

**New Mexico Highlands University  
Board of Regents Virtual Meeting  
May 7, 2020**

The New Mexico Highlands University Board of Regents held a virtual meeting on May 7, 2020. The meeting streamed via ZOOM from the New Mexico Highlands University main campus in Las Vegas, New Mexico. The university complied with the Governor's Office and the New Mexico Department of Health's social distancing mandate which limits mass gatherings to five (5) therefore, the Board of Regents meeting was held as a virtual meeting only. The university made every effort to accommodate members of the public as stated in the April 27, 2020 meeting announcement. The items addressed during the meeting were time sensitive and could not wait. Thus in accordance with the NM Attorney General's Open Government Division Advisory, the meeting was held as a virtual meeting only. Members of the public were able to access the meeting and also participated in the meeting during the Public Comment section of the agenda via zoom and/or via phone call:

<https://nmhu.zoom.us/j/122824474>

Or iPhone one-tap: US: +13462487799,122824474# or +16699006833,122824474#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 301 715 8592

Webinar ID: 122 824 474

International numbers available: <https://nmhu.zoom.us/u/ac1IDo7Azz>

Or an H.323/SIP room system: H.323: 162.255.37.11 (US West), 162.255.36.11 (US East)

Chairman Sanchez called upon Dr. Kimberly Blea, Dean of Students to read an opening statement: *"Thank you for joining the NMHU Board of Regents today, May 7, 2020 for our second virtual Board meeting. The university is complying with the Governor's Office and the New Mexico Department of Health's social distancing mandate limiting mass gatherings to five (5) individuals. The university has made every effort to accommodate members of the public. The items to be addressed at this meeting are time sensitive and cannot wait, thus in accordance with the NM Attorney General's Open Government Division Advisory, the meeting is being held as a virtual meeting only. Board members participating in the meeting remotely are: Bill Garcia, Frank Marchi, Danelle Smith, Christopher Ulibarri, and myself, Leveo Sanchez."*

*"Also participating in the meeting remotely are Dr. Sam Minner, Dr. Roxanne Gonzales, Mr. Max Baca, Dr. Terri Law, Dr. Kimberly Blea, Dr. Robert Karaba, Ms. Adele Ludi, Ms. Tamlyn Crain, and Ms. Sylvia Baca."*

*"Should Board members or the university lose connectivity and there is no longer have a quorum, the Board meeting will be suspended and no action will be taken until a quorum is reconvened."*

**Call to Order** – Chairman Sanchez called the meeting to order at 11:05 a.m.

**Roll Call** - Board Members Present via ZOOM: Mr. Frank Marchi, Ms. Danelle Smith, Mr. Leveo V. Sanchez, and Mr. Christopher Ulibarri. Board Members Absent: Mr. William Garcia.

Administrative Personnel Present via ZOOM: Dr. Sam Minner, President; Dr. Roxanne Gonzales, Provost/Vice President of Academic Affairs; Mr. Max Baca, Vice President for Finance & Administration; Dr. Theresa Law, Vice President of Student and Donor Engagement; and Dr. Kimberly Blea, Dean of Students

Others Present via ZOOM: Dr. Robert Karaba, Interim Faculty Senate Chair; Dr. Lee Allard, Director of Institutional Research; Ms. Adele Ludi, Staff Advisory Senate President; Ms. Tamlyn Crain, ASNMHU Vice-President; Mr. Luke Salganek, University Legal Counsel, and Ms. Carolina Martínez, Executive Administrative Assistant. Numerous faculty, staff, students, community members, and the general public participated in the meeting as it was streamed via ZOOM.

#### **Approval of the May 7, 2020 Virtual Meeting Agenda**

Regent Marchi moved to approve the Board's virtual meeting agenda for May 7, 2020 as presented. Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

#### **Approval of the Minutes from April 24, 2019**

Regent Ulibarri moved to approve the minutes from the April 24, 2020 meeting as presented. Regent Smith seconded. A roll call vote was taken, voting in favor were: Regent Marchi, Regent Smith, and Chairman Sanchez. Regent Ulibarri abstained. Motion carried.

#### **Board of Regents Report**

Regent Marchi reported that New Mexico Higher Education Regents Coalition (HERC) researched student regent terms and learned that student regents continue to serve in their regent roles even if they graduated. Student regent terms end when their appointment terms expire. President Minner asked if HERC would research how a student regent's term is affected if a they graduate, become an employee of the university, and as employee is eligible to join an employee union.

#### **President's Report – Dr. Sam Minner**

#### **NMHU Open Meetings Act Resolution – Action Item**

Regent Smith moved to approve Open Meetings Act Resolution (**Attachment A**) as presented. Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

#### **Annual HED Capital Outlay Summer Hearings Report – Action Item**

Regent Smith moved to approve Annual HED Capital Outlay Summer Hearings Report (**Attachment B**) as presented. Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

#### **Higher Learning Commission Campus Visit**

President Minner stated that the HLC Focus Visit is scheduled for October 5-6, 2020. He mentioned he is making preparations for the Full Visit which will be scheduled in 2022.

**Other**

President Minner reported that the university continues to ensure the students remaining on campus are well taken care of. Dean Blea reported that 42 students remained on campus during the university closure.

**Provost/Vice President for Academic Affairs – Dr. Roxanne Gonzales**

**New Degree Program: Master of Arts in Criminology – Action Item**

Regent Ulibarri moved to approve New Degree Program: Master of Arts in Criminology (**Attachment C**) as presented. Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**Vice President for Finance & Administration – Mr. Max Baca**

**FY20 Unrestricted and Restricted Final BARs – Action Item**

Mr. Baca provided a PowerPoint presentation on the FY20 Unrestricted & Restricted BARs (**Attachment D**).

Regent Smith motioned for approve the FY20 Unrestricted and Restricted BARs. Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**FY21 Operating Budget – Action Item**

Mr. Baca presented the FY21 Operating Budget (**also Attachment D**).

Regent Marchi motioned to approve the FY21 Operating Budget as presented. Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**NMHU Personal Policy Code of Conduct – Action Item**

Regent Smith moved to approve the NMHU Personnel Policy Code of Conduct (**Attachment E**). Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**FY20/Q3 Quarterly Report and Certification – Action Item**

Regent Smith moved to approve the FY20/Q3 Quarterly Report & Certification (**Attachment F**) as presented. Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**P-Card Pre-Authorization Cap – Action Item**

Regent Ulibarri moved to approve the P-Card Pre-Authorization Cap to \$2,500 (**Attachment G**) as recommended. Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**Financial Audit Services-Annual Audit – Action Item**

Regent Marchi moved to approve the renewal of the financial auditing services to Ricci & Company for an additional year as per RPF #20-004-3 (**Attachment H**). Regent Smith seconded.

A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**Vice President of Student and Donor Engagement – Dr. Theresa Law**

**Undergraduate Admissions Policy – Action Item**

Regent Ulibarri moved to approve Undergraduate Admissions Policy with the recommended revisions presented (**Attachment I**). Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**Dean of Student Affairs – Dr. Kimberly Blea**

**Installation of the New HVAC System at Melody Hall – Action Item**

Regent Ulibarri moved to approve the Installation of a New HVAC System in Melody Hall (**Attachment J**) as presented. Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

**Public Comment** - No one came forward.

**Executive Session – (a) limited personnel matters related to the dismissal, resignation, and/or investigation or consideration of complaints or charges against any individual or public employee pursuant to NMSA 1978, § 10-15- 1(H)(2); (b) bargaining strategy preliminary to collective bargaining pursuant to NMSA 1978, § 10-15-1(H)(5); (c) and threatened or pending litigation subject to the attorney- client privilege in which the university is or may become a participant pursuant to NMSA 1978, § 10-15-1(H)(7).** Regent Marchi moved to enter into executive session for the sole purpose of discussing the items listed. Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried. The Board entered into executive session at 1:17 p.m.

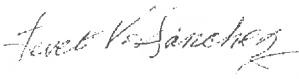
Regent Marchi moved to return to open session. Regent Ulibarri seconded. Regent Marchi stated for the record that only those items specified under the executive session were discussed and the Board took no action. Regents present confirmed. A roll call was taken, voting in favor of returning to open session were: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried and the Board returned to open session at 2:00 p.m.

**Public Action as Necessary on Closed Session Discussions – Action Item**

**No action was taken.**

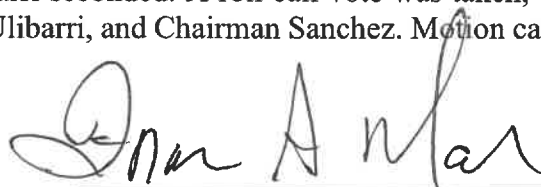
**Adjournment**

Regent Smith moved to adjourn. Regent Ulibarri seconded. A roll call vote was taken, voting in favor: Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried and the meeting adjourned at 2:01 p.m.



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Chairman  
NMHU Board of Regents



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Secretary/Treasurer  
NMHU Board of Regents