

Persistence and Completion Academy
August 24, 2020
3:00-4:00 p.m., via Zoom
<https://nmhu.zoom.us/j/681365414>

Minutes

Attendance: Kimberly Blea, Terri Law, Maria Sena, Leon Bustos, Lee Allard, Benito Pacheco, and Lauren Fath

I. Enrollment Update

- Lee provided an overview of the enrollment report. He indicated that there is still time to gain some ground. Lee indicated that his report does not include audit only students. Most of these students are senior citizens.
- Benito indicated that his department is still working on dual credit and International students. He stated that the FTF show a sharp decline. This decline is a nationwide trend. The only positive to this is that the university might have a bigger class next fall. He stated that nationally a 40% decline of FTF is anticipated.
- Benito indicated that it is a good opportunity to strategically keep our FTF and improve our retention rate.
- Kimberly informed the committee that she has not heard back regarding the Student Success Grant. She stated that if the university is not funded, she would like to have a conversation how the university can implement strategies with little to no funding. She stated since we already have students here, let's keep them here. The last number for our retention rate was 60%.

II. Project Outcomes

- Benito indicated that he was unable to query the data for the project outcomes. Committee agreed to revisit these outcomes after census date.

III. Tutor Trac Update

- Benito indicated that due to the last push for enrolling students for the fall semester, he was unable prepare a training for Tutor Trac. He stated that he is looking into strategizing the use of Tutor Trac.
- Benito indicated that he will be providing departmental training. Terri stated that training could not be done within the next few weeks. Terri and Benito will schedule a meeting to determine how to provide departmental or university wide training on Tutor Trac.
- Committee agreed to revisit this possible training of Tutor Trac at the next meeting.

IV. P&C Academy Team Report Update

- Kimberly indicated that she had heard back from our mentors. They informed her that the team report is tentatively due on October 19th. They are in the process of shifting everything virtually.

V. Other

- Leon indicated that he has a concern with the FTF students that have enrolled late. With the increase of 40 FTF, no learning committees were provided. He stated that due to the low number of FTF students enrolling, some of the learning communities were

dismantled. His concern is that if there is truly 40 FTF recently enrolled, what learning communities were they enrolled into. Leon requested that he be provided a list of these students. Benito and Leon will work together to review these students and confirm that they are enrolled in a learning community.

- Next Meeting
 - Update on enrollment numbers
 - Update on project outcomes
 - Update on Tutor Trac
 - Begin discussion on preparing for P&C Academy Team Report