

**New Mexico Highlands University
HLC 4C Subcommittee
Preparation for HLC Focused Visit 2020**

Meeting agenda for 11/15/18

- Purpose of committee
- Meeting schedule
- Review HLC charge for focused visit (refer to July 9, 2018 letter from HLC)
- Schedule of activities:
 - Fall 2018: begin to form sub-committees
 - Spring 2019: sub-committee meetings
 - Summer 2019: Outline or rough draft of each monitoring report
 - Fall 2019: Assemble document archive for each report
 - Fall 2019: Assemble sub-committee to make arrangements for focused visit
 - Late fall 2019: penultimate draft of each monitoring report
 - Early spring 2020: prepare final version of each monitoring report
 - Early spring 2020: finalize arrangements for focused visit
- Sub-committees for monitoring reports
 - Core Component 4C (Enrollment Management)
 - Core Component 5A (Finance)
 - Core Component 5D (Planning / Institutional Effectiveness)
- HLC website / blog

Handouts / attachments

- HLC letter of July 9, 2018 with “Next Steps” for 4C
- 4C examples from HLC document “Providing Evidence for the Criteria for Accreditation”
- Copy of evidence file for Criterion 4C developed for November 2017 HLC report