



Academic Affairs Committee Minutes

Location: Zoom

Date: October 20, 2021

Approved November 2, 2021

1. Roll Call

Present: Jennifer Aldred (Natural Resources Management), Ben Bencomo (Social Work), Kevin Ensor (Counseling), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Gil Gallegos (Computer & Mathematical Sciences), André García-Nuthmann (Visual & Performing Arts), Sandra Gardner (Nursing), Katie Gray (Library), Mariah F. Hausman (Media Arts & Technology), Sheree Jederberg (Educational Leadership), Kathy Jenkins (Exercise & Sport Sciences), Jennifer Klutsch (Forestry), Arcadius Krivoshein (Chemistry), Sara Olivares (English), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Luke Ritter (History & Political Science), Maureen Romine (Biology), Rodney Sanchez (Business Administration), Elisabeth Valenzuela (Teacher Education)

Absent: Eric Romero (Languages & Culture), Mariana Ulibarri-Horan (Special Education)

Ex Officio Members: Roxanne Gonzales (VPAA), Inca Crespín (proxy for Henrietta Romero, Registrar)

Also present: Christina Durán (Dean, Social Work), Mary Earick (Dean, Education), Peter Linder (on behalf of Brandon Kempner, CAS), Veena Parboteeah (Dean, Business & Media Arts), Orit Tamir (Sociology, Anthropology, & Criminal Justice), Ian Williamson (AVPAA), Patrick Wilson (Director, Online & Extended Learning)

2. Approval of the Agenda

MOTION to move the second item under 4.d (Senate Charge - Program Approval Policy) to the end of the meeting to be discussed in Executive Session. Seconded. Approved by consensus.

MOTION to approve the agenda as amended. Seconded. Approved by consensus.

3. Approval of Minutes – October 6, 2021

MOTION to approve minutes. Seconded. Approved by consensus.

4. Subcommittee Reports (see attached subcommittee list)

a. Undergraduate Appeals (Gardner)

Nothing to report.

b. Graduate Appeals (Jenkins)

Nothing to report. Subcommittee Chair is concerned that there have been no appeals in over a year and a half.

MOTION to request a report from the Office of Academic Affairs on the types and number of appeals that have been granted over the past year and a half. Seconded. Approved by consensus.

c. Ballen (Hausman)

The call for proposals was approved by the subcommittee. The Executive Committee of Faculty Senate wants to review the CFP.

The subcommittee had a previous proposal that was halted due to Covid. The program [Media Arts] revised the proposal. Only a portion of the award was used, so the program would like to complete the visit in Spring 2022. Committee members agreed this was acceptable.

d. Policy Subcommittee (Gadsden)

The subcommittee met this morning. Chair thanked the subcommittee members.

- Senate Charge - Policy Related to the Last 15 Credits Taken at NMHU

The Subcommittee is collecting more data on what other institutions are doing. K. Jenkins provided the subcommittee with a summation of the history and purpose of this policy. There will be a report at the next meeting.

- Senate Charge - Program Approval Policy

[Discussion of this item was moved to Executive Session at the end of the meeting per previous motion.]

5. Program Review Subcommittee Reports (see attached subcommittee list)

a. Southwest Studies (Gallegos)

AAC Chair is working with the program to figure out the current status of the review.

b. Native American Hispano Cultural Studies (Jenkins)

As stated in the previous meeting, E. Romero is consulting a number of departments, so it will probably be spring 2022 before he is able to get back to the subcommittee with an update.

c. Health (Gray)

Subcommittee members provided input to the program concerning revisions.

d. Human Performance and Sport, BA, Minor (Gadsden)

Chair heard from both program reviews. They hope to have the reviews turned in in the next couple of weeks.

e. Human Performance and Sport, MA (Gadsden)

See above.

f. Education – Special Education (Gray)

Subcommittee members are reviewing revised program review.

g. Social Work, BSW, MSW (CSWE Accredited) (Jederberg)

Subcommittee has been in contact with C. Duran and are hoping to bring something back to the AAC in the next few weeks.

h. Media Arts, MA, MS, BA, BFA, Minor, Certificate (Pan)

The program will be addressing it soon.

i. Curriculum & Instruction (Ritter)

Subcommittee Chair sent the initial report to the Chair of the program, who will submit a revision soon.

j. Teacher Education (Jenkins)

Subcommittee Chair received the review and forwarded to subcommittee members. They hope to send comments to the program quickly.

k. Mathematics (Romine)

Subcommittee Chair is still waiting to hear when the review might be accomplished. It looks as though the program wants to get it done during the break, but they have not officially communicated that.

AAC Chair stated that a department contacted her with concerns about the upcoming retirement of faculty members and where the department is headed. Chair stated that those concerns should be addressed in the program review.

Comment from a committee member that they agree that it's an integral part of the program review. Math has traditionally been taught at multiple levels, and it touches many departments.

Chair stated that the review needs to be completed before the faculty members retire.

6. Communication from the Chair (Gadsden)

No further report.

7. Communication from the Registrar (Romero)

I. Crespín was present as proxy for H. Romero but did not present a report.

8. Communication from the Faculty Senate (Kent)

A. Kent was absent but submitted a written report (see attached).

9. Communication from the Graduate Council (Gadsden)

Nothing to report.

10. Communication from the Administration (Gonzales)

The Provost reported that they were conducting interviews today for the grants assistant.

Chair stated that there hasn't been anyone in the past that could search for grants for departments. Will this position help with that? The Provost stated that the university can sign up for potential grant notices, but we would have to invest in that.

Provost Gonzales stated that she will be at HED for their AAC tomorrow. Items under review include a computer analytics AAS in computational mathematics from UNM Valencia and HU's Organizational Leadership program.

Next week, Provost Gonzales will present a proposal for NMHU to get software to streamline the catalog.

The budget template for departments was sent out. It's not a new form, but the Provost wanted to get this out. This will help to determine budget priorities for the Office of Academic Affairs.

11. Spring 2022 Intersession Changes Memorandum - discussion/action item (Romero)

Chair opened up the floor for questions or comments concerning the memorandum.

B. Bencomo stated that he received feedback from his department. The MSW online program requires intersession due to the course sequencing. To lose that would up-end the entire course sequencing.

Chair stated that if intersession is required for a program, we shouldn't discuss eliminating it.

Question from a committee member. The memo states that the rationale stated has to do with the reporting. Has the reporting changed?

K. Jenkins stated that her department heavily uses spring intersession, but they're also realists. HU had the same reporting issues in the winter during the break. If it's impossible to have an intersession, we need the ability to have more 2nd 8 week courses. Departments offer intersession courses, because they're asked to do it for retention. If we add classes to 2nd 8 weeks we have to heavily advertise them.

M. Hausman stated that the Media Arts internship program uses intersession heavily. It gets students prepared to work. It can affect their pay as well.

Comment from a committee member that they want a better explanation of dates and why we can't do the intersession.

MOTION to table this item until the Registrar can attend. Seconded. Approved by consensus.

12. Department of Visual and Performing Arts - Department Name Change Memorandum - discussion/action item (Lobdell)

Chair opened the floor for questions or discussion.

MOTION to approve the change. Seconded. Approved by consensus.

Comment from a committee member that the data we get from HR never has the correct department names. What is the process to make sure all departments, and the internal documents, are updated?

Provost Gonzales stated that materials get updated in banner and should populate across all parts of campus. The Provost suggested using the recent changes in the names of the Counseling and Arts programs to see what the process is.

G. Gallegos stated that his department has asked in the past to look at the database from the Computer Science point of view and came up against resistance. The department is willing to look at this issue.

13. Department of Sociology, Anthropology, and Criminal Justice - New course, Homicide and Policing (SOCI/CJUS 4/5XXX) - discussion/action item (Gadsden)

Chair ceded control of the meeting to the Secretary.

Secretary opened the floor for questions or discussion.

MOTION to approve the new course. Seconded. Approved by consensus.

14. Department of Sociology, Anthropology, and Criminal Justice - New course, CRM Internship (ANTH 6XXX); Deletion of Post Baccalaureate Certificate in CRM - discussion/action item (Tamir)

Secretary opened the floor for questions or discussion.

Dr. Gadsden stated that all the updates requested at the previous AAC meeting were made to the documents.

MOTION to approve the proposals. Seconded. Approved by consensus.

15. Department of Sociology, Anthropology, and Criminal Justice - New course, Environmental Sociology (SOCI/ANTH 4/5XXX) - discussion item (Gadsden)

Dr. Gadsden stated that this new course is part of the changes in the department that she has discussed at previous meetings. This course was taught twice as a special topic. The department would like to offer it in fall 2022. The department will have one more item that will be brought forward soon.

Question from a committee member. How does this fit into the degree? Will this require a change to the catalog? Dr. Gadsden stated that their program offers open electives (which will include this course), so there will not be a change in the catalog.

Secretary ceded control of the meeting to the Chair.

MOTION to move into Executive Session. Seconded. Approved by consensus.

No motions or actions were taken on the discussion item during the Executive Session. After moving out of the Executive Session, the following motion was made:

MOTION to table the discussion topic to the next meeting, wherein the committee will enter Executive Session again for a period of at least 1 hour. Seconded. Approved by consensus.

16.Late Additions to the Agenda (minor items only)

17.Next meeting – November 3, 2021

18.Adjournment

AAC/FS Liaison Report to AAC on October 20, 2021

October 13, 2021, meeting of the FS

1. Communication from the President (S. Minner).
 - a. Compensation: Doesn't want to stop at the \$15 dollar an hour as the floor. Compensation remains a priority.
 - b. NMHU needs a portfolio of programs that allow us to maintain and grow enrollment. Need to attract traditional college age students to the in-person campus and to offer programs for non-traditional, underserved students.
 - c. Budget: CFI is highest it has been during President Minner's tenure. Need to spend money on core mission and not side projects.
 - d. Foundation is looking a setting goal for capital campaign idea.
 - e. COVID: State seems to be moving in the right direct. 3rd doses of Pfizer are available. NMHU EOC is handling situation and reporting well.
 - f. Moving forward with Matanza on the 23.
 - g. Legislative
 - i. Forestry RPS is going forward.
 - ii. Comprehensive Universities are asking for more money for athletics.
 - iii. CUP is collectively asking for more I & G funding. Compensation continues to be a CUP priority.
 - h. Title IX. October 15 is the deadline for feedback.
 - i. HLC student survey will be pushed out soon. Encourage students to complete it.
 - j. Possible Faculty Senate initiative. Dr. Minner is open to funding an initiative from the senate.
 - k. Please share concerns with Dr. Beth Massaro. She meets regularly with the president.
 - l. President asks if Dr. Daniel Chadborn and others would be interested in looking a the social/psychology/behavioral response to COVID measures.
2. Communication from the Administration (R. Gonzales).
 - a. Grant position interviews will start soon.
 - b. Working on MOU with Cervantes Institute that wants to expand from Albuquerque to Santa Fe. This would be non-credit bilingual programming.
 - c. Expanding partnerships to provide gen ed access to students in online asynchronous programs.
3. Communication from the Chair (B. Massaro).
 - a. Board of Regents meeting is a week from Friday. Dr. Massaro has submitted a report.
 - b. Looking at a general faculty meeting for Oct. 27.
 - c. Agenda will be based on this meeting.
4. Old Business:

- a. Committees: Vote on Athletics, Financial and Student Affairs
 - i. Athletic committee membership approved.
 - ii. Motion to have other committee membership needs brought to general faculty meeting.
 - b. KPIs
 - i. Questions about data collection, goal numbers, data workload concerns, and duplicative work with data.
 - ii. Motion to endorse KPI as written.
 - c. Commencement Speaker
 - i. Will be an agenda item on the general faculty meeting.
5. New Business:
- a. Title IX Ruth to answer questions
 - i. Questions about feedback deadline: October 15; feedback can be anonymous.
 - ii. Question about what NMHU has discretion about. Not much can be changed at this time, but future change is possible, so feedback is important.
 - b. Pino Endowment
 - i. Discussion of how to get this going again.
 - ii. Motion to form an ad hoc subcommittee on this. Executive Committee will work on next steps.
 - c. Slinger Art
 - i. Pres. Minner has asked Faculty Senate to get involved in the selection of art.
 - ii. Will be on the agenda at the General Faculty meeting.
 - d. Mental Health Initiative
 - i. Pledged 10,000 to Faculty Senate for this initiative.
 - ii. Will be a general faculty agenda item.
 - e. Items that Faculty Senate would like to discuss with Administration
 - i. Concerns and questions