



Academic Affairs Committee Minutes

Location: Zoom only

Date: April 21, 2021

Approved May 5, 2021

1. Roll Call

Present: Robin Bartee (Social Work), Peter Buchanan (English), Blanca Céspedes (Forestry), Kevin Ensor (Counseling & Guidance), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Gil Gallegos (Computer & Mathematical Sciences), Sandra Gardner (Nursing), Katie Gray (Library), Edward Harrington (Visual & Performing Arts), Sheree Jederberg (Educational Leadership), Kathy Jenkins (Exercise & Sport Sciences), Arcadius Krivoshein (Chemistry), Angela Meron (Media Arts & Technology), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Jim Peters (Business Administration), Luke Ritter (History & Political Science), Eric Romero (Languages & Culture), Maureen Romine (Biology), Elisabeth Valenzuela (Teacher Education)

Absent: Roxanne Gonzales (VPAA), Mariana Ulibarri-Horan (Special Education)

Vacant positions: Natural Resource Management

Ex Officio Members: Henrietta Romero (Registrar)

Also present: Alice Davis (Nursing), Christina Durán (Dean, Social Work), Jeanie Flood (Nursing), Brandon Kempner (Dean, CAS), April Kent (Library, Faculty Senate Representative), Emmanuel Nkwenti-Zamcho (Business), Veena Parboteeah (Dean, Business & Media Arts), Benito Pacheco (Director, Strategic Enrollment Management), Jesús Rivas (Chair, Biology), Rod Sanchez (Business), Victoria Stark-Romero (Nursing), Orit Tamir (Anthropology), Ian Williamson (AVPAA), Patrick Wilson (Director, Online & Extended Learning), Melanie C. Zollner (Business)

2. Approval of the Agenda

K. Jenkins requested that her name be added to the Exercise and Sports Sciences proposal (Item 15).

MOTION to approve agenda as modified. Seconded. Approved by consensus.

3. Approval of Minutes – April 7, 2021

MOTION to approve the minutes. Seconded. Approved by consensus.

4. Subcommittee Reports (see attached subcommittee list)

a. Undergraduate Appeals (Meron)

Nothing to report.

b. Graduate Appeals (Jenkins)

Nothing to report.

c. Ballen (Buchanan)

Nothing to report.

5. Program Review Subcommittee Reports (see attached subcommittee list)

a. Southwest Studies (Gallegos)

Subcommittee Chair reported that the review will be completed by the next AAC meeting [5/5/2021]

b. Native American Hispano Cultural Studies (Jenkins)

Subcommittee is waiting on revisions from the program.

c. Health (Buchanan)

Subcommittee Chair reported that the subcommittee members will submit their input by Friday [4/23/2021].

d. Human Performance and Sport, BA, Minor (Gadsden)

Subcommittee Chair will be compiling input from subcommittee members.

e. Human Performance and Sport, MA (Gadsden)

Subcommittee Chair will send review to subcommittee members today.

f. University Studies (Wolf)

AAC Chair reported that A. Wolf is working on her version of the report and will reach out to the Dean when complete. E. Romero reported that a meeting with the Dean is scheduled for next week.

g. Education – Special Education (Harrington)

Subcommittee Chair reported that the review is temporarily on hold.

h. Social Work, BSW, MSW (CSWE Accredited) (Buchanan)

Subcommittee members are reviewing the documents.

- i. Media Arts, MA, MS, BA, BFA, Minor, Certificate (Harrington)

Subcommittee Chair hasn't heard anything from the program.

6. Communication from the Chair (Gadsden)

Nothing to report.

7. Communication from the Registrar (Romero)

Registrar reported that catalog updates were sent out and were due 4/16. She requested that any departments that haven't submitted theirs do so ASAP.

Final grades will be due 5/18/2021 at 8:00 a.m.

Enrollment report as of 4/19:

Summer enrollment is up 25% total, undergraduate is up 16%, and graduate is up 31%.

Fall registration is down, undergraduate is down 13% and graduate is down 19%.

Students received their graduation portal and have until 4/30/2021 to create their profile. The faculty portal closed on 4/16.

There are approximately 36 applications for degrees that are pending, and the Registrar's office is hoping to have them completed by Friday [4/23/2021].

Chair asked what percent of faculty responded to the portal request. Registrar stated that the names for the missing ones that weren't submitted by deadline have been submitted to the Provost.

Question from a committee member. When will the graduation list be submitted to the AAC? The Registrar stated she was waiting for protocol as to what the AAC wants from her office. There is no documentation in files of the Registrar concerning what was submitted in the past. Committee member and Chair both noted that in the past it was done by college and degree following the layout of the graduation program. Chair stated they it needs to be submitted by the next AAC meeting. Registrar stated that she asked O. Tamir [Chair, Faculty Senate] for input but did not get a response. Registrar noted that the graduation list is a running list and could change between now and graduation.

Question from the Chair concerning the new policy from the Billing Office requiring students to pay off their whole balance before they can register for classes. Do we have numbers or information about the impact of this policy? I. Williamson stated

that an analysis hasn't been run and that this is a Business Office policy. B. Pacheco stated that the policy went into effect for Fall 2020. State law requires that the balance be below \$200. One-year data should be available at the conclusion of AY 2020-2021.

Chair asked Dr. Williamson to look into the issue and see if Mr. Pacheco is correct concerning the \$200 balance. What is the actual policy now?

Dr. Williamson wondered how impact could be measured. Comment from a committee member that the questions could be straightforward. How many students were impacted? How many students didn't come back? Of those who were able to register after paying off their balance, how late were they?

8. Communication from the Faculty Senate (Kent)

See attached report.

Comment from a committee member concerning terminal degrees. The AAC currently has the nursing proposal before them, which is a terminal degree. But the Faculty Senate is also having the discussion about whether we even want to have these sort of programs. This feels like putting the cart before the horse.

A. Kent noted the Faculty Senate discussed that we have the terminal degree in Media Arts (MFA), and that there is increased demand for degrees like this. It was also mentioned in Faculty Senate that there were terminal degrees at HU in the past.

Chair noted that it was a philosophical debate. What does it mean for HU to have terminal degrees? Do we have the resources we need to support these programs?

9. Communication from the Graduate Council (Gadsden)

Chair ceded control of the meeting to the Secretary.

G. Gadsden reported that the Council is still working with the Graduate Dean on suspension/probation/dismissal procedures. The Dean has some issues he wants to tweak.

T. law reported that her team will be looking at institutional resources that are dedicated to graduate students and programs. There will be a discussion about the allocation of resources.

Secretary ceded control back to the Chair.

10. Communication from the Administration (Gonzales)

Dr. Williamson reported on behalf of the Provost. Regarding the PhD vs. terminal professional degrees as it affects grants, Dr. Williamson reported that there is little threat on that part. There are certain grant opportunities specifically for undergraduate programs. These terminal programs wouldn't pose a threat because they are not PhDs.

Administration is taking 6 policy changes before the Board of Regents, including items recently passed by the AAC, including the new BAS, change to the math requirement, change to the language assessment, etc.

The office is completing edits to faculty excellence nominations. They are submitting for two years, because they were not able to complete it during Covid. They plan to celebrate faculty excellence in the Fall and will be identifying faculty who were tenured or promoted.

The office is about to send the Wildlife Conservation degree to HLC. Because of feedback, it is being tweaked. They also received questions from HLC about the Cultural Resources Management and Criminology degrees, and they've addressed those.

Chair expressed thanks to Dr. Williamson's office and Dean Kempner for responding to HLC questions so quickly. Dr. Williamson thanked Dr. Kempner, as he did most of the writing. HLC gave them only a 2-day turnaround.

Dr. Williamson reported that they're editing the catalog. There are few more departments who need to get back about the double counting in their programs.

Dr. Williamson noted that the office is working on grants.

Dr. Williamson reported that there are about 8 Graduate Assistant (GA) requests in for programs who want to get their GAs re-contracted. Please let the office know by the end of the semester. The more they can get in place before fall the better.

11. Nursing Program – discussion/action item (Gardner)

- New Program, Master of Science in Nursing (MSN) & Doctor of Nursing Practice (DNP)

MSN/FNP Courses:

- New Course, Advanced Clinical Pathophysiology (NURS 5XXX)
- New Course, Pharmacotherapeutics (NURS 5XXX)
- New Course, Advanced Health Assessment & Diagnostic Reasoning (NURS 5XXX)
- New Course, Advanced Health Assessment & Diagnostic Reasoning Lab (NURS 5XXX)
- New Course, Models & Theories to Inform Practice (NURS 5XXX)

- New Course, APRN Role Transition & Leadership (NURS 5XXX)
- New Course, Special Populations in Rural Settings (NURS 5XXX)
- New Course, Interdisciplinary Health Care Delivery and Decision Making (NURS 5XXX)
- New Course, Primary Care of Adults (NURS 5XXX)
- New Course, Primary Care of Older Adults (NURS 5XXX)
- New Course, Primary Care of Women (NURS 5XXX)
- New Course, Primary Care of Children & Adolescents (NURS 5XXX)
- New Course, Clinical Practicum I (NURS 5XXX)
- New Course, Clinical Practicum II (NURS 5XXX)
- New Course, Clinical Practicum III (NURS 5XXX)
- New Course, Skills Practicum ((NURS 5XXX)
- New Course, Clinical Practice Residency * (NURS 5XXX)

DNP Courses:

- New Course, Evidence Based Practice (NURS 6XXX)
- New Course, Epidemiology & Population Health (NURS 6XXX)
- New Course, Health Informatics (NURS 6XXX)
- New Course, Social Determinants of Health (NURS 6XXX)
- New Course, Practice Project I (NURS 6XXX)
- New Course, Care Management & Health Policy (NURS 6XXX)
- New Course, Health Systems Leadership (NURS 6XXX)
- New Course, Research Synthesis (NURS 6XXX)
- New Course, Practice Project II (NURS 6XXX)
- New Course, Program Development and Quality Improvement (NURS 6XXX)
- New Course, Practice Project III (NURS 6XXX)
- New Course, Health Care Finance & Economics (NURS 6XXX)
- New Course, DNP Residency (NURS 6XXX)
- New Course, DNP Project IV (NURS 6XXX)

Chair thanked the program for resubmitting materials in timely manner and asked the department to describe the changes they made since the last AAC meeting.

A. Davis noted the following changes:

- The program has initiated a MOU with Eastern NM University. They are waiting for AAC approval to move forward on the community MOU and to reach out to Western NM University.
- The program added a section to the proposal on recruitment.
- Concerning accreditation, the program must be a member of the AACN. That involves annual dues of \$5300. Every time they get an accreditation they have to pay an additional fee, about \$3000.
- The program has expanded on the information concerning residencies. They feel strongly it's an important part of cohort bonding and first-hand experience.

- Concerning the fact that the program contains all new courses, they have to follow guidelines from regulatory agencies, so new courses have to be developed.
- The syllabi have been updated.
- Dr. Davis noted that she has served previously as an accreditation consultant and therefore has the background to do this work.
- The program did not change the SLOs. AAC Chair noted that that request had been rescinded.
- Concerning the need for extra credits, they changed the project section of the syllabi to include variable credits. The DNP requires 1000 practice hours. Students may have to take extra credits to make sure they have the necessary hours.
- The program located HU's SARA guidelines, which has been added to the proposal.
- Concerning the cognate, Dr. Davis stated that the cognate is designed by the student with their professor. The program would only allow students to take a course based on the offering department's requirements or decisions. The program wants to embrace interdisciplinary cooperation. AAC Chair stated that the program did reach out to other departments. Dr. Davis stated that there are emails from other departments that have been added to the addendum.
- Concerning the budget, S. Gardner, J. Flood, and Dean Kempner discussed the budget, which is projected. There will be additional faculty once this program starts. The program adjusted the budget to reflect that the going rate for adjunct will be determined at the time they are hired. AAC Chair asked if that referred to full time or contingent faculty. Dr. Davis stated both. In response to discussion that Dr. Flood and Dr. Gardner would not be able to carry the course burden alone, Dr. Davis stated that faculty will be hired for that and adjunct faculty are also included. The Program set aside a portion of the budget for adjuncts. There is one lump sum for that.

Question from a faculty member. The proposal states that Dr. Flood and Dr. Gardner aren't a part of this program, but it sounds like they will be used. Dr. Flood stated in the previous discussion that the concern was raised that it was only her and Dr. Gardner teaching in this program, which is not realistic. The new program has to have an FNP certified individual running the program. It doesn't mean we won't be teaching in that program. It will just require extra bodies. The program currently has two full time adjunct faculty. The projected faculty are above and beyond that.

Comment from a committee member that page 40 of the proposal states that Dr. Flood and Dr. Gardner will be exclusive to the RN/BSN program. Chair agreed that the proposal makes it sound like Dr. Gardner and Dr. Flood will not be working with the new program at all. That wording needs to change.

Comment from a committee member that the program must include tenure track faculty. If this is corrected to include Dr. Gardner and Dr. Flood, that would eliminate the committee member's concern.

Dr. Davis stated that the first hire has to be someone who knows how to run a program with a FNP. That would be a full time employee. Dr. Davis stated she assumes that other FTE hired would be tenure track faculty.

Comment from a committee member concerning hiring new faculty. They are concerned that someone hired to run the program would have too many administrative duties that would hinder them from completing the work necessary to achieve tenure.

Dr. Davis stated that she was able to achieve tenure while running a DNP program.

Statement from a committee member concerning accreditation. The requirements of accreditation take time away from tenure work.

Chair pointed out that the proposal does not stipulate that additional FTE will be tenure track faculty. That needs to be clarified in the proposal. Dr. Flood stated that they omitted that because they assume new faculty would be tenure track.

Question from a committee member concerning the expectation of the accrediting agency concerning faculty. Dr. Davis stated that the accrediting agencies look strongly at faculty and how strong they are. In year 1, the accreditation process will be started so the program will be accredited before the first students graduate. But the accrediting agencies will take into consideration that the program is growing and that there is the expectation of tenure track faculty. The other part of nursing today is that it is essential to have interdisciplinary collaboration and shared courses. They support interdisciplinary practice, so that we would get outside faculty. We're good with our adjunct.

Comment from D. Pan concerning cognates and the program's request for interdisciplinary collaboration. The Nursing program reached out to the Psychology department, and they support the proposed program. However, the department can't participate at this point. Dr. Pan asked whether this is aspirational? Is it what it will look like, or what it could look like?

Dr. Flood stated that the cognates are courses that help enhance student choices. It would be on a case-by-case basis. For example, if students want to take an upper level Psychology course, it would be dependent on if they were qualified or are allowed to take it. It depends on what the student wants to design for their cognate. The program is not asking Psychology to create a course for their students. This would be if a nursing student wants to take a course that already exists.

Dr. Pan asked for clarification whether this is designed by the student based on what's already available at HU. Chair stated that was her understanding.

Chair clarified that if a student is interested in a course, they will reach out to that department and ask if it's possible to take their courses. Dr. Davis stated that there are multiple programs they can funnel these students into that they would get credit for. Chair stated that the department, though, would not be obligated to offer a different course for nursing students.

Question from the Registrar concerning Project 4 being repeatable. Dr. Davis stated that the program changed it so that students can take it for a number of credits.

Comment from a committee member that before voting on this proposal, they would like to see wording added about tenure track faculty and to have the exclusivity of Dr. Gardener and Dr. Flood removed. Stability of the program is essential.

MOTION to leave this as discussion until next meeting. Seconded. Approved by consensus.

Chair and Dr. Davis reiterated that the program needs to address exclusive faculty, tenure track status for future faculty, and that the program director should be tenure track.

Dr. Pan stated that there should be some language that says certain classes may be used for cognates, but students may not be able to take them. Chair added this would be based on availability and the program's determination.

12. Nursing Program – Memo on nursing course letters – discussion/action item (Flood, Gardner)

Chair opened the floor for discussion or questions.

MOTION to approve. Seconded. Approved by consensus.

13. School of Business – New Program, MBA Concentration in General Business – discussion/action item (Nkwenti-Zamcho)

Chair opened the floor for discussion or questions.

MOTION to approve. Seconded. Approved by consensus.

14. Biology Department – discussion/action item (Rivas, Romine)

- Course Revision, General Biology (BIOL 1110)

- Course Revision, Ecology & Evolution (BIOL 2620)
- Course Revision, Genetics (BIOL 3000)
- Course Revision, Plant Structure & Function (BIOL 3030)
- Course Revision, Human Anatomy & Physiology I (BIOL 3310)
- Course Revision, Human Anatomy & Physiology II (BIOL 3320)

Chair opened the floor for discussion or questions.

MOTION to approve. Seconded. Approved by consensus.

15. Exercise & Sports Sciences Department – Program revision, BA in Health – discussion/action item (Vickers, Bogda and Jenkins)

Chair opened floor for discussion or questions.

Question from the Registrar about information on page 7. Are the highlighted courses either being removed or added? K. Jenkins state that nothing is being changed.

Question from the Registrar concerning new concentration information on page 9. With regard to the content electives and personal practice electives, at what point will someone take 6 or 9 hours? How will that be decided? Dr. Jenkins stated it will be determined in consultation with their advisor.

Question from the Registrar concerning total credit hours. Registrar does not count 120 hours total. Dr. Jenkins stated that sometimes students will have to take 9 hours instead of 6. The program is being specific in the 36 hours students take from them.

Question from the Registrar concerning students in current concentrations. Will they have the ability to transfer to the new concentration? Dr. Jenkins stated that they will.

MOTION to approve. Seconded. Approved by consensus.

16. School of Education – Program revision, MA in Curriculum & Instruction, Alternative Teaching Certificate Program – discussion/action item (Park)

Chair opened the floor for discussion or questions.

MOTION to approve. Seconded. Approved by consensus.

17. Chemistry Department – discussion/action item (Krivoshein)

- Course revision, Adv Synthesis and Instrumental Analysis (CHEM 4190/5190)

- Course revision, Advanced Analytical Chemistry (CHEM 6210)

Chair opened the floor for discussion or questions.

MOTION to approve course revisions. Seconded. Approved by consensus.

18. History Department – New course, The Crusades (HIST 4/5000) – discussion/action item (Williams)

Chair opened the floor for discussion or questions.

Question from the Registrar. Is the lecture 3 full credits? Chair stated she changed that on the form with permission from the program.

Question from the Registrar. For graduate students in public affairs, it fills an elective, but that program doesn't have an elective. Does this go to the concentration? L. Ritter stated that it does.

Question from a committee member, does the addition of the course change the way the catalog looks? The Registrar stated that it won't change it, because the program has blocks set up. So, it will just be added to the block.

Comment from a committee member that on the program approval page it says it fulfills the major and minor requirements. Registrar stated this is just an option for their elective.

MOTION to approve. Seconded. Approved by consensus.

19. Department of Languages and Culture – Proposal to add NAHS 1110 (Introduction to Native American/Hispano Cultural Studies) to NMHU Core – discussion/action item (E. Romero)

Chair ceded control of the meeting to the Secretary.

Dr. Gadsden raised the following three concerns on behalf of her department:

- The proposed course significantly overlaps with anthropology and sociology. Our disciplines specialize in culture and matters related to a broad definition of diversity. The program suggesting this course did not discuss this conflict with our department.
- We do not feel the course is a true reflection of "diversity." The scope/focus is too narrow and does not examine race, ethnicity, class, gender, sexuality, sexual/gender identity, differently-abled bodies, (etc.) more broadly.
- We believe the tenured/tenure-track faculty should be leading the charge regarding changes to the General Core.

Question from a committee member. The proposal indicates that this course wouldn't be aligned. The UNM core has two courses that overlap substantially with this one. Have you thought about adjusting the course for transferability?

Dr. Romero stated that this course is more focused on cultural studies, and therefore doesn't overlap with anthropology. It does have a focus on Hispanicity but also covers many other areas. This course is anchored in the Humanities.

Question from a committee member. Have you thought about adjusting it to align with courses that are already core courses? Dr. Romero stated that they would like to remain a little unique but that alignment could be modified.

Dr. Gadsden asked for elaboration concerning cultural studies. Dr. Romero stated that there are distinctions in cultural studies, because of the interdisciplinary nature of the course.

Dr. Ritter made the following statement on behalf of his department:

The Department of History and Political Science has considered Dr. Eric Romero's proposal to add his course NAHS 1110, Introduction to Native American/Hispano Cultural Studies, to the Humanities Core. While we applaud the course, we do not support this proposal.

The Department of History and Political Science is opposed to changing the Core in a piecemeal fashion. The Core at NMHU needs to be considered as a package. Any changes to the core, in our opinion, need to take into account all of the required fields, not just the Humanities, and thus warrant a prolonged discussion with all of the disciplines across the entire campus. This is the way that it has been done in the past at NMHU; we believe that this wise practice needs to be followed in the future.

The Department of History and Political Science is also opposed to the inclusion of NAHS 1110, Introduction to Native American/Hispano Cultural Studies, to the Humanities Core because it is not a Humanities course. The Humanities have traditionally included literature & drama, philosophy & religion, and history. Dr. Romero's proposed course draws primarily on scholarship and methods from the field of anthropology. Dr. Romero, who teaches this course, is trained as an anthropologist. Cultural Studies is an anthropological concept and sub-field. The discipline of anthropology falls under the rubric of the Social and Behavioral Sciences. If the AAC were to allow piecemeal changes to the core, which we don't believe it should, it is our opinion that this course should be added to the Social and Behavioral Science Core requirements, not to the Humanities Core requirements.

Comment from a committee member that they have received emails from faculty who were concerned about this proposal. Committee member feels that when

something is added to the core, it should be done with thought and shouldn't be added piecemeal. Committee member feels there's a lot more discussion that needs to take place including discussion between departments. They also feel that adding this course to the core requires support from the entire faculty. Committee member also stated that there are many faculty members that believe that contingent faculty should not bring forward changes to the core. They would feel more comfortable if the request came from tenured or tenure-track faculty.

Dr. Romero stated that there is precedent for instituting piecemeal changes to the core curriculum, including math and science courses. Humanities have already accepted many courses like this. Dr. Romero stated that he has taught this course as a history course and that this minor was accepted 15 years ago at HU. Additionally, he is the only faculty member who has been teaching this course.

Comment from a committee member that they agree that changes should not be made piecemeal. However, they believe that the AAC should petition Faculty Senate for a mechanism to change or update the core. This can be a very important course whether it's part of core or not.

Comment from a committee member that a minor isn't a standalone program, and that there are tenure-track faculty in Dr. Romero's department.

Dr. Williamson stated that this course is aligned with common core. There were a number of piecemeal submissions from art. There was a general discussion that perhaps we could create a diversity part of the core.

Dr. Gadsden stated that the university needs to find a way to talk about that. How would that happen? If the DEI Council wants to suggest something, how would they?

Dr. Tamir stated that when the minor was created, the Anthropology department opposed it and were not consulted. Dr. Tamir stated that every course in Anthropology is about diversity, and they are teaching students to appreciate otherness, all cultures, genders, religions, etc. The Anthropology program focuses on the Southwest, so they cover these areas anyway. The Anthropology department has tenured and tenure-track faculty, which is important. There is a lot of overlap. The Anthropology department was not consulted or informed.

Dr. Romero disagreed. He stated that Dr. Mario Gonzales of Anthropology chaired and facilitated the discussion 15 years ago. It was agreed this would stand as an interdisciplinary program.

Comment from a committee member that the votes in Sociology, Anthropology and Criminal Justice department were unanimous, regardless of what took place 15 years ago.

Comment from a committee member that Dr. Romero is currently working on the program review for this program. The program review subcommittee had a lot of these same questions. If the AAC had that completed review, we would have a better understanding of how this fits into the discussion.

Comment from a committee member that this program and course already exist. The question is only about adding this to the core. It's not about the minor, per se. Committee member insists that tenure and tenure-track faculty should bring this proposal forward. Committee member stated that if the AAC needs to revisit the core, that is fine, but various departments need to have a conversation about it.

MOTION to table this item. Seconded. Approved by consensus.

Secretary ceded control of meeting back to Chair.

20. School of Business – Program Revision, MBA – discussion item (Nkwenti-Zamcho)

Dr. Nkwenti-Zamcho presented an overview of the proposal.

Chair asked for clarification that changing the requirement for the major requires the School to change the concentrations as well. Dr. Nkwenti-Zamcho concurred.

Question from a committee member. How does this affect current students? Dr. Nkwenti-Zamcho stated that students who are currently in the program would not be affected.

Dr. Jenkins stated that the department of Exercise and Sports Sciences has a relationship with the School of Business. The course discussed is required for their programs, but the school has not reached out to ESS. Their students take 6040. Dr. Nkwenti-Zamcho stated that they are still offering that course. Chair stated that the School of Business needs to reach out to the department of Exercise and Sports Sciences concerning the matter.

Registrar asked for a side-by-side comparison listing the proposed changes.

21. Late Additions to the Agenda (minor items only)

22. Next meeting – May 5, 2021

Zoom only, <https://nmhu.zoom.us/j/5054543209>

23. Adjournment

Meeting adjourned at 5:05 p.m.

AAC/FS Liaison Report to AAC on April 21, 2021

April 14, 2021 meeting of the FS

- 1. Communication from the President (S. Minner).**
 - a. No report
- 2. Communication from the Administration (R. Gonzales).**
 - a. Virtual commencement is coming together.
 - b. Wiley update. Presentation on Monday on marketing. Went live on Tuesday and is already generating leads applications.
 - c. Next Board of Regents meeting on Friday, April 23 has packed agenda.
 - d. CTE director search is coming to an end.
- 3. Communication from the Chair (O. Tamir).**
 - a. Dr. Tamir and Dr. Kathy Jenkins have met with the Provost to discuss course evaluations.
 - b. Dr. Tamir attended the annual HLC conference. Attended many sessions on teaching.
 - c. Faculty Senate is only scheduled to have one more meeting this semester.
 - d. The indirect funding proposal passed by the senate will be reviewed by the administration this summer. The senate expects feedback in the fall.
 - e. Dr. Tamir met with VP Baca and Dr. Denise Montoya to discuss bookstore concerns.
 - f. Google trends show that Highlands is search for less than ENMU.
- 4. Communication from the Undergraduate Student Senate (C. Ulibarri).**
 - a. Elections are under way.
 - b. VP Baca presented on the budget at the last meeting.
- 5. Communication from the Staff Senate.**
 - a. No report.
- 6. Old Business.**
 - a. **Bachelor of Applied Science – General Business Proposals**
 - b. Dr. Ali Arshad presented on Applied Science programs, their history and purpose.
 - c. Questions and discussion about support available for instructors in the program, instructional designers, CTE, SLOs, changing need of the business world, and changes in Higher Education.
 - d. Motion to approve the new program passed.
- 7. New Business.**
 - a. **Unit Strategic Improvement Planning Presentation.**
 - i. Dr. Gonzales and Dr. Keith Tucker presented the new unit strategic plan process. The new process should better connect the budgeting process and the planning process. There is faculty representation on the committee that put the new template together.
 - ii. They are requesting feedback on the proposal.
 - b. **Professional Terminal Degrees Discussion.**
 - i. Dr. Gonzales would like to being a discussion of terminal degrees and what they mean for the university.

- ii. More departments are interested in adding professional terminal degrees. These are programs that put professionals in the fields and prepare instructors to teach these professionals.
- iii. The state will not allow NMHU to offer academic terminal degrees like PhDs.
- iv. Issues that will need to be considered include faculty workload, boundaries for what we will offer, goals for how many students in these programs, what this means for branding/image, implications for grant eligibility, faculty availability, market for these degrees, increased library budget needs to support these programs, and additional support staff needs.
- v. Dr. Gonzales will start of list of issue that must be considered with new program proposals.