returning on Tuesday, 11/27, to give discipline- and department-specific presentations. Will be here all day to assist units that requested support.
- Many faculty and staff positions are open, including Director of Online and Extended Learning, and Metro (Rio Rancho) and Santa Fe Center Managers.
- **Communication from the Chair (D. Sammeth).**
 - Shared that the NMHU General Education Core Course Recertification process is progressing; most or all of the course paperwork was submitted on time and in good shape.
 - Informed that 2020 Strategic Planning is scheduled for early Spring semester.
 - Shared scheduled visit to Farming Center end-of-November.
 - Asked Senators to review information items in their packets for next meeting:
 - Undergraduate Directed Study Policy
 - Auditing Policy
 - Course Substitution Policy
- **Communication from Academic Affairs (E. Rodriguez).**
 - Shared that AAC is moving forward with certification of core education classes. Subcommittee been knocking it out pretty fast.
 - Shared that there has been some discussion about Graduate Committee forms. *Do they/don't they need each committee member's signature?* Registrar would like to have the signature. Apparently, some students naming faculty members as committee members without first discussing with the individual faculty person. The Registrar doesn't want to make it more difficult for a student to file Graduate Committee form, but does want to do it right.
 - Shared that there has been some discussion about bookstore rental semester fee.

- Shared that the AAC has put the transfer credit acceptance policy on hold, but is working on active duty military policy, credit for military service policy, and double-dipping policy.
 - Informed that Straighterline came again and presented their materials. AAC is not quite sure what they are supposed to be doing with their information.
- **Communication from the Student Senate (Amada Samora).**
 - No information to present.
 - No issues to raise re bookstore rental policy.
 - **Communication from the Staff Senate.**
 - None provided.
 - **Old Business.**
 - Faculty Handbook amendments (Section V C. Academic Affairs 5. duties and responsibilities) to include “Provide recommendations on the academic calendar three years prior to the start of that Fall term such that the academic calendar for the next three years is proposed.” Looking to extend this to a five-year calendar to assist with business practice and other planning.

MOTION MADE AND SECONDED accept this Faculty Handbook modification. Motion passed unanimously.

- Town & Gown Faculty Representative. The Faculty Senate, in 10/31 global email, requested nominations for a faculty member to serve on the newly implemented NMHU “Town and Gown Commission” to focus on positive community engagement, potential partnerships, and joint campus-community solutions to shared issues. Secretary Lindline received 2 nominations:
 1. Rodney Rock, Term Faculty in SOE, Educational Leadership (Rio Rancho).
 2. Edgar Vargas Blanco, Assistant Professor of Hispanic Linguistics (Main Campus).

The Faculty Senate unanimously supported nominee Vargas Blanco. Lindline will notify the nominees of the results.

- **New Business.**
 - **Undergraduate Policy Considerations (Registrar)** (handout).
 - T. Ortiz-Gallegos prepared and distributed a chart of over 20 items (such as Testing out of Classes by Special Examination, Academic Amnesty, and Transfer of Credits) where the current NMHU practice is out of sync with policy or there may be confusion, redundancy, or error within the catalog. In many cases, the current catalog policy language does not reflect

proposals that have been put forward and passed by the Academic Affairs Committee and approved by the administration over the years. *Where are the approved policies? How does the Registrar or a Faculty Advisor access these?*

A long discussion followed about historical issues with a shortened catalog, limited budget, change of administrators, and change of administrative assistant's roles in archiving information. Going to move forward to new item and address each of the Undergraduate Policy Considerations one-by-one in successive weeks.

– **Outcomes Assessment Initiative.**

- D. Sammeth raised 2 issues: (1) *How did this initiative start outside of the Faculty Senate, if this is a Faculty Senate Committee?* and (2) *What are the merits of the individual initiative?* Lengthy discussion followed.
 - Several Senators aggrieved at the Faculty Senate Committees conducting activities outside of Faculty Senate purview.
 - Several Senators offered concerns about nature of proposal:
 - Committee comprised of junior faculty making decisions about innovative practice proposals.
 - Committed awarding funds to departments and/or disciplines proposing best teaching practices implies that this is something above and beyond the normal expectations of NMHU teaching faculty.
 - Committee awarding funds to participate in the Outcomes Assessment process implies that participation is something above and beyond the normal expectations of NMHU teaching faculty.

MOTION MADE AND SECONDED that Faculty Senators go back to their respective department and discuss whether the Assessment Mini-Grant Initiative is something that they support. Motion passed with one opposition.

– **Alternative Teaching Certificate.**

- D. Sammeth noted that if you want to teach in the public school system you need a teaching license. The proposed alternative teaching certificate provides a pathway for individuals lacking a license to teach in public schools.
- Question raised: *Can you sign up for this program but not be an in-service teacher?* It is a practitioner-based program. Yes, they need to be teaching in the school system.
- Question raised: *What are the admissions requirement?*
- Question raised: *What are the implications for NMHU's passing rate for the NES exam is program students do not take their basic skills test from NMHU? Do they take their tests before they are admitted to the program?*
- Question raised: *What was the SOE and Special Education Department's vote on this proposal?*

Y. Moreno shared that a subcommittee met to develop a program to address need for teachers in public schools, such as Special Education (> 200 openings).

MOTION MADE AND SECONDED to invite the Special Education Department Chair (Ann Wolf) to November 28 Faculty Senate meeting to debrief the Faculty Senate on the Alternative Teaching Certificate proposal and inform the Senate about implications of its passing. The Chair will be provided with a summary of questions raised at the meeting. Motion passed unanimously.

- **Strategic Enrollment Management Plan.**
MOTION MADE AND to not endorse the proposed Strategic Management Plan until it has an implementation plan. Motion passed with one opposition.

- **Executive Session.**
Travel: Provost & Dean of Arts & Sciences

- **Public Action as Necessary on Other Closed Session Discussions.**

- **Adjournment at 5:13 p.m.**