

**New Mexico Highlands University
Board of Regents Virtual Meeting
October 9, 2020**

The New Mexico Highlands University Board of Regents held a virtual meeting on October 9, 2020. The meeting streamed via ZOOM from the New Mexico Highlands University main campus in Las Vegas, New Mexico. The university complied with the Governor's Office and the New Mexico Department of Health's social distancing mandate which limits mass gatherings to ten (10) therefore, the Board of Regents meeting was held as a virtual meeting only. The university made every effort to accommodate members of the public as stated in the September 21, 2020 meeting announcement. The items addressed during the meeting were time sensitive and could not wait. Thus in accordance with the NM Attorney General's Open Government Division Advisory, the meeting was held as a virtual meeting only. Members of the public were able to access the meeting and also participated in the meeting during the Public Comment section of the agenda via zoom and/or via phone call:

<https://nmhu.zoom.us/j/122824474>

Or iPhone one-tap: US: +13462487799,122824474# or +16699006833,122824474#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 301 715 8592

Webinar ID: 122 824 474

International numbers available: <https://nmhu.zoom.us/u/ac1IDo7Azz>

Or an H.323/SIP room system: H.323: 162.255.37.11 (US West), 162.255.36.11 (US East)

Chairman Sanchez called upon Dr. Kimberly Blea, Dean of Students to read an opening statement: *"Thank you for joining the NMHU Board of Regents today, October 9, 2020 for our virtual Board meeting. The university is complying with the Governor's Office and the New Mexico Department of Health's social distancing mandate limiting mass gatherings to ten (10) individuals. The university has made every effort to accommodate members of the public. The items to be addressed at this meeting are time sensitive and cannot wait, thus in accordance with the NM Attorney General's Open Government Division Advisory, the meeting is being held as a virtual meeting only. Board members participating in the meeting remotely are: Mr. William Garcia, Mr. Frank Marchi, Ms. Danelle Smith, Mr. Christopher Ulibarri, and Board Chairman/Mr. Leveo Sanchez."*

"Also participating in the meeting remotely are Dr. Sam Minner, Dr. Roxanne Gonzales, Mr. Max Baca, Dr. Terri Law, Dr. Kimberly Blea, Dr. Lee Allard, Dr. Orit Tamir, Ms. Veronica Black, Ms. Linda Palos."

"Should Board members or the university lose connectivity and there is no longer have a quorum, the Board meeting will be suspended and no action will be taken until a quorum is reconvened."

Call to Order – Chairman Sanchez called the meeting to order at 9:00 a.m.

Roll Call - Board Members Present via ZOOM: Mr. William Garcia, Mr. Frank Marchi, Ms. Danelle Smith, Mr. Leveo V. Sanchez, and Mr. Christopher Ulibarri.

Administrative Personnel Present via ZOOM: Dr. Sam Minner, President; Dr. Roxanne Gonzales, Provost/Vice President of Academic Affairs; Mr. Max Baca, Vice President for Finance & Administration and Government Relations; Dr. Theresa Law, Vice President of Student and Donor Engagement; and Dr. Kimberly Blea, Dean of Students

Others Present via ZOOM: Dr. Orit Tamir, Faculty Senate Chair; Ms. Veronica Black, Staff Advisory Senate President; Ms. Linda Palos, ASNMHU President; Mr. Luke Salganek, University Legal Counsel, and Ms. Carolina Martínez, Sr. Executive Administrative Assistant. Numerous faculty, staff, students, community members, and the general public participated in the meeting as it was streamed via ZOOM.

Approval of the October 9, 2020 Virtual Meeting Agenda

President Minner requested that Ms. Linda Palos, ASNMHU President, provide her report when she joins the meeting, she is completing a mid-term presentation. He also asked that item 16.B. Budget Discussion be removed from the agenda.

Regent Garcia moved to approve the Board's meeting agenda for October 9, 2020 with the recommendations made by President Minner. Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

Approval of the Minutes from July 14, 2020 and July 27, 2020

Regent Smith moved to approve the minutes from the July 14, 2020 as presented. Regent Marchi seconded. A roll call vote was taken, voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

Regent Ulibarri moved to approve the minutes from the July 27, 2020 as presented. Regent Marchi seconded. A roll call vote was taken, voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

Board of Regents Report

Regent Smith reported that she attended an Academic Affairs meeting and found it informative. She thanked Dr. Gonzales for inviting her to the meeting.

Regent Garcia reported that he and Regent Ulibarri attended a Student Affairs meeting, they stated that the meeting was positive and informative. They thanked Dr. Blea for hosting that meeting.

A lengthy discussion regarding the consent calendar and consent calendar process was held.

Consent Calendar

Regent Smith moved to approve the following consent calendar items as presented:

Higher Education Regents Consortium Report (Attachment A)

Purchases Over \$500K – Action Item (Attachment B)

4th Quarterly Report and Certification – Action Item (Attachment C)

Sole Source Procurements (Attachment D)

Graduate Credit Applied to Undergraduate and Graduate Degree Policy – Action Item (Attachment E)

Regent Garcia seconded. A roll call vote was taken and voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion passed unanimously.

A. Research & Public Services Project Requests – Action Item

Regent Smith moved to approve the Research & Public Services Project Requests (**Attachment F**) as presented. Regent Ulibarri seconded. A roll call vote was taken and voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion passed unanimously.

B. Wiley Masters Services Agreement – Action Item

Regent Ulibarri moved to table the Wiley Masters Services Agreement. The Board would like the following added to the agreement: notice of agreement renewal; plan for a possible enrollment drop; and appropriate student reporting. Regent Smith seconded. A roll call vote was taken and voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion passed unanimously.

Regents Smith and Garcia will participate in group discussions to revise and finalize the agreement.

President’s Report – Dr. Sam Minner

- President Minner reported that the High Learning Commission accreditation visit occurred this week. There was good participation by the campus community. He anticipates a positive report. President Minner thanked the campus community for their assistance during the visit. The university will begin preparing for the next visit next week.

A. Naming of Lab – Action Item

President Minner commented that former professor, Robert “Bob” Mishler reached out to introduced himself when he arrived on campus. President Minner commented that Professor Mishler was the first Community Foundation of Las Vegas Foundation. Mr. Mishler was committed to the university and community.

President Minner called on Dr. Orit Tamir, Faculty Senate Chair, to present.

Dr. Tamir informed the Board that Mr. Robert “Bob” Mishler, a Professor Emeritus, passed away on May 24, 2020. Professor Mishler taught at NMHU from 1969-2007. He was the founder of the NMHU anthropology program. Dr. Tamir, on behalf of all of the Sociology, Anthropology, and Criminal Justice Department wish to honor his incalculable contributions to the university and anthropology program by naming the anthropology lab in his honor.

President Minner stated that he fully supports naming the anthropology lab in honor of Bob Mishler.

Dr. Terri Law, Vice President of Student and Donor Engagement informed the Board that the university is following the NMHU Naming Policy.

Regents commented that Mr. Mishler was an upstanding professor who really cared for the university and students.

Regent Smith moved to approve naming of the Anthropology Lab in memory of Professor Emeritus Robert Mishler. Regent Garcia seconded. A roll call vote was taken and voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion passed unanimously.

B. 2025 Strategic Plan (meeting HLC Guidelines & Requirements) – Action Item

President Minner called on Dr. Ian Williamson, Associate Vice President for Academic Affairs, to present.

Dr. Williamson reported that the 2025 Strategic Plan was well vetted by the campus and that the Faculty Senate, Staff Advisory Senate and ASNMHU have all endorsed the 2025 Strategic Plan.

Dr. Edward Harrington addressed the Board with his concerns regarding Goal #4 Advance excellence in diversity, equity and inclusion policies and practices.

Regent Ulibarri moved to approve the 2025 Strategic Plan (**Attachment G**) as presented. Regent Garcia seconded. A roll call vote was taken and voting in favor were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion passed unanimously.

C. Rodgers Administration Building Budget Report

Ms. Sylvia Baca, Facilities & Planning Director, provided the Rodgers Administration Building Budget Report (**Attachment H**) in advance of the meeting.

President Minner informed the Board that a heritage room was designed into the Rodgers Administration Building renovation plan. The Heritage Room will feature accomplishments of NMHU individuals/departments/groups. The first feature spotlights our Board Chairman, Mr. Leveo Sanchez, for his lifelong successes and contributions to Highlands. A feature video (<https://vimeo.com/456631889>) was shown. The video was directed and edited by Martin G. Castaneda; produced by Veronica Black, and Carlos Vilkerman was the cinematographer. Gabe Reyes, Behshad Yekkeh, Stephen Snyder, and Daniel Ulibarri also assisted in the production of the video.

D. NMHU Legislative Leadership Fellowship Presentation

Dr. Denise Montoya, Associate Vice President for Finance & Administration and Government Relations, provided a PowerPoint presentation (**Attachment I**). Dr. Montoya reported that President Minner initiated the fellowship program.

Regent Christopher Ulibarri, Dr. Elaine Rodriguez, Associate Professor of Political Science and newly appointed City of Las Vegas Councilor, and Aailinn Martinez, NMHU student, addressed the Board on how participating in the program has proven beneficial to their education, careers, and future careers.

E. Board Retreat

A discussion about the Board retreat format and topics was held. Suggested retreat topics included: a half-day best Board practices training, a discussion of programs with standards metrics, Academic Affairs personnel discussion with the Provost and Deans, recruitment, SWOT analysis (Strengths, Weaknesses, Opportunities & Threats), or the HU strategic plan document as a template for discussion. The Board agreed that two separate single-day events would be appropriate vs. a two consecutive day sessions. President Minner will finalize the Board retreat details and present them to the Board at a future meeting.

Faculty Senate Report – Dr. Orit Tamir

Dr. Tamir read her written report (**Attachment J**).

A discussion on the Board/Administration evaluations conducted by the Faculty Senate was held.

Staff Advisory Senate Report – Ms. Veronica Black

Ms. Black read her written report (**Attachment K**).

ASNMHU Report – Ms. Linda Palos

Ms. Palos introduced herself and reported the following:

- A number of student senate positions were filled
- Elections were postponed due to the COVID pandemic; they will be held in the near future
- Their next meeting is scheduled for October 16, 2020

Regent Ulibarri noted that he is glad to service as an ASNMHU executive member with Ms. Palos.

Dean of Student Affairs – Dr. Kimberly Blea

KEDP Radio Station Discussion

Dr. Blea provided a PowerPoint presentation (**Attachment L**).

Dean of Students Report

Dr. Blea provided a written report in advance of the meeting (**Attachment M**).

Dr. Blea further reported:

- The university received RPSP funding to develop the Center for Professional Development & Career Readiness. Mr. Reynaldo Maestas is the new Director of the department.
- Renovations of the residence halls is ongoing work includes: updating the fire alarm systems, remodeling restrooms, window replacements, etc.
- Student COVID testing is ongoing to date there have been five (5) positive tests.

Public Comment

Mr. Christopher Gutierrez, Superintendent of the West Las Vegas School District, addressed the Board with his request to acquire the license and equipment of the KEDP Radio Station to provide students with exposure of the art of broad casting and media arts. He indicated that acquisition of the radio station would provide another avenue for him to communicate with the WLV students.

Executive Session – (a) limited personnel matters related to the dismissal, resignation, and/or investigation or consideration of complaints or charges against any individual or public employee pursuant to NMSA 1978, § 10-15- 1(H)(2); (b) bargaining strategy preliminary to

collective bargaining pursuant to NMSA 1978, § 10-15-1(H)(5); (c) threatened or pending litigation subject to the attorney-client privilege in which the university is or may become a participant pursuant to NMSA 1978, § 10-15-1(H)(7); and (d) real estate acquisition or disposal pursuant to NMSA 1978, § 10-15-1(H)(8). Regent Marchi moved to enter into executive session for the sole purpose of discussing the items listed. Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried. The Board entered into executive session at 2:20 p.m.

Regent Marchi moved to return to open session. Regent Smith seconded. Regent Marchi stated for the record that only those items specified under the executive session were discussed and the Board took no action. Regents present confirmed. A roll call was taken, voting in favor of returning to open session were: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried and the Board returned to open session at 4:25 p.m.

Public Action as Necessary on Closed Session Discussions regarding the KEDP Radio Station – Action Item

Regent Smith moved to direct President Miner to work with university staff to develop a request for proposal (RFP) for the appropriation of the KEDP Radio Station. The RFP should be sent to all interested parties. Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried.

Regent Garcia noted that all legalities need to be addressed in the Radio Station RFP.

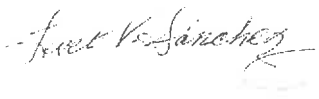
Regent Smith moved to table the following items until the next Board meeting:

- 15.A. Certificate in Emerging Business Markets Entrepreneurship: Industrial Hemp – Action Item**
- 15.B. Faculty Handbook Changes, Section H Faculty Affairs Committee – Action Item**
- 15.C. VPAA Report**
- 16.A. City of Las Vegas/NMHU National Ave. & University Ave. Initiative – Action Item**
- 16.C. VPFA & Government Relations Report**
- 17. Vice President of Student and Donor Engagement Report**

Regent Marchi seconded. A roll call vote was taken, voting in favor: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried

Adjournment

Regent Ulibarri moved to adjourn. Regent Smith seconded. A roll call vote was taken, voting in favor: Regent Garcia, Regent Marchi, Regent Smith, Regent Ulibarri, and Chairman Sanchez. Motion carried and the meeting adjourned at 4:30 p.m.



Chairman
NMHU Board of Regents



Secretary/Treasurer
NMHU Board of Regents