



Academic Affairs Committee Minutes

Location: Zoom only

Date: December 2, 2020

Approved January 20, 2021

1. Roll Call

Present: Robin Bartee (Social Work), Peter Buchanan (English), Kevin Ensor (Counseling & Guidance), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Gil Gallegos (Computer & Mathematical Sciences), Sandra Gardner (Nursing), Katie Gray (Library), Edward Harrington (Visual & Performing Arts), Kathy Jenkins (Exercise & Sport Sciences), Arcadius Krivoshein (Chemistry), Angela Meron (Media Arts & Technology), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Jim Peters (Business Administration), Luke Ritter (History & Political Science), Maureen Romine (Biology)

Absent: Blanca Céspedes (Forestry), Sheree Jederberg (Educational Leadership), Shirley Meckes (Teacher Education), Eric Romero (Languages & Culture)

Vacant positions: Education – Special Education, Natural Resource Management

Ex Officio Members: Roxanne Gonzales (VPAA), Henrietta Romero (Registrar)

Also present: Christina Durán (Dean, Social Work), Mary Earick (Dean, School of Education), Brandon Kempner (Dean, CAS), April Kent (Library, Faculty Senate Representative), Veena Parboteeah (Dean, Business & Media Arts), Ian Williamson (AVPAA)

2. Approval of the Agenda

MOTION to approve agenda. Seconded. Approved by consensus.

3. Approval of Minutes – November 18, 2020

MOTION to approve minutes. Seconded. Approved by consensus.

4. Subcommittee Reports (see attached subcommittee list)

a. Undergraduate Appeals (Meron)

Nothing to report.

b. Graduate Appeals (Jenkins)

Nothing to report.

c. Ballen (Buchanan)

Subcommittee Chair stated that he received a correction from the Forestry Department concerning their request. They would like to defer the visit of their currently scheduled scholar to a time when in-person classes have resumed. Chair is awaiting input from subcommittee members.

5. Program Review Subcommittee Reports

a. Southwest Studies (Gallegos)

Subcommittee Chair is putting together the summary of the subcommittee's input and will send it out to subcommittee members over the break for their review.

b. Native American Hispano Cultural Studies (Jenkins)

The Department is working on the report.

c. Education - Counseling and Guidance (Gadsden)

The subcommittee members agree that there are a few elements missing from the review. Subcommittee Chair will follow up with Dr. Glover concerning these issues.

d. Educational Leadership (Gardner)

Subcommittee Chair received a response from the department that they had discussed the review. The Subcommittee has received a revised review from the department.

6. Communication from the Chair (Gadsden)

The Chair extended her thanks to all members for their dedication to this committee and the university and to the Secretary for her service.

7. Communication from the Registrar (Romero)

Registrar Romero stated that she doesn't have a detailed enrollment report. However, enrollment is currently down 8.2% for Spring semester from this time last year. Graduate enrollment up slightly. The majority of difference in enrollment is at the Undergraduate level.

Intersession enrollment is ongoing until 12/14/2020.

Question from the Chair concerning disenrollment.

Registrar Romero stated that they have not been participating in disenrollment for the past several semesters and do not anticipate that they will do that in the spring.

8. Communication from the Faculty Senate (Kent)

Ms. Kent had nothing to report, as there was no meeting of the Faculty Senate the previous week.

9. Communication from the Graduate Council (Gadsden)

Chair ceded control of meeting to the Secretary in order to give the report of the Graduate Council.

Dr. Gadsden reported that the Board of Regents approved 12-credit double dipping for Undergraduates, which is in violation of NMHU's current policies. The Registrar will be combing through the catalogs to see where the conflicts are, and the Council and Registrar will work on it in the spring. These changes will probably come back to the AAC for approval.

The Council is looking to create a policy governing the probation, suspension, and/or expulsion of Graduate students, as a policy does not currently exist.

There is a limit to the number of credit hours Graduate students can take, but no one is currently keeping track of that. The Graduate Office will begin tracking that so that we are not violating our own policies.

There being no questions or comments from the committee, the Secretary ceded control back to the Chair.

10. Communication from the Administration (Gonzales)

Provost Gonzales reported that all program reviews are caught up on her office's end.

The MA degrees in Criminology and Cultural Resources Management are on their way to HLC for approval. Provost Gonzales stated that Dr. Tamir and Dr. Gadsden did a great job presenting to the HED Finance Committee.

Spring and Summer semesters will continue to be taught via distance education, but hopefully in-person courses will resume in the Fall.

Provost Gonzales thanked everyone for all the work they do for the university and our students.

11. Late Additions to the Agenda (minor items only)

12. Next meeting – January 20, 2021

Zoom only, <https://nmhu.zoom.us/j/5054543209>

13. Adjournment

MOTION to adjourn. Seconded. Meeting adjourned at 3:15 p.m.