

Faculty Senate Meeting Agenda

APPROVED 3.25.2020

March 11, 2020

LS 265

VIA ZOOM <https://nmhu.zoom.us/j/411560906>

3:00 to 5:00p.m.

1. **Call to Order.**

2. **Roll Call.**

Present: Coggins, Kip (School of Social Work); Chadborn; Daniel (Psychology); Ensor, Kevin (Counseling & Guidance); Gardner, Sandra (Nursing); Jeffries, John (Computer & Mathematical Sciences); Fox-Hausman, Mariah (Media Arts & Technology); Lindline, Jennifer (Natural Resources Management); Hayward, William (Exercise & Sports Science); Karaba, Robert (Education; Education Leadership); Kent, April (Library); Santillanes, Sarah (Education; Teacher Education); Romine, Maureen (Biology); Gloria Gadsden (Anthropology, Sociology, and Criminal Justice); Williams, Steven (History & Political Science); Villarreal, Ben (English & Philosophy); Garcia- Nuthmann, Andre (Visual & Performing Arts); Arshad, Ali (Business Administration); Valenzuela, Norma (Languages and Culture); Minner, Sam (President, Ex-Officio Member); Gonzales, Roxanne (Provost, Ex-Officio Member); Ulibarri, Chris (Student Senate Representative); Ludi, Adele (Staff Senate Representative)

Also Present: Keith Tucker (Interim Dean of School of Business, Media, and Technology); Chein-Chung Chen (Business Marketing); Rivas, Jesus (Biology); Brandon Kempner (Interim Dean of College of Arts and Sciences); Duran, Christina (Dean of Social Work) Gil Gallegos (English); Karol Ibarra-Zetter (Language and Culture); Wilson, Patrick (Director of Online and Extended Learning); Sabutis, Joseph (Computer & Mathematical Sciences); Johnsen, Jessica (Computer & Mathematical Sciences); Jedeberg, Shree (Interim Dean of College of Education); Corey-Rivas, Sarah (Biology); Gray, Katie (Library); Gieri, Joe (ITS); Sammeth, David (Chemistry); Harrington, Edward (Music); Gallegos, Gil (Computer & Mathematical Sciences); Buchanan-Farmer, Melanie (Teacher Education); Rudolph, Lori (Education, Counseling); Petronis, Mike (Natural Resources Management).

Excused: Ann Wolf (Education, Curriculum and Instruction)

Absent:

3. **Approval of Agenda.**

Moved/Seconded Unanimous Approval

4. **Approval of Minutes from 2/26/2020.**

Moved/Seconded with 1 minor typo unanimous approval

5. **Communication from the President (S. Minner).**

COVID-19 Plan. As of today there are presumptive cases in NM and governor set a state of emergency. Out of state travel by state employees canceled.

1. Safety #1
2. Teaching must continue as core mission when making decisions
3. Do no and minimize harm and anxiety to students faculty staff and admins
 - a. Questions from staff and a student worker about pay if we close. It is on his mind.
 - b. Brian H is the Environmental Health and Safety Director and point on these issues and announcements. Sean Weaver will continue to be head of internal and external

Not canceling face to face yet, but focusing on monitoring situation. Will consult with faculty, staff, student leadership, etc to discuss options and how to move forward and what to do. The BoR may also elect to close or a state government policy decision. In anticipation on the spot professional development to maintain continuity of instruction that will be announced Thursday morning. There is still a possibility that face to face will be disrupted. Continued discussions of partial classes, adding material, etc.

GG: There will be a decision to cancel or move online? If I want to continue will I have that choice

SM: Will decide face to face ending, but faculty will have to move forward if they elect and give an report of estimate or how much instruction was given.

SC: publishers have reached out with assistance.

SM: Look into it if we want.

SC: risk after break will go up, do we have a standard outbreak guidelines our outbreaks. Do we move office hours online?

SM: Offer an option of online office hours, seems reasonable.

DS: Will faculty be allowed on campus to go into a classroom on zoom

SM: not inclined to say you cant, but one could.

Library services, other options, and discussions of paying student workers and staff if they don't work.

Dormitories and Cafeterias?

Will work with accreditors. Focus visit might be rescheduled.

Travel will be reapproved, purchases already made will be reimbursed.

Search committees should continue, need to contact Dr. Gonzales

Campus services will remain open. Accommodations will be worked out shortly for students who cannot go home and continuing dining services.

Some HU meetings have been canceled and others may be in the future.

Possible all sport games suspended for rest of season. NCAA president conducted championship events with only essential staff, players, and limited attendance. ARMAC is likely expected to do the same thing.

Governor had a deadline of 12 noon, given the current issues there is a fear of vetoing several pieces of information. Signed 4% compensation but did veto about 150 mil of capital project lines.

6. Communication from the Administration (R. Gonzales).

Continuing conversation about COVID-19. Searches.

We cannot realistically stop the searches as too many are on deck between instructional design, faculty, and dean searches. All by Zoom. Everyone doing searches do your best by searches, maybe change tactics. Hardest part for faculty might be capturing in class presentations. Having never been here to the town, the university, we have to work something. We might be able to bring people in the future, with top candidate and bring them out here individually.

The searches can be done on Zoom but by having it with everyone it would be equitable. They will be reimbursed with repurchased tickets.

Training: Modules are ready to go on Brightspace and Zoom for faculty and students.

Zoom should be available for every course, shell, and faculty/student member.

Internet access, flexibility, and issues with advising students to drop or withdraw under the Pell level.

Consider issues with my student portal and a new navigation could put additional stresses and delay that.

If we have to close, or for students who have to be here, it would be essential personnel only. This includes facilities in the sciences.

2 Instructional Designers, one interviewing, one approved.

7. Communication from the Chair (Karaba).

Forgo communication for time.

8. Communication from Academic Affairs (A. Wolf).

At conference, no report

9. Communication from the Staff Advisory Senate (A. Ludi)

New rep will be assigned soon. Recruit drive will start in the Fall and faculty will be included this time. Any collaboration on recruiting initiatives reach out.

10. Communication from the Student Senate (C. Ulibarri).

May have a new student rep soon, no other position.

11. Old Business

a. Evaluation of Administrators—Action Item (Dr. Chadborn)

General discussion. No additional options.

Motion to move forward with survey/seconded Unanimously Approved.

Will need to discuss dissemination of information in a private manner.

b. End of Course Evaluations-Action Item (Joe Gieri)

A proposal for student evals open for 2 weeks and closed last day of class, the last Friday.

This would be a separate issue from the general discussion of evals as some departments need it.

Vigorous discussion on the topic and clarification was given. It would also be up to the department on how to use it. Is it 1 attempt: it should be. Other concerns with doing the evals early.

Motion to open evaluations 2 weeks prior to the end of the semester and close the last regular Friday of classes and to discuss more permanent solutions for the future at future meetings.

Seconded

2 Abstentions, Passes

c. CTE Survey—Action Item

Discussion last time, motion to approve: Motion/Seconded

Unanimous, motion passes

d. **Online Learning --Wiley Education services**—Action Item

Go back to departments and see how they felt., services should be left up to departments beyond initial collaboration. There was discussion of forced faculty due to other discussions to be had.

Motion to leave decisions of moving to asynchronous and using specific Wiley services to the departments.

Seconded

8 in favor, 2 opposed, motion carries

Motion to table everything but change in transfer language and SOE Dean Search until next meeting. Seconded.

e. **Change in transfer language**—Action Item

Discussed last meeting, motion to eliminate language Seconded

8 in favor, 1 opposed, 3 abstentions, motion carries

f. **Graduate Committee Recommendations Endorsement** --Action Item

Grant in-state tuition for any students that stays at the dorms
tabled

g. **Academic Amnesty Case and Language**—Action Item

tabled

h. **Faculty Handbook Language on Dean Searches**—Action Item

tabled

12. New Business

a) **SOE Dean Search Committee Selection**—Action Item

List sent out, 4 members need a vote.

Votes will be emailed to Daniel Chadborn. Deadline Friday, sent out Thursday

b) **New Portal**—(Adele Ludi) –Information Item

Postponing possibly with issues.

c) **Collaborating with Staff and student senate re: enrollment**—Discussion Item

tabled

d) **Grad credits to count toward undergrad degree**—Discussion Item

tabled

e) **Independent financial consultant**—(Dr. Rivas) –Discussion Item

tabled

13. Executive Session. Unanimous Motion.

Entered 15 minutes before end of meeting.

14. Public Action as Necessary on Other Closed Session Discussions.

Exit and motion concerning discussion in the closed session:

Discussion of handbook language and issues with autonomy with the.

Motion: A short stern/strong letter from the entire Faculty Senate with the understanding of the Grievance's Committee's position in the hierarchy of committees and with final warning that meeting needs to take place within the two weeks. Monday after Spring Break (3/23) for a response and meeting no later than the Friday (3/27) following to address the issues moving forward with the Grievances.

Second

8 In favor, 5 oppose

Motion: EC or Full Senate send a letter to Roxanne and seeking outside mediation without stipulation for the grievant to address this matter in a timely manner which has been denied so far.

Seconded

Unanimous

15. Adjournment. 5:30pm

Motion, Seconded, Passed