

**HLC Steering Committee: Focused Visit 2020**  
**Meeting Agenda: 5/1/19**

- Timetable for Focused Visit Preparation: next steps
- Focused Visit Report: update
- Subcommittees
  - 4C met on 4/24/19
    - Key issue: enrollment trends for fall / summer
  - 5A met on 4/17/19
    - Key issue: enrollment stabilization
  - 5D met on 4/29/19, next meeting 5/13/19
    - Key issue: institutional strategic planning
    - Key issue: student complaint management
- Campus HLC Forums:
  - 4C (Enrollment Management) forum met on February 25
  - 5A (Finance) forum met on March 25
  - 5D (Strategic Planning and Institutional Improvement) met April 22
  - Fall forums
- HLC Newsletter
- Summer activities
- Other thoughts, comments?
- Next meeting?

Meeting notes

Focused Visit document / evidence file:

- Draft version of complete document will be released for public review some time in May
- Need to let faculty know through Senate or other channels
- Will send draft to Steering Committee members before public release

Enrollment concerns: we should mention our articulation agreements with community colleges in the evidence document

As we approach the time of the Focused Visit, we need to strongly emphasize to the campus community some parameters for appropriate interaction with the visiting team

Newsletter:

- Use purple in mastheads
- Further emphasize “on notice” warning from HLC
- Highlight current place in the timeline