

Faculty Senate Meeting Minutes
March 10, 2021
Approved March 24, 2021

ZOOM - <https://nmhu.zoom.us/j/91283810526>; **3:00 to 5:00 p.m.**

1. Called meeting to order.

2. Roll call.

Arshad, Ali (Business Administration); Buchanan-Farmer, Melanie (Education-Teacher Education); Chadborn, Daniel (Psychology); Fox Hausman, Mariah (Media Arts and Technology); Garcia, Justine (Biology); Gardner, Sandra (Nursing); Hayward, William (Exercise & Sport Sciences); Jeffries, John (Computer & Mathematical Sciences); Karaba, Robert (Education-Education Leadership); Kent, April (Library); Koch, A. (Education-Counseling & Guidance); Lindline, Jennifer (Natural Resources Management); Massaro, Beth (Social Work); Sammeth, David (Chemistry); Tamir, Orit (Sociology, Anthropology & Criminal Justice); Sedillo, PJ (Education-Special Education); Valenzuela, Norma (Languages and Culture); Villarreal, Ben (English & Philosophy); Williams, Steven (History & Political Science)

Absent: Education-Curriculum & Instruction Representative; Forestry Representative; Garcia-Nuthmann, André (Visual & Performing Arts)

Also in Attendance: M. Baca, K. Bogda, M. Buchanan-Farmer, C. Duran, G. Gadsden, B. Kempner, K. Knox, A. Ludi, R. Moore, V. Parboteeah, H. Romero, R. Walker-Gonzales, C. Ulibarri, A.J. Warwell, I. Williamson, P. Wilson

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3. **Approval of Agenda.** Motion made and seconded to approve the meeting agenda with modifications. Added items 11.b. Tuition and Fees and 11.c. University Homepage. Motion passed unanimously (18 votes recorded).
4. **Approval of Minutes from February 10, 2021.** Motion made and seconded to approve the February 10th meeting minutes. Motion passed unanimously (18 votes recorded).
5. Communication from the President (S. Miner).
- Commented on the passing of the Federal Coronavirus Relief Bill and how it will help those struggling economically.
 - Noted that trends are positive in terms of less virus numbers and more vaccinations. San Miguel is doing very well with vaccine distribution.
 - Reported that there is some good news for NMHU spring student athletes. NMHU has been testing and vaccinating students and coaches and compete in conferences. Great news!
 - Provided legislative update. HB2 colleges and universities continues to percolate its way through good news for higher ed. I & G for Higher Ed essentially flat. Taking a hit for special packages. Compensation is in the bill. Nothing settled until Governor's signature.

Opportunity Scholarship is a Governor priority. Last year, only students at 2-year colleges benefited but this year it is looking towards 4-year colleges and universities. Let's be #1 in something – free tuition for New Mexican students!

- Reported that NMHU has secured Dolores Huerta for Honorary Doctorate. Think with COVID 19 money and other sources can mail diplomas to graduates and a certificate for a undergraduate degree awards for a free 3-credit course.
- Shared that NMHU is anticipating a full opening in Fall 2021. Hope for a large event with a big-name performer (Sam's suggestions not withstanding (☺!)). Hoping to have student focused events for Fall Homecoming and entertaining event in Spring semester.
- Reminded that looking to replace Lee Allard as OIER Director. Will announce campus forums for community participation in events.
- Shared that NMHU has made change in main legal representation; transitioned to Cuddy & McCarthy, LLC.
- Reported that the university is getting close on compensation study. We will know what people are supposed to be paid. This will help us have targets for base salaries and compensation increases.
- Shared that there is a Special Board of Regents meeting this Friday, 03/12, in Santa Fe. SM will undergo his annual review.
- Fielded questions. SW: Can you speak to your position on the University's Homepage? SM: We had a new position and held several campus forums for feedback. SM appreciates recent faculty interest in the webpage and variables it takes for improvement. Knows that where we landed is better than where we came from. Doesn't have much to say, but welcomes input. Noted that we did have an iterative process.
- SM reminded that there is a first meeting on Campus Sustainability led by Dr. Linda LaGrange. Let's have this first discussion and determine how we want to proceed.
- DS: If there is a consensus to change the NMHU webpage, how do you suggest we go about doing such? SM said that during last process, there was some agreement on some items. Shared experience at Radnor.
- OT brought up faculty making recommendations and not being heard through the pipeline and gave example of NMHU Bookstore. SM said let's get away from blame game and move towards improvement. Said hearing issues and making changes.

5. Communication from the Administration (R. Gonzales).

- Announced several tenure-track searches underway (Business Administration, Psychology, Education, and Social Work). Slots getting filled – yeah!
- Reported that there is no word from HLC on Criminal Justice and CRM programs. Have not hear from HED on Wildlife program.
- Shared that university is looking towards purchasing catalog software to streamline new course proposal acceptances right into the catalog. Right now doing things through MS Word and not efficient.
- Shared that next week is first meeting of CAEL 360 group re policies. Looking for faculty input on this committee to help improve adult learning.
- Reported that K. Jenkins and G. Gadsden volunteered to serve on the Unit Strategic Planning Improvement Committee.

- Shared that the Indirect Monies Proposal that was put forward will be looked at (hopefully) by the end of the semester. Will get Office of Finances to look at provide counter proposal and/or suggestions.
- OT asked about what she heard about at BOR meeting re different tuitions for on-line versus on-ground courses (considerably different). *How reconcile having students in same classes who are taking it for a regular graduate program v. those who register for distance ed program.* RG said the tuition proposal is for fully asynchronous 100% on-line programs. We will sometimes ask for Wiley to manage (hence need for additional tuition revenues).
- JL noted that the larger the differential, the greater the have NMHU equal in cost to other online programs. Could potentially make online learning too expensive for our students.
- SW asked RG for her opinion re NMHU Homepage. RG responded that our webpage is doing what our comparative institutions are doing – it is a marketing tool. The notion of an intranet/portal may address some of the concerns being raised. Noted having less clicks and less texts may be appropriate. Noted that webpages are dynamic and that there is always room for improvements.
- DS cautioned that new programs and new applications don't necessarily reduce workflow. Rather, often shifts workflow. Gave NMHU examples of Ad Astra and PeopleAdmin reduced work for some individuals and increased work for others (Department Chairs!). RG acknowledged that, but emphasized the inefficiency and need for improvement in catalog updates.

6. Communication from the Chair (O. Tamir).

- Asked faculty to minimize Chat.
- Announced that Faculty Affairs filled vacancies with Jesus Rivas and David Sammeth. Thanked them for their wiliness to serve.

7. Communication from Academic Affairs (A. Kent). Shared notes from the March 3, 2021 meeting of the AAC:

4. Subcommittee Reports

- Undergraduate Appeals** – No pending appeal
- Graduate Appeals** – No appeals
- Ballen** – No update
- Policy** –
 - Auditing policy recommendation – Revised policy passed. Revised form is a work in progress.
 - Subcommittee will next work on grade appeal policy and procedure.

5. Program Reviews

- Ongoing reviews: Southwest Studies, Native American Hispano Cultural Studies, Health, Human Performance and Sports, BA, Minor, Human Performance and Sport, MA, University Studies, Education – Special Education, and Social Work, BSW, MSW (CSWE Accredited).
- Mathematics, BA, BS, Minor moved to fall 2021.
- Media Arts, MA, MS, BA, BFA, Minor, Certificate might move to fall 2021.

6. Communication from the Chair (Gadsden)

- Nominations for AAC Officers for Academic Year 2021-2022**
 - Katie Gray nominated for secretary.
 - Gloria Gadsden nominated for chair.
 - Vote will be held at next meeting in April.

7. Communication from Registrar (Romero)

- a. Summer 2021 registration began at 6:00 am on Monday, March 1. Registrar staff was available to provide assistance.
 - b. Spring 2021 enrollment. Undergraduate enrollment is down 2%. Graduate enrollment is up 4%. Overall enrollment is up 1% compared to last spring.
 - c. Department chairs will be getting call for catalog corrections and updates soon.
 - d. April 5 is the start date for early registration for fall.
 - e. Commencement update.
 - f. Kathy Jenkins requested graduating student list be sent to AAC for approval.
 - g. Fall 2021 will be the start of the restructured intersession schedule with each semester having an intersession attached.
 - h. Benito Pacheco gave an update on Early Alert. The problems this semester were due to operator error with a home-grown system. Caroline Montoya has plans to ensure it works going forward. This spring's alerts with comparable to previous spring terms.
 - i. Request to have an official final exam time slot for 5:00-6:15 pm classes from business administration faculty.
 - j. Discussion of 2nd half of semester classes.
 - k. Discussion of music repeatable course and financial aid cut offs.
- 8. Communication from Graduate Council (Gadsden)**
- a. Proposed a change to the graduate transfer credit policy – submitted to Senate for review/approval.
 - b. Terri Law visited with us to discuss recruitment and marketing efforts for graduate programs.
 - c. Graduate Dean proposed a new double dipping policy that the Council is still discussing.
 - d. The Registrar's office is drafting Probation/Suspension/Expulsion Procedures for graduate students.
 - e. At our next meeting – Anne Maclachlan from University Relations will meet with the Council to discuss how graduate programs are listed, and located, on the website.
- 9. Communication from the Administration**
- a. Marketing recommendation has been sent to the president who will share with the Executive Management Team.
 - b. Working on the three program reviews from the AAC.
 - c. Counseling has received 2-year accreditation from CACREP.
 - d. Approved polices will be before the next regular Board of Regent meeting.
 - e. Search for next OIER director is ongoing under the president.
- 10. Senate Charge – Posthumous Degree Policy – discussion/action item (Gadsden)**
- a. Gloria Gadsden presented reviewed policy. Final language will be shared by email and if this document is accepted it will be sent to the Faculty Senate. If further, discussion is required it will come back to the committee.
- 11. School of Education, Counseling – Program Name Change Request – discussion/action item (Glover)**
- a. Motion passed to change program name.
- 12. Department of Languages and Culture – Language Proficiency Policy Modification – discussion/action item (Valenzuela)**
- a. Motion passed to approve modification.
- 13. Department of Sociology, Anthropology, & Criminal Justice – New Course, Gender and Crime (SOCI/CJUS/GNDR 3XXX) – discussion/action item (Rossetti)**
- a. Motion passed to approve new course.
- 14. School of Business – New Program, BAS in General Business; New Course, Communication Strategies for Leaders (BMIS 3XXX); New Course, Business Analytics in Decision Making (BMIS 4XXX); New Course Budget Management for Leaders (BUSA 3XXX); New Course, Leadership Ethics (BUSA 3XXX); New Course, Seminar in Leadership (MGMT 4XXX); New Course, Strategic Thinking for Decision Making (MGMT 4XXX) – discussion/action item (Peters, Sanchez)**
- a. After further discussion about the new program, motion was made to pass new courses and program.

15. **School of Business – New Program, BA in Organization Leadership in Public Safety; New Program, Certificate in Organizational Leadership; New Program, Certificate in Public Safety [Political Science]; New Minor, Public Safety [Political Science]; New Course, Communication Strategies for Leaders (BMIS 3XXX); New Course, Business Analytics in Decision Making (BMIS 4XXX); New Course, Budget Management for Leaders (BUSA 3XXX); New Course, Leadership Ethics (BUSA 3XXX); New Course, Seminar in Leadership (MGMT 4XXX); New Course, Strategic Thinking for Decision Making (MGMT 4XXX); New Course, Public Safety and Homeland Security Studies (POLS 3XXX); New Course, Public Safety and Terrorism (POLS 3XXX); New Course, Public Safety and Ecosystems (POLS 3XXX); New Course, Case Studies in Public Safety Leadership (POLS 4XXX) – discussion item (Sanchez, Rodriguez)**
 - a. Elaine Rodriguez presented this new program including the request from public employees for a program like this.
 - b. Request for some additional information such as letters of support, revised syllabi, and forms.
 - c. Questions and discussion about how this course will work split between CAS and the School of Business.
16. **Department of Forestry – Program Revision, BS Forestry, Wildland Fire; New Course, Wildfire Fuels and Modeling (FORS 4XXX) – discussion item (Céspedes)**
 - a. New course presented.
17. **Department of Forestry - New Course, Range Science (FORS 3XXX) – discussion item (Céspedes)**
 - a. New course presented.

8. **Communication from the Undergraduate Student Senate (C. Ulibarri).** Nothing to report.

9. **Communication from the Staff Senate (Black/Crespin/Gallegos).** Nothing to report.

11. **New Business.**

a. **Change in Explanation of Language Proficiency (N. Valenzuela) (attachments).**

Mentioned that with old provisions, students were running into difficulties with paperwork processing. Prepared the explanation in order to make things clear and efficient with Registrar, faculty, staff, advisors, and students. Motion made and seconded to approve changes of language in Language Proficiency metrics. DS applauded document and shared interest in having additional languages added to university offerings. Motion passed unanimously.

b. **Tuition and Fees (M. Baca).** MB gave a presentation on Tuition and Fees. Slides included legislative updates and actions and financial updates (sources of funds, institutional data, and presidential priorities), and tuition and fees (assumptions, considerations, and comparisons). Will send copy of presentation for circulation to Faculty Senators.

c. **University Homepage.** DS made a motion, stated as: The Faculty Senate finds the university homepage and its associated website to be in need of updates and revisions. Given the ever-evolving nature of websites and the multifaceted needs that they must address, the Faculty Senate requests that the website be updated to reflect current trends and that “Academics” and “Libraries” be given a prominent place at the top of the homepage, as other institutions do. The websites of UCLA (ucla.edu) and Colby College (colby.edu) are two examples that demonstrate the basic style we recommend be used as

templates. It is further requested that proposed changes be shared with the Faculty Senate for feedback before implementation.

Discussion occurred about outdated department, directory, and university information. Most noted the need for another “Ann” in University Relations to accept and implement incoming unit information. Most noted need for administrative follow-through on updates. Motion passed unanimously; 17 votes recorded.

12. Executive Session.

13. Public Action as Necessary on Other Closed Session Discussions.

Motion made and seconded to remove the Department Chair Evaluation from the Evaluation of Administrators process and consider Department Chair Evaluation at a later date. Motion passed unanimously; 16 votes recorded.

OT/JL will distribute the Evaluation of Administrators to all full time faculty as soon as possible with a March 31st deadline for completion.

14. Adjournment. Motion made and seconded to adjourn at 5:05 p.m. Motion passed unanimously.