

HU 2025 Strategic Plan Meeting Minutes**April 22, 2020**

Present: Ian Williamson; Rod Rock; Inca Crespín; Sara Harris; Eric Romero; Kim Blea; Patrick Wilson; R M Moore (Scribe)

Concerns over time frame.

Current document could be developed as survey at the objective level for people to review and approve for next week. The survey will be administered before April 29th.

This is the end of the semester/year with other things to do, as students or as faculty. Some offices get very busy.

Today's agenda reordered:

Strategize for the summer

Strategize for remainder of the semester

Review current goals and objectives

Review the charge requiring the plan to Dr. Minner by 8.15.2020

Could think about date before HLC meeting in October 2020

Concerns over adding new people to the committee.

Is this HU 2025 plan on the LMT agenda on a regular basis?

There is so much going on now that the SP has not been on the agenda

Need to provide something that has been approved by the senates

before submitting to President [mid-late Sept]

Use draft and turn it out to the stakeholders as a survey. They might look at a few areas. Circulate the survey and then continue to dialog with others over spring and summer. People who are available.

We prepare final version for the senates to review in Fall. We include the protocol of how we did this.

- A. Ask for an **extension to September 30th from President Minner** for the final survey with senate support.
- B. Skeleton committee for the summer to bi-weekly: Sarah, Rod, RMM, Eric, Inca, Kim, Ian – missing student senate representative
- C. Continue to involve community contacts over the summer

Summer should be continuing with data collection and stakeholder reviews/inputs. Dissemination of information should continue. At end of summer, we could analyze and move forward with the survey for the senates.

No one has been removed from this committee. They received the invitations to participate. We would like Vince Howell to participate. Goal 3 addresses community involvement and civic engagement. Summer participation and government participation will be important.

Last week of classes next week (April 27th). Finals the first week of May.

GOALS and Objectives reviewed

Clarify what is meant by a survey: we're not sending out the whole document. Are we asking for approval ratings for each objective?

Ian proposed using the Objectives only for each goal in the survey. Could include one action step as an example underneath each objective.

Goal 3 to be re-edited with Eric and Rebecca. Will include 7-10 objectives before next Monday, April 27th.

The preliminary survey will provide data where we might delete or add some of the objectives. There will be some qualitative items in the survey for participants to share what they think. This will be useful feedback for changing objectives if we need to.

Need to roll survey out before the end of the semester for preliminary feedback

The PC DEI crafted Goal 4 as their future strategic plan – detailed action steps

There is a tight articulation between Goals 3 and 4.

Goal 5 is built out.

Need to be comprehensive and equitable. Need full program support for all center locations or educational delivery format. Need to be consistent with CBA and other policies.

Proposed: send brief survey that is manageable. Within instructions, we say: if you would like to see more detail on each item, then go here.

Possibility that we might get too much feedback. Or, that level of detail could become more prescriptive and people might think we are telling them what to do. The action steps are what each unit develops and implements

Propose “Strategic Planning Seminar” for August Faculty Development session

This is another step to including others in the process
Chronicle our process, stakeholders
Provide outline of how your unit can integrate the goals and objectives into your units

Need to have **Key Performance Indicators (KPIs)** tied to meeting our goals and objectives. This is the highest level of measurement for each objective.

This is summer work. Lee’s available as an advisor, not as a scribe.

RMM motion to adjourn. Sara seconds. Meeting ends at 2:26 pm