

New Mexico Highlands University
Minutes for HLC 5d Subcommittee Meeting 2-4-19

Subcommittee will meet biweekly (alternate Mondays) from 3:30-4:30 in SH123 (room SH121 was suggested but was not available)

Possible sources of documentation to include in evidence file for 5D:

- Financial Aid workshops on financial literacy
- Student complaint process
- Co-curricular assessment process: relevant if it demonstrates structural improvement
- Campus life initiative
- Results of various surveys measuring stakeholder satisfaction

Key point that needs to be emphasized in assembling evidence: are we “closing the loop”, i.e. are we using data to inform improvements in campus operations and processes?

- How is the assessment process itself assessed?
- The academic program review process does examine academic initiatives from multiple perspectives
- Need to establish tighter connection between assessment and strategic planning
- Need better documentation of change process

Review of results from survey sent to 5D subcommittee members:

- The library conducts its own annual survey; results are available and may be relevant to 5D documentation
- Sodexo also conducts an annual survey
- In the past we have used the Skyfactor survey of residence hall students; continued use of this survey is contingent on available funding
- Strategic planning reports for individual units (academic and administrative) will be posted on web site
- We need improvement in collection of data that is used for data-informed decision making
- The survey suggests that we are measuring various initiatives but not closing the loop
- We are doing somewhat better in some areas (e.g. EM) than others
- Q3 on survey has some good ideas for possible sources of evidence to include

Campus initiatives underway that may be relevant to 5D:

- Academic coaching model: moving forward but still uncertain
- Ad Astra discussion moving forward
- We need to expend more efforts in closing the loop
- Social Work re-accreditation will be complete by end of 2019 – this process will include documentation of closing the loop for various initiatives within the School of Social Work
- Assessment process: the switch to 2-year process allows better opportunities for closing the loop

Next meeting date: February 18, 2019 from 3:30 to 4:30 in SH123

Minutes respectfully submitted by Lee Allard