

H NEW MEXICO HIGHLANDS UNIVERSITY®

STAFF ADVISORY SENATE

Regular Meeting
February 13th 2020
SUB 321

Present: Adele Ludi, Marcy Silva, Anne Bradford, Vince Vigil, Monique Esquibel, Inca Crespin, Doris Gallegos, Veronica Black, Carlos Nevarez
Via Zoom Yvette Wilkes, Cheryl Trujillo, Robert Anaya, Angel Benavidez
Guest: Silvia Baca

A quorum was established and the meeting was opened by SAS President Adele Ludi at 2.31pm
Additions to the agenda were requested by Carlos Nevarez. Potholes Locksmith
Location 2 was also edited due to venue change from the Board Room in Roger's Hall to SUB 321.
Inca moved to accept the agenda, second Monique. Motion passed

Minutes: There being no minutes available a motion to table until the March meeting was moved by Doris and seconded by Carlos. Motion passed.

Silvia Baca, Facilities and Planning Director spoke to us regarding the 5 year Capitol Plan.

This year they are requesting funding at the Legislature for five projects.

Tyrone Music Building, Wilson Complex Renovation, Facilities, and Donnelly Library.

Auxiliary Buildings are not funded through the State as they required to be self-sustaining. VCH, which is now 10 years old, still has an outstanding balance of 10 million dollars.

In addition there are plans to renovate Sininger Hall.

The facilities Building has never been updated and a new facility is badly needed. 70 people work in that building and it contains numerous health threats including mold, mildew pipe corrosion and lack of insulation. The last renovation in Wilson was in 1983. Kennedy has a problem with a closed pipe sprinkler system that is corroded. Many of the pipes used were clay pipes that have lasted a long time but now need replacing. Veronica asked if the renovations would be using environmentally friendly products. Sylvia said that they are following California Standards which require all products to be energy efficient and purchased with 150 miles of the projects location.

Inca asked the name of the day care center. It is the Gaudalapita Building.

Monique asked Sylvia if the Senate could help in any way. Sylvia suggested writing a resolution to the Chairman of Funding to encourage the Legislature to fund a new facilities building. This would need a minimum of 3.5 acres.

President's Report Our budget request of \$15,000 has been submitted If granted we can choose what we spend it on.

Compensation to State employees may be between 2- 3%. The recent raise in minimum wages has caused a compression of compensation. Students benefitted more than staff. No choice has been made in the Compensation Study. As yet.

Radio Station: The cost of running the radio station is \$130,000 per year which includes salaries and licenses. Robert and Carlos will survey the Campus to get an opinion on the possible closure. There seemed to be no data on the Radio Station. There are no live radio stations in Las Vegas all are generated over the Internet. Pod casts were suggested. Veronica has had experience producing Pod

Casts and could assist. Robert suggested it could be an asset for recruitment. Shared experiences expand the reach. It had been a training center in the past. Students pay for it through fees but few seem to listen. Veronica stated that radio stations were going the way of Dinosaurs, perhaps the space could be used as a continuing education building corresponding with the music technology program.

Workplace Quality Survey : Will work with top two or three concerns. Min surveys could be sent out periodically. What do staff want, are they being heard? Do we want an informal meeting with the Regents? Inca pointed out that we need to know what staff needs rather than wants.

Yvette suggested that the Senate meet with the Staff and bring together departments to talk about concerns. The meeting with the Regents should be just the Regents and Senate Board.

It was suggested a series of focus groups would narrow down the issues. Gather feedback from the staff and then SAS becomes the advocate. This will keep it focused.

Staff has to be comfortable asking questions

Marcy demonstrated TEAMS. A great platform for communication.

Recruit One. Committee reached out to Jessica Hurtado. Nothing further to report.

Budget:

No expenses since the previous meeting. Assets remain the same. As last month.

Power of Service: No meeting. Hopefully the Kick off will be a speaker on Emotional Intelligence.

The next book reading needs to be chosen.

Faculty Senate: No report. Sylvia was at the meeting and reported that Dr. Romero had suggested a Honorary degree for Dolores Romero and Dr. Petronis proposed looking for a way to redirect funds from grants.

Radio Station: No report

Diversity Equity and Inclusion: Meeting cancelled due to bad weather.

Professional Development: Inca Robert Veronica and Monique met and discussed ideas for a Professional Development Conference. Robert had some good ideas based on his experience. Many ways to get people excited. Different departments from across the state could have a training followed by some fun time. Staff Sabbatical - no details. Could not be modeled on Faculty sabbatical due to time restraints. Veronica presented a cost analysis for an event.

Still no resolution regarding the classification re technical/Staff.

Due to time restraints Doris moved that items a, b and c in Old Business and a,b In New Business be tabled until the next meeting.

Concerns regarding pot holes locksmith and the Post office.

Carlos commented that the pot holes on National should be fixed before there is a lawsuit. The contractor who used to do the work has passed away and Rocky Road has not responded to NMHU's inquiry

Some areas of the campus did not get snow removed. Facilities is short staffed , they do not have enough grounds personnel. Global messages regarding snow delays should add a message for everyone to take care when walking across campus. Robert thanked Sylvia and her staff for their hard work

Locksmith: Police department has had several calls to let students into their rooms when the locks are not working. If RA's are informed when the red and green lights start flashing they can change the batteries, but if the student leaves it until there are no lights then a locksmith is required. Often this requires a special piece of equipment to open the door, Equipment that only the locksmith has.

Post Office: Important documentation sent from the NMHU post office to Albuquerque is not being delivered. Carlos was advised to speak with Jennifer Madrid or Adam Bustos.

Next meeting scheduled for March 12th at 2.30pm location to be announced.

Marcy moved that the meeting be adjourned Inca seconded. Motion passed.