

2023–2024 VERIFICATION WORKSHEET - INDEPENDENT (V4)

Please read the entire form, complete ALL sections, attach the requested documentation, sign the form, and return to the Office of Financial Aid and Scholarships. Federal regulations require that we complete verification before processing federal financial aid. If there are differences between the information submitted and your Free Application for Federal Student Aid (FAFSA) the school will make the necessary changes. Incomplete worksheets and documentation will cause delays in processing your financial aid. No determination of aid eligibility can be made until all documents are received and reviewed.

A. Student Information

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Last Name	First Name	M.I.	Banner/NMHU ID
Phone Number (include area code)		NMHU Email Address	

B. Identity and Statement of Education Purpose

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (To Be Signed at the Institution)

The student must appear in person at New Mexico Highlands University to verify his or her identity by presenting an unexpired valid government-issued photo identification (I.D.), such as, but not limited to, a driver’s license, other state-issued I.D., or passport. The institution will maintain a copy of the student’s photo I.D. that is annotated with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s I.D.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (To Be Signed in the Presence of a Notary when unable to be signed at Institution)

If the student is unable to appear in person at New Mexico Highlands University to verify his or her identity, the student must provide:

- (a) A copy of the unexpired valid government-issued photo identification (I.D.) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued I.D., or passport;
and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

_____ for 2023–2024.
(Name of Postsecondary Educational Institution)

(Student's Signature)

(Student's ID Number)

(Date)

Notary's Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____,
(Notary's name)

personally appeared, _____, and proved to me on the basis of
(Printed name of signer)

satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary signature)

My commission expires on _____

C. Certification and Signatures

WARNING: If you purposely give false or misleading information you may be fined, sent to prison, or both.

Each person signing below certifies that all of the information reported is complete and correct.

Print Student's Name

@_____
Banner/NMHU ID

Student's Signature (Original Signature Required)

Date

Spouse's Signature (Optional)

Date