

Persistence & Completion Academy Minutes
March 26, 2019
FMTZ Conference Room 210, 1:30-2:30 p.m.

Present: Edward Martinez, Lee Allard, Benito Pacheco, Ian Williamson, and Maria Sena

Zoom: Kimberly Blea

- I. HLC Midpoint Roundtable Travel Discussion
 - Midpoint round table will be held on May 29-31, 2019 in Chicago, IL.
 - Fee payment includes the ability of five individuals to attend.
 - Provost office indicated that it was up to each individual to make his or her own travel arrangements.
 - Individuals mentioned during discussion for attending the midpoint roundtable include Kimberly Blea, Benito Pacheco, Thomasina Ortiz-Gallegos, Ian Williamson, Leon Bustos, Keith Tucker, Sarah Corey-Rivas, Jesus Rivas, Rebecca Moore, and Peter Buchanan.
 - Edward indicated that Susan Wood and Susan Murphy were the mentors for P&CA.
- II. P&C Academy Team Report
 - Report due in June
 - Committee needs to have a coaching model set to be able to report to P&CA.
- III. Implementation of Coaching Model
 - A pilot program on the coaching model will be conducted by the Academic Support Office.
 - Members indicated that mid-term grades, Tutor Trac, early alert, and other measures can be used to track the student progress.
 - Office will need to set up baseline analysis including monitoring students on academic probation, their GPA, scholarship retainment, retention, graduation, and attempted vs earned.