



## Academic Affairs Committee Minutes

Location: Zoom only

Date: May 5, 2021

Approved August 18, 2021

### 1. Roll Call

**Present:** Robin Bartee (Social Work), Peter Buchanan (English), Kevin Ensor (Counseling & Guidance), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Sandra Gardner (Nursing), Katie Gray (Library), Edward Harrington (Visual & Performing Arts), Sheree Jederberg (Educational Leadership), Kathy Jenkins (Exercise & Sport Sciences), Angela Meron (Media Arts & Technology), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Jim Peters (Business Administration), Luke Ritter (History & Political Science), Eric Romero (Languages & Culture), Maureen Romine (Biology), Mariana Ulibarri-Horan (Special Education), Elisabeth Valenzuela (Teacher Education)

**Absent:** Blanca Céspedes (Forestry), Gil Gallegos (Computer & Mathematical Sciences), Arcadius Krivoshein (Chemistry)

**Vacant positions:** Natural Resource Management

**Ex Officio Members:** Roxanne Gonzales (VPAA), Henrietta Romero (Registrar)

**Also present:** Christina Durán (Dean, Social Work), Mary Earick (Dean, Education), Jeanie Flood (Nursing), Brandon Kempner (Dean, CAS), April Kent (Library, Faculty Senate Representative), Emmanuel Nkwenti-Zamcho (Business), Veena Parboteeah (Dean, Business & Media Arts), Benito Pacheco (Director, Strategic Enrollment Management), Rod Sanchez (Business), Victoria Stark-Romero (Nursing), Ian Williamson (AVPAA), Patrick Wilson (Director, Online & Extended Learning), Melanie C. Zollner (Business)

### 2. Approval of the Agenda

MOTION to approve. Seconded. Approved by consensus.

### 3. Approval of Minutes – April 21, 2021

MOTION to approve. Seconded. Approved by consensus.

### 4. Subcommittee Reports

#### a. Undergraduate Appeals (Meron)

Nothing to report.

b. Graduate Appeals (Jenkins)

Nothing to report.

c. Ballen (Buchanan)

Nothing to report. There are no scholar visits scheduled for Fall 2021. Forestry will defer their scholar visit to Spring 2022. At the beginning of fall, we will move to take new proposals and will have significant money.

5. Program Review Subcommittee Reports (see attached subcommittee list)

a. Southwest Studies (Gallegos)

Subcommittee Chair is absent.

b. Native American Hispano Cultural Studies (Jenkins)

Subcommittee is waiting to receive revisions.

c. Health (Buchanan)

The subcommittee members submitted feedback to the subcommittee Chair.

d. Human Performance and Sport, BA, Minor (Gadsden)

Subcommittee Chair submitted feedback to the program and is waiting for the response.

e. Human Performance and Sport, MA (Gadsden)

Review has not yet been sent to subcommittee members.

f. University Studies (Wolf)

AAC Chair has not received word from subcommittee Chair.

g. Education – Special Education (Harrington)

The subcommittee will have a meeting with the program and Dean on Friday [5/7/2021].

h. Social Work, BSW, MSW (CSWE Accredited) (Buchanan)

Waiting on feedback from subcommittee.

i. Media Arts, MA, MS, BA, BFA, Minor, Certificate (Harrington)

The program is holding off on the review until Fall.

6. Nursing Program – discussion/action item (Gardner)

- New Program, Master of Science in Nursing (MSN) & Doctor of Nursing Practice (DNP)

MSN/FNP Courses:

- New Course, Advanced Clinical Pathophysiology (NURS 5XXX)
- New Course, Pharmacotherapeutics (NURS 5XXX)
- New Course, Advanced Health Assessment & Diagnostic Reasoning (NURS 5XXX)
- New Course, Advanced Health Assessment & Diagnostic Reasoning Lab (NURS 5XXX)
- New Course, Models & Theories to Inform Practice (NURS 5XXX)
- New Course, APRN Role Transition & Leadership (NURS 5XXX)
- New Course, Special Populations in Rural Settings (NURS 5XXX)
- New Course, Interdisciplinary Health Care Delivery and Decision Making (NURS 5XXX)
- New Course, Primary Care of Adults (NURS 5XXX)
- New Course, Primary Care of Older Adults (NURS 5XXX)
- New Course, Primary Care of Women (NURS 5XXX)
- New Course, Primary Care of Children & Adolescents (NURS 5XXX)
- New Course, Clinical Practicum I (NURS 5XXX)
- New Course, Clinical Practicum II (NURS 5XXX)
- New Course, Clinical Practicum III (NURS 5XXX)
- New Course, Skills Practicum ((NURS 5XXX)
- New Course, Clinical Practice Residency \* (NURS 5XXX)

DNP Courses:

- New Course, Evidence Based Practice (NURS 6XXX)
- New Course, Epidemiology & Population Health (NURS 6XXX)
- New Course, Health Informatics (NURS 6XXX)
- New Course, Social Determinants of Health (NURS 6XXX)
- New Course, Practice Project I (NURS 6XXX)
- New Course, Care Management & Health Policy (NURS 6XXX)
- New Course, Health Systems Leadership (NURS 6XXX)
- New Course, Research Synthesis (NURS 6XXX)
- New Course, Practice Project II (NURS 6XXX)
- New Course, Program Development and Quality Improvement (NURS 6XXX)
- New Course, Practice Project III (NURS 6XXX)
- New Course, Health Care Finance & Economics (NURS 6XXX)
- New Course, DNP Residency (NURS 6XXX)
- New Course, DNP Project IV (NURS 6XXX)

Chair opened the floor for questions or discussion.

MOTION to approve. Seconded. Approved by consensus.

7. Department of Languages and Culture – Proposal to add NAHS 1110 (Introduction to Native American/Hispano Cultural Studies) to NMHU Core – discussion/action item (E. Romero)

Chair opened the floor for questions or discussion.

Chair asked E. Romero if he followed up on the concerns expressed at the previous meeting. Dr. Romero requested the item be tabled.

MOTION to table item. Seconded. Approved by consensus.

8. School of Business – Program Revision, MBA – discussion/action item (Nkwenti-Zamcho)

Chair opened the floor for questions or discussion.

Comment from K. Jenkins that the department of Exercise and Sport Sciences unanimously supports the proposal. However, the changes the School of Business has been making have impacted their degree, and they (ESS) must revise their Graduate program now.

Chair stated that she was disappointed that the School of Business didn't reach out to other programs ahead of time. Chair stated that departments should be working together and checking in with other programs. The newest business faculty probably just didn't know. We need to be careful when we change our programs that all impacted programs are informed.

E. Harrington stated that he advises music students in music technology who could minor in business and that the minors have hidden prerequisites, which is disappointing.

Chair stated that she had similar concerns about the Psychology minor in the past, and the department made changes.

MOTION to approve program revision. Seconded. Approved by consensus.

9. Graduation List, Class of 2021 - discussion/action item (Romero)

MOTION to approve the graduation list and give the registrar leeway to include students who have cleared after this vote. Seconded. Approved by consensus.

10. Communication from the Chair (Gadsden)

Chair stated that she needed volunteers to serve on the summer AAC subcommittee to address issues that arise and have to be addressed.

Volunteers: K. Jenkins, A. Meron, D. Olufemi, M. Romine, S. Gardner, M. Ulibarri-Horan, K. Gray, L. Ritter [volunteered via email]

Recommendation from a committee member that the Chair notify the Provost to ensure materials are sent to the correct individual over the summer.

Chair thank the entire committee, and noted that it has been wonderful to work with them all. Chair thanked the committee for putting their trust in her and the Secretary. Chair also wished a happy retirement to Jim Peters.

#### **11. Communication from the Registrar (Romero)**

Registrar reported that summer enrollment is up 15% as of Monday [5/3/21]. Undergraduate enrollment is up 5%, and Graduate enrollment is up 24%.

Registrar reported the fall enrollment is down 18%. Undergraduate enrollment is down 22%, and Graduate enrollment is down 12%.

Commencement will be May 15. A link will be sent out globally.

Final grades are due May 18 at 8:00 a.m.

With regards to listing, Dr. Tamir and the Registrar corresponded but did not come up with a protocol.

Question from a committee member. Does intersession count for spring or summer? Registrar stated that it counts for summer. Next year, we will have fall, spring, and summer intersession right after each term.

B. Pacheco provided further information about enrollment. Summer enrollment numbers are being compared to Summer 2020. Fall data is being run against Fall 2019 data. We had 623 students enrolled at this point last year and currently have 1059 enrolled. The university allowed students to enroll regardless of balance. That is approximately 300 students.

Chair stated that we did ask about that policy. Students can have a balance up to \$200 and not be dis-enrolled.

#### **12. Communication from the Faculty Senate (Kent)**

See attached report.

#### **13. Communication from the Graduate Council (Gadsden)**

Nothing to report.

**14. Communication from the Administration (Gonzales)**

The Provost thanked the committee members for their work. She stated that this has been one of the busiest years we've had since probation. The questions have been tough, but these are discussions that are important.

Thank you to the programs for looking at our offerings. The Provost is impressed with the amount of work that's been done.

The Provost offered her congratulations to Jim Peters.

Program reviews to date are done.

The DNP still has a long way to go.

According to Dr. Blea, room reservations are up and higher than we've seen in the past.

The new OIER director is Heather Tilson.

The university is still hiring for Fall semester. We have hired a lot of faculty through Zoom. It's been a remarkable experience to hire that way.

**15. Late Additions to the Agenda (minor items only)**

The Secretary thanked Dr. Gadsden for her leadership as Chair of the AAC this year.

A committee member thanked the officers for making committee materials available via Brightspace.

**16. Next meeting – Fall 2021**

**17. Adjournment**

## AAC/FS Liaison Report to AAC on May 5, 2021

### **April 28, 2021 meeting of the FS**

Note: This was a one-hour meeting of the Faculty Senate followed by a General Faculty meeting.

- 1. Communication from the President (S. Minner).**
  - a. Thank you to the senate for all the work during a challenging year.
  - b. COVID: Governor is moving to a reopening plan based on vaccination rates in the counties.
  - c. CUP: N.M. revenue estimates remain volatile.; presidents are monitoring Biden's plans for Higher Education.
  - d. Funding formula: Will be a discussion this summer about possible funding formula changes that would award some funds based on institution specific variables. The question is what should NMHU put forward.
  - e. President's contract has been extended by the Board of Regents.
- 2. Communication from the Administration (I. Williamson).**
  - a. All action items from the Faculty Senate that made it to Board of Regents agenda on Friday, April 23 passed.
  - b. Biology's Wildlife Biology and Conservation B.S. degree has been approved by HED and is going to HLC for approval.
  - c. Survey of Mathematics is now a core course.
  - d. Faculty Excellence brochure is almost ready and will be part of this fall's development days.
  - e. Working on contingent faculty evaluations.
- 3. Communication from the Chair (O. Tamir).**
  - a. Report on April 16 meeting of the Board of Regents
    - i. Special meeting on tuition and fees. Increase passed with a split vote. Comments from the regents on the need to raise salaries.
  - b. Report on April 23 meeting of the Board of Regents
    - i. Packed agenda, but efficiently run.
    - ii. Dr. Tamir reported on the progress being made on the bookstore issues,
    - iii. Regents had questions about the bookstore concerns.
- 4. Communication from the Undergraduate Student Senate (C. Ulibarri).**
  - a. Elections were completed with four out of five position filled.
  - b. A graduate representative will attend the Faculty Senate meetings next year.
- 5. Communication from the Staff Senate.**
  - i. Employee recognition virtual event will be held tomorrow, Thursday, April 29.
  - ii. Workplace Quality Survey results are being processed with the goal of them being available before the end of the semester.
- 6. New Business.**
  - a. **Forestry B.S. Wildland Fire Concentration Program Revision**
    - i. Motion to approve passed.
  - b. **B.A. in Organization Leadership in Public Safety**

- i. Dr. Ali Arshad presented on what Public Safety is, the demand and need for this degree, employers request to the School of Business, and the primary objective of this degree.
- ii. Motion to table until the next meeting so senators have time to review the proposal passed.