

## **Academic Support Co-Curricular Outcomes Assessment Report 2017-2018**

At NMHU, co-curricular activities are defined as out-of-class experiences that complement and extend the formal learning experience of a course or academic program. Co-curricular activities develop a student's social, intellectual, cultural, democratic, civic, and aesthetic domains. They are supervised and/or financed by the institution and facilitate the attainment of NMHU's four essential traits (or student learning outcomes). These experiences are voluntary, ungraded, and non-credited, although they may be compensated through student employment.

Four identified traits/student learning outcomes that the NMHU community of faculty, students and staff identified that our graduates are expected to display:

- Mastery of content knowledge and skills
- Effective communication skills
- Critical and reflective thinking skills
- Effective use of technology

### **Main Contact and Email:**

Benito Pacheco  
bmpacheco@nmhu.edu

### **Program Mission:**

Our mission is to provide opportunities for undergraduate students to attain an exceptional education by fostering orientation, advisement, and support services to persist towards achieving their educational goals.

### **Intended Audience:**

First time freshman are the intended audience as each student is assigned an academic advisor to help ensure successful achievement of their educational goals. The advisor's responsibility is to assist students in planning their program of study. Generally this includes, but is not limited to:

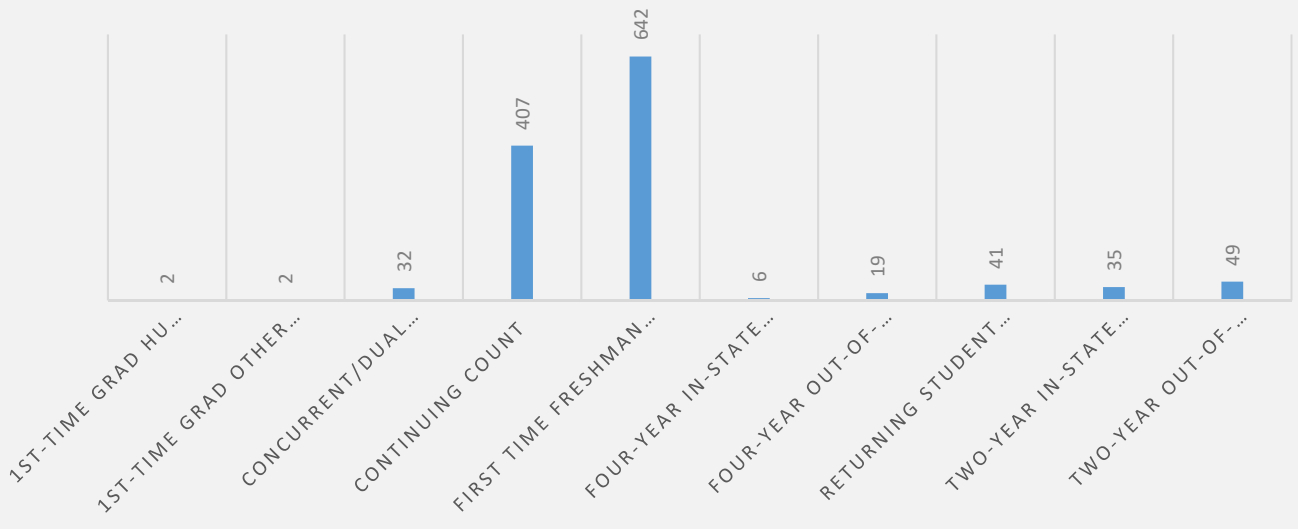
- Explaining to the student the program as it relates to career goals
- Helping the student to understand graduation requirements in the student's curriculum
- Providing a link to the college's support services
- Assisting the student with scheduling and course adjustments (drop/add)
- Providing referrals and advice to ensure academic progress
- Ensuring the student receives faculty advisement

An advisor will also help students change majors, meet general core education requirements, explain academic standards and regulations, and train in Degree Works to track educational progress online.

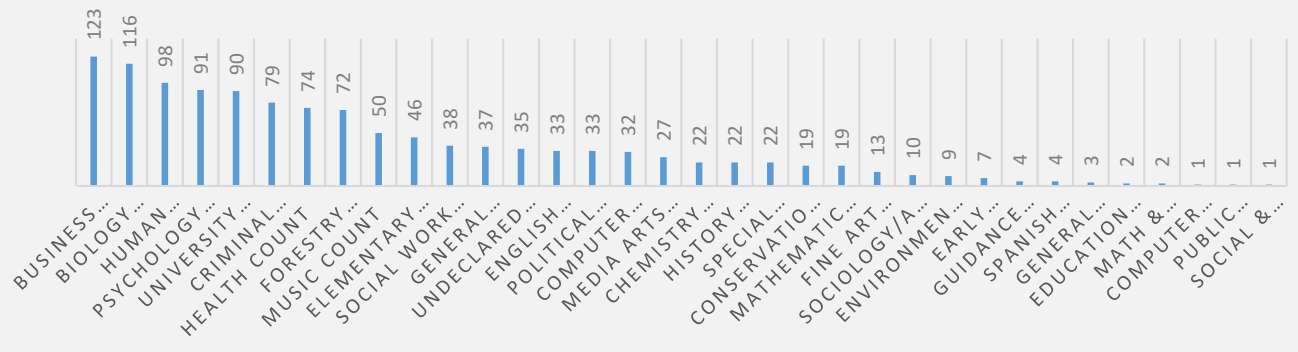
**Please include data on student utilization of the program over the past year (be sure to include online and Center students if part of your intended audience)**

<b>Student Advisement verified through Lab Tracker</b>	
Fall	1250
Spring	1162
Total	2412

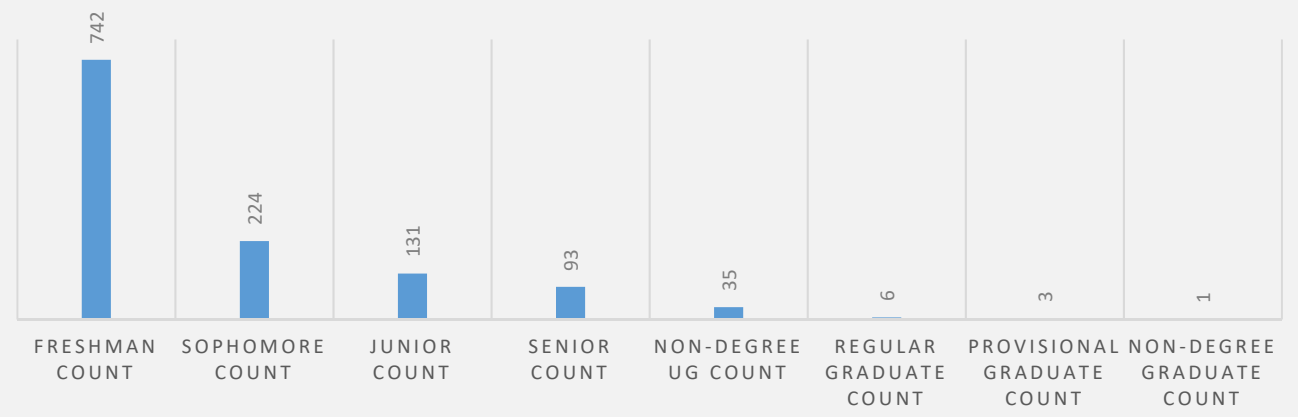
## FALL 17 LAB TRACKER VISITS BY STUDENT TYPE



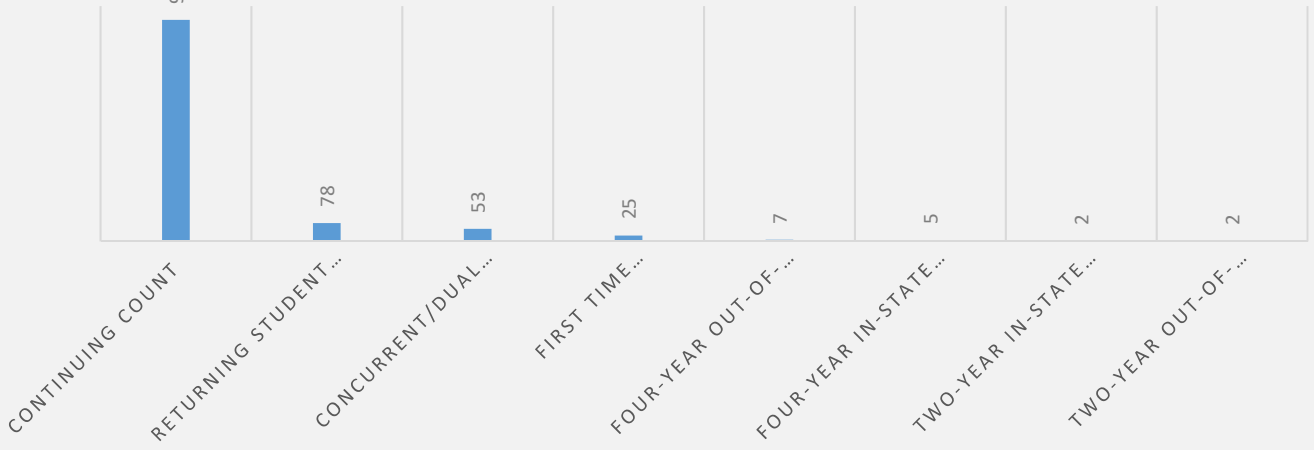
## FALL 17 LAB TRACKER VISITS BY MAJOR



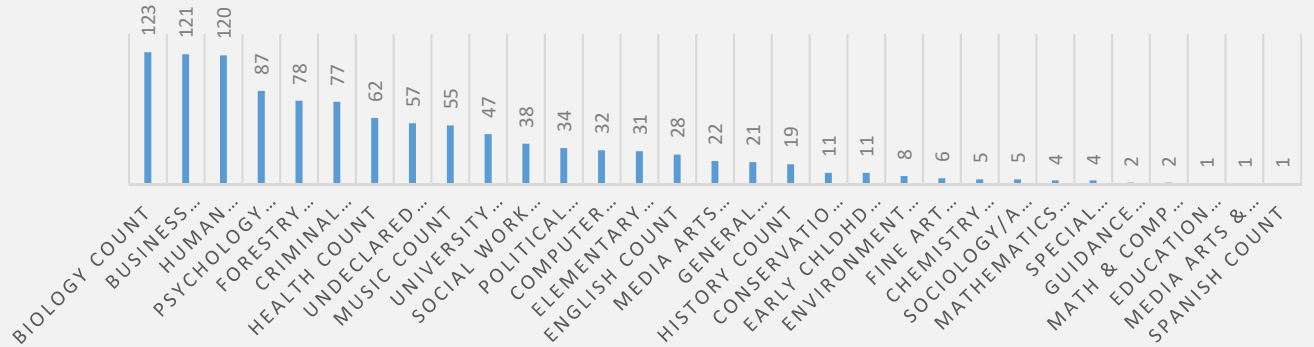
## FALL 17 LAB TRACKER VISITS BY CLASSIFICATION



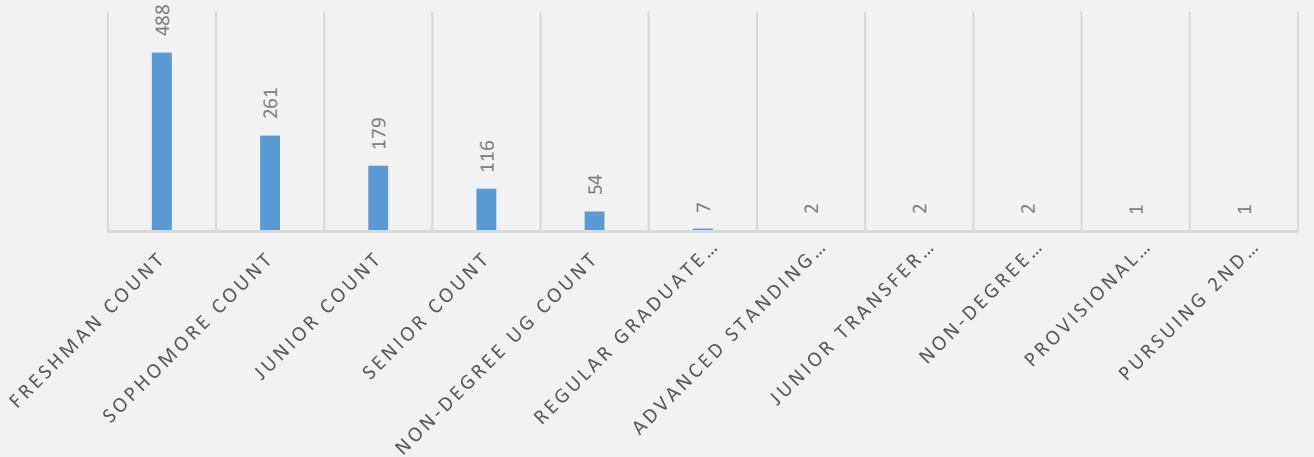
### SPRING 18 LAB TRACKER VISITS BY STUDENT TYPE



### SPRING 18 LAB TRACKER VISITS BY MAJOR



### SPRING 18 LAB TRACKER VISITS BY CLASSIFICATION



<b>Student Advisement Documented in Degree Audit</b>	
Fall 17	2056
Spring 18	2065
Total	4121

**Describe how you measure student satisfaction with your program and results for this year:**

---

<b>Student Learning Outcome 1:</b>	First-time freshman will identify and meet with academic advisor during fall 17 semester.
<b>University Traits Linked to SLO:</b>	Mastery of content knowledge and skills Effective communication skills Critical and reflective thinking skills Effective use of technology
<b>Means of Assessment:</b>	Fall 2017 MYSA Survey Lab Tracker Data Degree Audit notes by Advisor
<b>Timeline for Measurement:</b>	Fall 17 Semester
<b>Key Performance Indicator(s):</b>	85% of first-time freshmen will be able to identify their academic advisor in the Office of Academic Support by the end of the fall 18 semester.  85% of first-time freshmen will be satisfied with the level of service received from their academic advisor in Academic Support.  100% of first time freshman will attend at least one in-office advisement session with and advisor in Academic Support for the fall 18 semester.
<b>Summary of Data:</b>	<b>According to the Fall 2017 MYSA survey, 95% of first-time freshmen respondents were able to identify and were satisfied with their advisor in Academic Support.</b>  <b>According to Lab Tracker and Degree Audit data, 98% of first time freshmen attended a face to face advisement session with an Advisor in the Office of Academic Support.</b>

**Strategy for Improvement:**

To improve upon the desired outcomes, the process of first-time freshmen advisement will be refined and documented in the Academic Support Procedures Manual so that clear methods of communication and timelines as to when they occur can be more accurately measured.

---

---

**Student Learning Outcome 2**

First time freshman will receive professional advisement through the Office of Academic Support prior to registering for the fall 17 and spring 18 semester.

**University Traits Linked to SLO:**

Mastery of content knowledge and skills  
Effective communication skills  
Critical and reflective thinking skills  
Effective use of technology

**Means of Assessment:**

Lab Tracker Data  
Learning Community Enrollment  
Degree Audit notes by Advisor

**Timeline for Measurement:**

End of Academic Year

**Key Performance Indicator(s):**

100% of freshman will receive advisement prior to registration

**Summary of Data:**

The data through Banner for the Fall 17 registration and Spring 18 registration verifies 100% of first-time freshmen received advisement prior to registration.

**Strategy for Improvement:**

To improve upon the desired outcomes, the process of first-time freshmen advisement will be refined and documented in the Academic Support Procedures Manual so that clear methods of communication and timelines as to when they occur can be more accurately measured.

The correlation between multiple advisement sessions and student academic success will be measured.

---

---

---

---

**Summary of the Outcomes Assessment Data:** Data indicates first-time freshmen receive the majority of services provided by Academic Support. The majority of students are satisfied with the level of service received, and are able to identify their assigned advisor.

**Based on your assessment, what are your overall plans for program improvement in the upcoming year?**

Based on the data, a the Academic Support Procedures Manual will be updated to provide the maximum amount of support to assist students in developing an educational plan that helps them achieve their life/career goals. Clear methods of communication and exploring new technologies will be reviewed.

**What, if any, changes or improvements need to be made to your assessment plan for next year?**

Formalize the current office requirement of at least 3 advisement sessions for each first-time freshmen. Although the practice is agreed upon and understood within the department, the process is not formalized.