Present: Edward Martinez, Thomasinia Ortiz-Gallegos, Benito Pacheco, Caroline Montoya, Lee Allard, and Leon Bustos

I. HLC Midpoint Roundtable Travel Discussion
   • Midpoint round table will be held on May 29-31, 2019 in Chicago, IL.
   • Leon will be lead for the Roundtable.
   • Benito volunteered his office to do travel arrangements for all individuals attending.
   • After conference, committee will meet to elect a leader for the project.

II. P&C Academy Team Report
    • Report due in June
    • Edward will begin working on report for submission.

III. Implementation of Coaching Model
     • After HLC Midpoint Roundtable, plan for implementation will be developed, including way to track data. What measures will be used.

IV. Other
    • Committee agreed to hold a weekly meeting from now until the beginning of the fall semester to implement project.