

# **H** NEW MEXICO **HIGHLANDS** UNIVERSITY®

## **STAFF ADVISORY SENATE**

Staff Advisory Senate Regular meeting

March 12 2020 – G10

Present: Adele Ludi, Doris Gallegos, Carlos Nevarez, Marcy Siva Jane Clarke Anne Bradford  
Zoom: Yvette Wilkes Angelica Aragon Cheryl Trujillo Tina Clayton Cathryn Brooks –Williams  
Theo Gonzales Siduran Abenividas  
Excused Inca Crespín Veronica Black  
Guests: Dr. Sam Minner

A quorum was established and the meeting was open by Adele Ludi at 2.32pm.

Marcy Silva moved to approve the agenda, seconded by Vince Vigil. Motion carried.

Minutes for January and February were presented. Marcy moved to accept with amendments. Seconded by Carlos. Motion carried.

Dr. Minner reported about the COVID 19 crisis. The NM Governor Michelle Lujan Grisham has declare a public health emergency and has halted all out of state travel

Dr. Minner spoke of the three NMHU principles regarding this:

1. The Safety of Students, Staff, Faculty and Administration
2. Continuity of our mission especially regarding the teaching of our students
3. To the maximum degree possible not to add to the anxiety caused by this pandemic.

Dr. Minner, Brian Henington, safety officer and Sean Weaver will work together to craft all communications. The Emergency Response Team are meeting more frequently. We are not cancelling face to face classes at this time. A plan to connect with the leaders of the Senates, the Provost and Professional Development to assist faculty to create classes for on line.

Dr. Minner has been in touch with HLC and the focus visit may be delayed. Travel requests have been canceled. Anyone using their own money for events will be reimbursed.

Interviews for faculty will continue via Zoom.

Residential facilities are open today 3/12/20. We will accommodate students who cannot return home.

Some NMHU meeting have been canceled

There will be a vote today regarding Sports Meetings. ARMAC will probably be canceled nationwide..

Athletics at NMHU are canceled.

Student Workers and Staff will continue to be paid if the NMHU buildings have to close.

The Governor signed bills today. Those not signed did not affect NMHU.

Carlos asked if some travel was permitted. Currently all travel has been canceled unless the VP decided otherwise.

Any question can be referred to the Website where updates will be posted.

As individuals are not obliged to report illness this makes it difficult to keep up with the news regarding COVID19 infections.

Commencement is still on as of today. Check website for any changes.

Deborah asked if offices could be cleaned. Dr. Minner felt this was the responsibility of the individual offices.

El Centro Medical Clinic said there was only one place to test for COVID 19 and gave a telephone number for information 800 600 3453.

The next meeting will be Thursday April 9<sup>th</sup> at 2.30pm

May meeting will be May 14<sup>th</sup> at 2.30pm

June meeting will be June 11<sup>th</sup> at 2.30pm

Carlos motioned to accept the meeting dates, motions was seconded by Marcy. Motion carried.

We have vacancies on the SAS board. Marcy will work on an election for May.

Portal will be delayed for going live

Adele has set up TEAMS for the Staff Advisory Senate.

Vi9nce motioned for adjournment. Calos second . Motion carried.

Meeting adjourned at 3.33pm.