

NMHU Strategic Planning Committee

Minutes from 8/8/19 meeting

Membership

- Will continue to expand membership, need a couple more faculty, one student, at least one community member
- Ian will remain as co-chair
- Ian has requested Orit to provide names of two more faculty
- Student rep: follow up with Diana, then go back to student senate and recruit another volunteer if necessary
- Check with Loretta, if she can't do it get another emeritus rep
- Vince Howell will remain as community rep; we may search for a second community rep, Vince will do some research

Timeline

- The first two months will be focusing on background information and data collection
- There is no rigid timetable for the SP process
- Current SP will expire in 2020

Meeting time / location

- We will typically meet every other week
- We may need a larger zoom enabled room
- Wednesdays at 1:00 PM appear to be the best time; may be modified based on committee members' schedules

General considerations

- Current plan lacks measurable objectives, action steps, assessment plan
- We must be accountable to the HLC, HED, BOR
- Resource allocation is critical for effective SP
- What do we want HU to look like 5 years from now? Where are we unique?

Resources

- Eric downloaded document from SCUP that provides overview of SP process
- Eric will distribute this document for our review

Basic structure of new strategic plan

- We will probably develop plan with goals, objectives, and action steps
- But we don't want the SP to be too long or too detailed
- HLC will require us to have KPIs linked to SP
- John Carroll's plan is short and clear but lacks action steps, NMSU's plan is detailed but too long

Other considerations

- We need to work toward integration of all relevant planning activities
- We need to work toward a common vision across all stakeholders
- We need to address budget issues: how will the objectives be funded?
- We can include the budget process as a goal or objective within the SP
- Budget transparency is critical and need to be incorporated into the SP
- Need appropriate budget allocations for action steps; this will help to define the action steps themselves

Communication with relevant stakeholders

- We will engage campus and community stakeholders at each stage of the process; there will be an ongoing dialogue with them
- We need an efficient process for communicating with stakeholders; we need to be very clear about what we are looking for, what are the parameters
- A key role of the SP committee is to facilitate discussion, but we have to define the higher level parameters for that discussion
- We need to ensure that the plan reflects our commitment to our community
- We need to include our Centers in the planning efforts
- We need to identify and reach out to our partners in the community
- We need to make sure that our community conversations have appropriate follow through

Next steps

- We need to evaluate our current goals: keep them, refine them, change them?
- We need to work toward a process of determining 3-5 goals
- Next step: committee members should come up with ideas for SP goals, evaluate current goals
- Each member should suggest 3-5 goals, submit to Ian by Friday August 23rd
- Eric will share SCUP document on planning operations

Next meeting will be 8/28/19 at 1:00-2:30, location TBD

Respectfully submitted,

Lee Allard

August 8, 2019