

**New Mexico Highlands University
HLC 4C Subcommittee
Preparation for HLC Focused Visit 2020**

Meeting agenda for 1/24/19

- Review of key activities
 - Key documents
 - SEM Plan
 - Retention Plan
 - Retention Update
 - Retention and student success update
 - Recruitment update
 - Census day reports
- Spring enrollment update
- HLC Campus Forum for 4C
 - February 25 at 3:00 PM in the SUB Ballroom
 - Possible topics
 - Possible speakers
- Update: Focused Visit Report
- HLC website updates
- Next steps
 - Begin to assemble evidence file and post to website
 - Begin to outline content for evidence report for HLC

Notes:

For the HLC campus forum on February 25:

- Dr. Minner will provide some introductory remarks
- Dr. Martinez will present a synopsis of the key retention and recruitment documents that we have been working on.
- We will emphasize the progress we have made toward addressing each of the three bullet points specified by HLC as an area of concern within Criterion 4C (Enrollment Management).
- There will be time for questions and comments.
- Other subcommittee members will be present to provide any additional support as needed.

All key documents will be posted both on the SEM website and on the university's HLC website.