

**New Mexico Highlands University**  
**HLC 4C Subcommittee**  
**Preparation for HLC Focused Visit 2020**

Meeting agenda for 4/24/19

- Enrollment report for summer and fall terms
- BOR special meeting on enrollment
- HLC website update
- HLC campus forums
- HLC annual conference
- Review second draft of Focused Visit report for 4C
- Next steps
- Other items?

Meeting notes

- We reviewed the enrollment reports for summer and fall
  - We discussed some of the institutional measures we have taken to address enrollment concerns
  - Academic Support and the centers are contacting to non-registered students
  - Edward will send out a script and some suggestions for faculty members who may be calling students
  - One problem relative to incoming freshmen is that not all of the learning communities are set up, therefore students can't always be registered
  - The School of Education has changed their policies; students are only admitted after passing the NES exam; this may be impacting enrollment
- SEM Plan update
  - Still waiting for Faculty Senate approval
  - Edward is preparing a response for the concerns expressed by the Faculty Senate
  - It has been somewhat challenging getting on the Faculty Senate agenda
- HLC forums
  - All three forums for this spring have taken place
  - We will have two or three more forums in the fall
  - We need to emphasize talking points for the campus community as well as recommendations for appropriate interaction with the visiting team
- Financial aid leveraging
  - The revised processes appear to be successful in that we have a high percentage of students who have already accepted awards
  - However, we are quickly running out of available financial aid funds