

**HLC Steering Committee: Focused Visit 2020**  
**Meeting Agenda: 4/3/18**

- Timetable for Focused Visit Preparation
- Subcommittees
  - 4C met on 3/26/19, next meeting on 4/24/19
  - 5A met on 3/19/19, next meeting on 4/17/19
  - 5D met on 4/1/19, next meeting 4/15/19
- Campus HLC Forums:
  - 4C (Enrollment Management) forum met on February 25
  - 5A (Finance) forum met on March 25
  - 5D (Strategic Planning and Institutional Improvement) is scheduled to meet on April 22 (3:00 PM in the SUB ballroom)
- NMHU HLC website: <http://www.nmhu.edu/accreditation-information/>
  - Continues to be updated since our last meeting
  - Blog contributions invited!
  - Comments, suggestions, recommendations?
- Focused Visit Report: update
- Next steps:
  - Written report for all three areas is underway
  - Continue to assemble evidence file, post documents to website
- Other thoughts, comments?
- Next meeting: May 1, 2019 (Mayday!)

Notes:

- Reviewed timeline for Focused Visit preparation
- Discussed Strategic Enrollment Management Plan, which is a key element of 4C
  - Plan still needs to be approved by Faculty Senate
  - What obstacles have prevented approval? What needs to happen to get approval? What are consequences of not approving plan in a timely manner?
  - How can we more effectively engage the faculty in the SEM process
  - To what extent is the SEM Plan actually driving or informing our enrollment management initiatives?
- Discussed Dr. Minner's enrollment goal of 4500 by 2022 – what needs to happen to achieve that goal? Is it realistic?
- Discussed Finance committees – there seems to be a “ghost” finance committee that still exists on record but is inactive
- In preparation for the HLC visit we need to educate and inform the campus community
  - What are our key talking points? What do we want the campus community to know about the HLC concerns and about the HLC visit?
  - We do not want the HLC visit to be a time for promoting narrow agendas; we need to be honest with HLC about our limitations but also try to present a positive picture of the university
- Reviewed current table of contents for Focused Visit Report; David Sammeth recommended including the HLC nomenclature (4C, 5A etc) throughout to ensure clarity