

ACADEMIC AFFAIRS COMMITTEE

Date: September 19, 2018 Minutes

Approved October 3, 2018

1. Roll Call: Ali Arshad, Leslie Broughton, Peter Buchanan, Blanca Cespedes, Gloria Gadsden, Gil Gallegos, Sandra Gardner, Edward Harrington, Bill Hayward, Lara Heflin, Sheree Jederberg, Miriam Langer, Doug Main, Maria Munguia-Wellman, Jesus Rivas, Elaine Rodriquez, PJ Sedillo, Chris Stead, Edgar Vargas Blanco, Ann Wolf
Also in Attendance: Thomasinia Ortiz-Gallegos, Roxanne Gonzales, Warren Lail, Maureen Romine, Jessica Snow, Joshua Sloan, Jeanie Flood, Virginia Padilla-Vigil
2. Approval of the Agenda
Motion by Chris Stead to remove item 16 from agenda - no second – motion failed.
Gadsden noted MS proposal from Biology should have been listed as an action item.
Motion to approve Agenda made by Jesus Rivas, Second -Ann Wolf, agenda approved with 1 opposed.
3. Approval of Minutes –
August 29, 2018 Motion to approve, Laura Heflin. Second, Miriam Langer Motion passed with corrections to Roll Call, with 1 abstention.
September 5, 2018 Motion to approve, Edward Harrington. Second Peter Buchanan Motion Passed unanimously.
4. Subcommittee Report
 - a. Undergraduate appeals – Question regarding who is responsible for uploading appeal documentation to Sharepoint. This should be done by Chair of appeal committee.
 - b. Graduate appeals - No new business
 - c. Ballen – No new business
 - d. Other subcommittees
 - i. Academic Policies Subcommittee - First meeting upcoming – Sept 24th
 - ii. Alerts Update (Benito Pacheco) – No reporting from first 8 week classes due to issues with new system. Second 8 week classes will be able to report alerts. Other problems with system corrected.
 - iii. Faculty Senate liaison - election

Motion to elect Elaine Rodriguez – Jesus Rivas. Second – Edgar Vargas Blanco.
Motion Passed unanimously.

5. Communication from the Chair

Chair recognized Elaine Rodriguez for service as Faculty Senate Liaison.

Emphasized the importance of the AAC work, imploring members to step down if they do not have time to commit.

6. Communication from the Registrar

Call for Spring Schedule, 1st draft due to Dean's by Sept 20. Fall 2019 Schedule call pending.

7. Communication from the Faculty Senate (Elaine Rodriguez)

Expect new committee charges coming from FS Chair. The VPAA Academic Affairs vision generated questions and concerns regarding online curriculum and reorganization that will be discussed by departments.

8. Communication from the Graduate Council (Jesus Rivas)

Next meeting will be September 21st. Expect to continue working on Handbook updates and admission process.

9. Communication from the Administration

- a. Provost still needs 3-4 faculty interested in working on online committee. Using the Spring 2018 task force report, this committee will determine next steps.
- b. Expect to post Online Director position via People Admin in next two weeks. Anticipate this position will be housed in Rio Rancho, possibly at a combined Albq/RR Center.
- c. Provost invited faculty to forum on October 3 at 1pm to discuss vision.
- d. Provost working on Re-Organization model using Spring 2018 task force ideas and other input to determine if/what re-org will be. Expect decision by Jan 2019. At that time, there will be full searches for current interim Dean positions.
- e. VPAA leaning toward keeping Campus Center Director model. Will search Santa Fe Center Director position.
- f. Working on a CTE Survey to assess effectiveness and next steps.
- g. Might have a Stephen Brookfield follow up session – seeking requests on topic and modality of this session which was part of HU agreement with Dr. Brookfield.
- h. Question regarding the university website – President very aware of need to address the website. Moving ahead with hiring a content manager.

10. Core Changes Subcommittee update – Gloria Gadsden setting up next meeting of this group.

11. Program Review Schedule and Procedures

- a. Update on Fall 2017, Spring 2018 and Fall 2018 program reviews
 - i. Business Administration – Miriam has not heard from Mary Romero. Gloria Gadsden will send out a “gentle reminder” to submit.
 - ii. Health/ESS – Gloria Gadsden re-sent materials to Jay Lee. Waiting for response.
 - iii. History and Political Science Program Review – Report - Edward Harrington summarized report which will be forwarded to VPAA.
Public Affairs/Applied Sociology Program Review – Report - Edward Harrington summarized report which will be forwarded to VPAA.
 - iv. University Studies – program review distributed to committee members.
Subcommittee will meet after reading materials.
 - v. Southwest Studies – Gloria Gadsden will contact Robert Karaba for status of projects at the time of Robert’s resignation.
 - vi. Women’s Studies – Derkas is working on program review and hopes to submit materials soon.
 - vii. Engineering – Chris contacted program chair.
 - viii. Spanish – program is finishing up review and hopes to submit soon.

12. Nursing Course Revisions – Action Item

All revision forms have been forwarded to Dean. Program must meet with Registrar regarding revisions. Gloria Gadsden to be notified when that meeting has taken place.

Motion to approve NUR 310 course revisions pending Dean approval – Jesus Rivas. Second – Ann Wolf. Motion passed unanimously.

13. MFA Revisions – Discussion Item

Most of the revisions deal with updating language, and course numbering, remove outdated or courses no longer offered as part of program. HLC has approved the initial review of the MFA.

14. Biology Master’s Proposal – Action Item

Jessica Snow outlined revised proposal which includes 32 instead of 30 credit hours.

Discussion centered around concerns that a non-thesis Master’s would appear to send wrong message about quality of NMHU graduate degrees. Concerned faculty, including NRM faculty, stressed importance of demonstrating mastery of scientific method in the absence of thesis or capstone project. Portfolio review suggested as possible alternative.

The Biology department stressed the rigorous coursework utilizing actual research involved in graduate-level study of Biology. The department currently has 16 students enrolled at graduate level, a number that cannot be supported by the department if students are doing

thesis work. The need to trust the faculty to understand and guide students toward successful outcomes stressed by Biology and one other faculty member. The creation and approval of a separate MS in Biology would have to clear hurdles at the State and HLC levels which would further delay NMHU students completing degrees. If NMHU is going to continue to serve students as open enrollment, open access institution providing opportunities that other NM Institutions do not offer, proposals like this one should be considered.

Motion to approve Biology Master's Proposal, Edward Harrington. Second – Elaine Rodriquez. In favor – 10, opposed-2, abstain – 5.

Motion passed.

15. School of Education

- a. Alternative Teaching Certificate – New Program – Discussion Item

One year, fast-track apprentice program which has already received HED approval. State licensure required for completion.

- ~~b.~~ Certificate in Special Education – Deletion – Discussion Item - No materials submitted.
- c. Special Education major – Revision – Discussion Item - No materials submitted.
- d. MA in Special Education/Non-Licensure Option – Deletion – Discussion Item - No materials submitted.

Meeting adjourned 5:03 pm