

- 1. Present:** Jennifer Aldred (Natural Resources Management), Ben Bencomo (Social Work), Kevin Ensor (Counseling), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Gil Gallegos (Computer & Mathematical Sciences), André García-Nuthmann (Art & Music), Sandra Gardner (Nursing), Katie Gray (Library), Mariah F. Hausman (Media Arts & Technology), Sheree Jederberg (Educational Leadership), Kathy Jenkins (Exercise & Sport Sciences), Jennifer Klutsch (Forestry), Sara Olivares (English), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Luke Ritter (History & Political Science), Maureen Romine (Biology), Rodney Sanchez (Business Administration), Naveen Singh (Chemistry), Elisabeth Valenzuela (Teacher Education)

Absent: Eric Romero (Languages & Culture), Mariana Ulibarri-Horan (Special Education)

Ex Officio Members: Roxanne Gonzales (VPAA), Henrietta Romero (Registrar)

Also present: Mary Earick (Dean, Education), April Kent (Library, Faculty Senate liaison), Veena Parboteeah (Dean, Business & Media Arts), Ian Williamson (AVPAA), Patrick Wilson (Director, Online & Extended Learning)

2. Approval of the Agenda

Due to confusion concerning the proposal packet, Chair asked for Special Education proposals to be tabled.

MOTION to approve amended agenda. Seconded. Approved by consensus.

3. Approval of Minutes – January 19, 2021

MOTION to approve minutes. Seconded. Approved by consensus.

4. Subcommittee Reports (see attached subcommittee list)

a. Undergraduate Appeals (Gardner)

Subcommittee has reviewed 3 requests this semester. Each is unique.

b. Graduate Appeals (Jenkins)

Subcommittee received one appeal and has asked for further information. Subcommittee will need to meet.

c. Ballen (Hausman)

Subcommittee Chair reported that the President's Council on Diversity, Equity, and Inclusion will be hosting Dr. Greg Cajete. Congratulations to the group.

5. Program Review Subcommittee Reports (see attached subcommittee list)

a. Health (Gray)

Program has not responded to input request, but the Subcommittee Chair recognizes that the program is short on faculty.

b. Human Performance and Sport, BA, Minor (Gadsden)

Subcommittee is ready to meet with the Dean to discuss the review.

c. Human Performance and Sport, MA (Gadsden)

Subcommittee is meeting on Monday with the Dean and Program.

d. Education – Special Education (Gray)

Program is working on final edits.

e. Social Work, BSW, MSW (CSWE Accredited) (Jederberg)

Subcommittee Chair asked to table the final item while they work on a final report. Subcommittee will present final report at next meeting.

f. Media Arts, MA, MS, BA, BFA, Minor, Certificate (Pan)

Subcommittee has not received review yet. AAC Chair volunteered to contact Department Chair.

g. Teacher Education (Jenkins)

Program hopes to submit their report by the end of the month.

h. Native American Hispano Cultural Studies (Jenkins)

Subcommittee Chair has not heard back from the program since they requested a postponement.

i. Mathematics (Romine)

Program review document is being reviewed by subcommittee.

j. Chemistry (Gallegos)

Subcommittee Chair will reach out to the program this week.

k. Music (Hausman)

Subcommittee Chair provided clarification to the program concerning review expectations and deadlines. Program is working on the review documents.

l. Psychology (Jederberg)

Subcommittee Chair will reach out to see how the review is progressing. D. Pan stated that they are working on it.

m. Biology (Gadsden)

Program is working on the review documents.

n. Environmental Geology (Gardner)

Subcommittee Chair contacted the department. M. Petronis is currently on sabbatical, so J. Lindline has requested a postponement of the review.

MOTION to postpone the program review to Fall 2022. Seconded. Approved by consensus.

o. Southwest Studies (Anthropology) - discussion item (Gadsden, Ritter)

L. Ritter talked to the faculty in his program concerning the Southwest Studies program review. Dr. Ritter made the following proposal: The Program Review Subcommittee for Southwest Studies must request an independent program report from the chair of the Department of Sociology, Anthropology, and Criminal Justice and an independent program report from the chair of the Department of History and Political Science and review both program reports simultaneously.

MOTION that henceforth both departments associated with the Southwest Studies program submit a review document which will then be reviewed simultaneously by the appointed subcommittee. Seconded.

Question from a committee member. Do the departments work together on the program? G. Gadsden stated that they do not.

Question from a committee member. Is it the same degree? Dr. Ritter stated that it is.

Comment from a committee member that HU has reporting criteria for programs and requested the input of the Provost. Provost Gonzales stated that HU will be doing more interdisciplinary programs, and we have to start working together. If the degree is in Southwest Studies, that is what the university needs to be reviewing; that is what HLC will be looking for. Provost Gonzales' opinion is that the program needs to be looked at holistically.

Dr. Gadsden stated that the departments have been operating separately, so asking to mesh them together is not fair to the faculty and that she doesn't know if it's possible to do this now.

Provost Gonzales stated that one of the things that will come out of the review is that departments are not working together.

Dr. Ritter stated that he envisioned that both reports come together under one heading. It could be packaged as one report that is sourced separately.

Dr. Gadsden ceded control of the meeting to the Secretary at the request of a committee member.

Comment from a committee member that in Fall 2021, the AAC approved a program review of the Southwest Studies program that did not include the Department of Anthropology, Sociology, and Criminal Justice. What does this mean for that review?

Comment from a committee member that the catalog shows this program is one degree with two concentrations.

Dr. Ritter stated that what he's suggesting is that the two portions of the review are done simultaneously in the future.

Comment from a committee member that that needed to be clarified. The member worries that each program will talk about needs, but they may be different. The AAC should have Anthropology finish their portion of the review but ask the program review subcommittee to integrate the two.

Question from a committee member. Would this allay problems? Provost Gonzales stated that it would.

Dr. Gadsden stated that Anthropology already had a report ready in 2018 but was not asked for their input on the review.

Comment from a committee member that one of the things the AAC should consider is that our colleagues did their due diligence.

Dr. Gadsden asked for clarification concerning what the AAC will request from the Anthropology program. Will the AAC will be asking Anthropology to write a program review now and another one in less than 5 years?

Comment from a committee member that there is no approved program review for Southwest Studies from Anthropology and that we must have documentation.

Comment from a committee member that the Southwest Studies review was completed last semester, so they shouldn't be too out of sync when Anthropology completes theirs.

Secretary called for a vote.

MOTION approved by consensus.

The following members agreed to serve on the Southwest Studies (Anthropology) program review subcommittee: Kathy Jenkins, Elisabeth Valenzuela, Sheree Jederberg.

Secretary ceded control of meeting back to Chair.

6. Appeals Reports - discussion item (Gadsden)

Chair reported that she did not receive appeals reports from any Deans, despite requesting them.

Comment from a committee member that the Faculty Senate and its subcommittees deal with the top levels of administration, in the case of the AAC that is the Provost. It is the Provost's responsibility to get this information for the committee. Chair stated that this needs to be conveyed to future AAC Chairs.

[NOTE: At approximately 3:50 a power outage on the Main Las Vegas campus caused several committee members to be ejected from the Zoom meeting. A quorum was still present, so the meeting continued.]

7. Dean signatures on forms - discussion item (Gadsden)

Chair reported that the Policy Subcommittee is recommending that the AAC forms change the Dean signature line to read "reviewed by" rather than Approve or Deny.

MOTION to approve the recommendation. Seconded. Approved by consensus.

Chair reported that the subcommittee is also questioning why the Graduate Dean is listed on some forms considering that dean's position is not academic.

Comment from a committee member that chain of command is important.

Question from a committee member. Is there any reason that the Graduate Dean would need to review the documents, as with the academic Deans? Comment from a committee member that the Graduate Dean is not involved with the decision making concerning the academic programs.

MOTION to remove the Graduate Dean from the AAC forms. Seconded. Approved by consensus.

8. Definition of hardship - discussion item (Gadsden)

Chair noted that there was a typo on the memo that was shared to members. The original memo was from 2019, not 2021.

Comment from a committee member that the definition of hardship was already approved by the AAC in 2019.

MOTION to send the AAC-approved definition of hardship to the Faculty Senate. Seconded. Approved by consensus.

9. Department of Sociology, Anthropology, and Criminal Justice - Course revision, Women and Globalization (SOC/ANTH 4/5540) - discussion item (Gadsden)

Chair ceded control of meeting to Secretary.

Dr. Gadsden stated that this course was previously tabled until the department could consult with the School of Business.

Dean Parboteeah stated that the School of Business will use the course as an elective but will not cross-list it.

There being no further discussion, Secretary ceded control of meeting back to Chair.

10. School of Education, Special Education - discussion item (Sedillo)

- Program revision, MA, Special Education Certificate Leading to Licensure
- New course, Introduction to Teaching and Special Education Case Management
- New Course, Special Education: Field Based I: Teacher Preparation Experience

- New Course, Special Education Field Based II: Teacher Preparation Experience
- New Course, Special Education Field Base III: Teacher Preparation Experience

Item tabled.

11. Department of Psychology - discussion item (Pan)

- New course, Forensic Psychology
- Major revision, BA, Psychology
- Major revision, BS, Psychology

Dr. Pan presented an overview of the proposals.

Comment from a committee member thanking the department for the completeness of their proposals. Chair seconded that they were very easy to read and understand.

Question from the Registrar with regard to the new class. The form indicates that it fills a need in the BA and BS, as well as the minor. Dr. Pan stated that it allows for flexibility. Chair stated that the course will be an elective at the MA level.

12. Communication from the Chair (Gadsden)

The Policy Subcommittee did meet. The next topic to be discussed will be retro add/drop/withdrawal.

Chair reminded members to please log into Zoom early so that the meetings can begin on time.

13. Communication from the Registrar (Romero)

The Registrar reported that as of the census enrollment date, 2/4/22, overall enrollment for Spring 2022 is down 25, with undergraduate enrollment down 13%, and graduate enrollment up 9%

Early registration for summer begins 3/7/22. Book orders for summer are due 3/15/22. The schedule will be published on 3/30/22.

Catalog informational edits are due on 3/31/22.

Chair pointed out that faculty are being asked for book orders before the summer schedule has been finalized. Registrar stated that she has no control over that.

Comment from a committee member that the “view books” link doesn’t work anymore in Banner. What are we doing to work on the bridge between the

bookstore and the Registrar? Registrar stated that she doesn't have an answer but will explore what the gap is that exists. The Registrar's data entry doesn't include books. The Provost stated that they are looking into it.

14. Communication from the Faculty Senate (Kent)

See attached

15. Communication from the Graduate Council (Gadsden)

Chair ceded control of meeting to Secretary.

Dr. Gadsden reported that the Grad Council met and are reviewing the signatures needed for exit documents. The process of filling out paperwork is daunting, so the Council is looking at how HU can make it less intimidating.

Grad Council is also examining what kind of documentation HU needs to allow graduate students who have been suspended to return.

The Council had a discussion with Benito Pacheco about the GRE and buying names for recruitment purposes.

There was a recent SNAFU with a student enrolled in more than one program and receiving GAs in both. HU doesn't have a policy concerning Graduate students enrolling in more than one program. The Council has no recommendation yet but is examining the problem.

There is a glitch with the residency requirement and the number of credits that can be transferred in. A recommended change in language will be sent to the Faculty Senate.

Secretary ceded control of meeting back to Chair.

16. Communication from the Administration (Gonzales)

Provost Gonzales reported that Board of Regents' Committee on Academic Affairs wants to investigate how the Centers are managed. Provost's office provided them with data. It is more than just academic value. HU's model is different than Eastern and Western. The office helped Regent Garcia understand how complex the Centers are and their benefit both fiscally and intangibly.

Provost Gonzales mentioned a recent poetry reading on campus that she was unaware of, as she had not seen any marketing. The Provost has asked for greater publishing about programs.

During a Faculty Senate meeting, D. Sammeth mentioned Ad Astra to help with scheduling. Provost Gonzales has spoken with J. Gieri about getting some training together.

A new administrative assistant has been hired, and Prescilla Ortega-Mathis' replacement has been hired.

The DNP is going to the New Mexico Deans' Council in the next few weeks. HU is getting some questions about why we are looking at terminal degrees and whether or not we should offer them.

Search for a new Dean for the School of Social Work is under way.

HU is beginning to get faculty on campus for fall hirings.

Fall scheduling is under way, and HU is planning on no more than 50% occupancy in classrooms.

Chair asked if the DNP will be sent to HLC and HED simultaneously. Provost Gonzales stated that she hasn't made that decision, but we did it for the last 2 programs and it did well. I. Williamson clarified that we have submitted programs closer together, but we have always staggered.

17. Late Additions to the Agenda (minor items only)

18. Next meeting – March 2, 2022

19. Adjournment

February 9, 2022 meetings of the FS

1. Communication from the President (S. Minner).

- a. Legislative session update: Compensation increase looks good. Other items of interest include Center(s) for Excellence, Teacher Education, Reforestation and Endowed Professors. Overall looks good for higher ed right now.
- b. Should be getting more funding from legislature for athletics.
- c. Good discussion and ideas from sustainability initiative.
- d. Student affair is organizing more student events.
- e. Foundation is working on capital campaign planning.
- f. President shared his budget priorities. Compensation and Advertising/recruiting are top two priorities.

2. Communication from the Administration (R. Gonzales).

- a. New support staff hired for Academic Affairs. Gwen Albers.
- b. Social Work dean search is moving forward.
- c. Fall schedule call is coming soon. Planning on having a pre-pandemic schedule with social distancing. More on ground with lower caps.
- d. DNP programs looks like it will move to the next step. There is push back from an R1 in the state.
- e. Questions and discussions of scheduling. More Ad Astra training. Living with Covid-19 scheduling. Creative scheduling will allow for safe on campus classes.

3. Communication from the Chair (B. Massaro).

- a. Need to begin conversation on Robert's Rules and having better run meetings. Next meeting will have meeting structure and workload will be agenda item. Discussion will include if certain items can be delegated to the Executive Committee and the role of Academic Affairs.

4. Old Business:

- a. New Program Post-NMHU Approval Policy
 - i. Motion to approve with amended language passed.
 - ii. Amended language was about clarity of role of AAC and department.
- b. Biology Program Revisions
 - i. Motion to approved classes with course description revisions passed.
 - ii. BIOL2110. Removal of prerequisite. Dr. David Sammeth presented argument for retaining chemistry prerequisite. Dr. Justine Garcia said it is not removing chemistry as a requirement, but to reorder the require as it would better serve biology majors. Many of the students were serve haven't had chemistry in high school. The reordering of the requirements is better for this population. Discussion of trusting programs with their own programs. Dr. Roxanne Gonzales said it would be helpful to see data on how students succeed or not based on when they take these courses. Good to have data for these changes.

- iii. Motion to retain the prerequisite passed. Close vote of 9 to 8 to retain the prerequisite.
5. Rest of agenda tabled at 4:15 pm to move to membership meeting.
6. Motion to approve language on New Faculty Classification recommendation passed.