

- 1. Present:** Ben Bencomo (Social Work), Kevin Ensor (Counseling), Gloria Gadsden (Sociology, Anthropology, & Criminal Justice), Gil Gallegos (Computer & Mathematical Sciences), André García-Nuthmann (Art & Music), Sandra Gardner (Nursing), Katie Gray (Library), Mariah F. Hausman (Media Arts & Technology), Sheree Jederberg (Educational Leadership), Kathy Jenkins (Exercise & Sport Sciences), Jennifer Klutsch (Forestry), Jennifer Lindline (Natural Resources Management, proxy for J. Aldred), Sara Olivares (English), Daniel Olufemi (Curriculum & Instruction), David Pan (Psychology), Luke Ritter (History & Political Science), Eric Romero (Languages & Culture), Maureen Romine (Biology), Rodney Sanchez (Business Administration), Naveen Singh (Chemistry), Mariana Ulibarri-Horan (Special Education), Elisabeth Valenzuela (Teacher Education)

Ex Officio Members: Roxanne Gonzales (VPAA), Henrietta Romero (Registrar)

Also Present: Jennifer Aldred (Natural Resources Management), Blanca Céspedes (Chair, Forestry), Aalap Dixit (Forestry), Christina Durán (Dean, School of Social Work), Mary Earick (Dean, School of Education), Will Jaremko-Wright (Natural Resources Management), April Kent (Library, Faculty Senate representative), Peter Linder (History, on behalf of B. Kempner, CAS Dean), Angela Meron (Media Arts), Veena Parboteeah (Dean, School of Business), Jesús Rivas (Chair, Biology), PJ Sedillo (Chair, Special Education & Gifted), Kyle Shaney (Forestry), Josh Sloan (Forestry), Ian Williamson (AVPAA), Patrick Wilson (Director, Online & Extended Learning)

- 2. Approval of the Agenda**

MOTION to approve the agenda. Seconded. Approved by consensus.

- 3. Approval of Minutes – March 2, 2022**

MOTION to approve the minutes. Seconded. Approved by consensus.

- 4. Subcommittee Reports (see attached subcommittee list)**
 - a. Undergraduate Appeals (Gardner)**

Nothing to report.

- b. Graduate Appeals (Jenkins)**

The subcommittee received their second appeal last month. Subcommittee Chair is still concerned about the dearth of appeals seen by the subcommittee.

c. Ballen (Hausman)

The Ballen scholar, Dr. Gregory Cajete, is currently on campus. The subcommittee is planning for a call for proposals in early fall 2022. The Chair asked if a global would be sent regarding the scholar's visit. Dr. Hausman said she would check on this.

5. Program Review Subcommittee Reports (see attached subcommittee list)

a. Health (Gray)

The final subcommittee report has been written. Currently in the process of setting up a meeting with the program Chair and the Dean.

b. Human Performance and Sport, BA, Minor (Gadsden)

Final Report. See attached.

Dr. Jenkins stated that the program went to the Alumni Office a couple of years ago for a survey and were told that the office does not have good emails for HPS students and could only reach out to about 10.

c. Education – Special Education (Gray)

The final subcommittee report has been written. Meeting with the program Chair and Dean is scheduled for next week.

d. Media Arts, MA, MS, BA, BFA, Minor, Certificate (Pan)

Final Report. See attached.

Question from the Chair. Has there been any movement on marketing as requested by the program?

Dr. Meron stated that all advertising and recruitment has been done by the program itself. Faculty have been working with students who graduated from the program who are developing social media campaigns. This effort comes out of the program's own budget. The program has doubled their budget for this item. The program is also engaging work study students in the process and are looking at an opportunity to expand engagement through YouTube.

Chair asked if the program has considered utilizing dual credit. Dr. Meron stated that the department does participate in dual credit but they do not get many students. The faculty does summer internships, so there is not much room in the schedule.

Chair asked about the status of the MFA. Dr. Meron stated that they didn't encourage it during the pandemic. The program currently has 1 student whose progress has been slowed down, which works for the student. There are 2 new students planning on coming the fall, and a couple more working on applications.

Chair asked for clarification regarding changing course classifications back to MART. Dr. Meron stated that it is on the list of changes for fall 2022. Chair clarified that there is one core course that has to remain as is. Dr. Meron acknowledged this fact.

e. Teacher Education (Jenkins)

The program is working on the final draft of the document.

f. Native American Hispano Cultural Studies (Jenkins)

Subcommittee Chair met with Dr. E. Romero in the fall and provided feedback for revisions. Dr. Romero has since expanded the review and is currently working with 10 academic units on strategies for the program.

g. Mathematics (Romine)

Subcommittee received the revised document and is meeting with the Dean next week.

h. Chemistry (Gallegos)

Nothing to report.

i. Music (Hausman)

Review document was received. Subcommittee Chair is currently waiting on feedback from subcommittee members.

j. Psychology (Jederberg)

Review document was received. The subcommittee will work on reviewing it and will try to get as far as possible before the end of the semester.

k. Biology (Gadsden)

Program is still working on the review document.

I. Southwest Studies (Anthropology) - (Valenzuela)

Subcommittee Chair hasn't reached out to department yet, but will do so.

6. Appeals Reports - discussion item (Gonzales)

The Provost received information from the Deans and will organize it for presentation at the next meeting.

7. Department of Sociology, Anthropology, and Criminal Justice - Course revision, Women and Globalization (SOCI/ANTH 4/5540) - discussion/action item (Gadsden)

Chair ceded control of the meeting to the Secretary.

Dr. Gadsden noted that the department originally hoped to crosslist this course with the School of Business. The School of Business agreed to list the course as an elective. Dr. Gadsden also noted that the proposal includes minor changes to the course description and prerequisites.

MOTION to approve. Seconded. Approved by consensus.

Secretary ceded control of meeting back to Chair.

8. School of Education, Special Education – discussion/action item (Sedillo)

- Program revision, MA, Special Education Certificate Leading to Licensure
- Certificate deletion, Special Education Certificate Leading to Licensure
- New course, Introduction to Teaching and Special Education Case Management (SPED 5XXX)
- New Course, Special Education: Field Based I: Teacher Preparation Experience (SPED 5XXX)
- New Course, Special Education Field Based II: Teacher Preparation Experience (SPED 5XXX)
- New Course, Special Education Field Base III: Teacher Preparation Experience (SPED 5XXX)

Dr. Sedillo stated that changes were made to the proposals, per the request of committee members at the last meeting. This included the deletion of the Special Education Certificate Leading to Licensure.

MOTION to approve the Program revision, MA, Special Education Certificate Leading to Licensure. Seconded. Approved by consensus.

MOTION to approve the Certificate deletion, Special Education Certificate Leading to Licensure. Seconded. Approved by consensus.

MOTION to approve the four new courses. Seconded. Approved by consensus.

- 9.** Department of Sociology, Anthropology, and Criminal Justice - discussion/action item (Gadsden)
- Course revision, Introduction to Women's Studies (SOCL 2225)
 - Course revision, Introduction to Women, Gender, & Sexuality (GNDR 2110)

Chair ceded control of the meeting to the Secretary.

Dr. Gadsden provided an overview of the proposals.

MOTION to approve the course revisions. Seconded.

Question from a committee member. Will this resolve issues for the Registrar? The Registrar stated that it will.

MOTION approved by Consensus.

- 10.** Department of Sociology, Anthropology, and Criminal Justice - Course revision, Process and procedures of criminal law (CJUS 3100) - discussion/action item (Gadsden)

Dr. Gadsden stated that this course revision constitutes a change to the course title.

MOTION to approve the course revision. Seconded. Approved by consensus.

Secretary ceded control of the meeting back to the Chair.

- 11.** Faculty Senate Charge: Inclement Weather Policy and Compressed Schedule for Late Start Days - discussion item (Gadsden)

Chair stated that the Registrar provided information on other institutions' policies, as requested. Chair asked members to weigh in on what they would like the next steps to be.

Comment from a committee member that the issue should be examined by the Policy Subcommittee. The faculty should write the policy. Committee member's department doesn't think the compressed schedule works. The department has so many non-traditional students, that changing up the schedule interferes with other parts of their lives.

MOTION to send the Senate Charge to the Policy Subcommittee. Seconded.

Comment from a committee member that the committee needs to take the students' need into consideration when crafting a policy.

Comment from the Chair that a compressed schedule could make late-starting courses run too late.

Comment from a committee member that cancelling classes hurts some students.

Comment from a committee member that one of the concerns the policy should address is multiple locations and hybrid/zoom classes.

Comment from a committee member that another problem is that the statement put out by University Relations is difficult to understand. The subcommittee needs to craft a suggestion for the statement.

Comment from a committee member that we need to consider faculty that teach in multiple locations and/or modalities.

MOTION approved by consensus.

12. Department of Psychology - Revision of Minor, Psychology - discussion item (Pan)

Dr. Pan stated that the purpose of the proposal is to align the requirements for the minor and major. It also clarifies the language in the catalog.

Question from a committee member. Are these changes better for your students in preparing them for the job market? Dr. Pan stated that this is mostly a language change.

13. Department of Biology - Course revision, Animal Structure & Function (BIOL 3020) - discussion item (Rivas)

Dr. Romine stated that this course fell through the cracks when the department was previously revising their offerings. The proposal revises the description to fit the actual content of the course.

14. School of Social Work - discussion item (Bencomo)

- New course, Field Preparation (SOWK 5XXX)
- New course, Telehealth and Social Work Services (SOWK 5XXX)

Dr. Bencomo provided an overview of the proposals.

Chair stated that she already asked if these new courses would require a program change, and Dr. Bencomo stated that they would not. These courses were already approved as part of the online program.

15. Forestry Department - discussion item (Klutsch)

- New program, Master of Science in Forest Resources
- New program, Master of Forestry

Dr. Klutsch asked for the department Chair, Blanca Céspedes, to present the proposals. AAC Chair agreed.

Dr. Céspedes presented a powerpoint detailing the reasoning for and structure of the proposed programs.

Comment from a committee member that in looking at the forms, the faculty numbers don't match up. Is it 4 or 9? It looks as though the program requires three more faculty for the proposed programs.

Dr. Céspedes stated that they aren't requesting more faculty. The program is currently offering two new forestry positions that are already approved. For the new program, they need to have 2 more. The program currently has 4 tenure-track faculty.

Comment from a committee member that the resource requirements says nine faculty are needed. Who are those nine people? Are they tenure track or term positions?

Comment from a committee member regarding organizational structure. Programs at HU follow a departmental structure. Forestry is proposing a new structure that includes an SAF accreditor. That structure appears to interfere with the consultation process between student and faculty.

Dr. Céspedes stated that the program of study of any student needs to be consistent with SAF accreditation. This is only a consultation.

Comment from a committee member that if the director of forestry doesn't agree with what the faculty decides, then the faculty don't have the power to do anything about it.

Dr. Céspedes stated that the advisement process will remain the same.

Chair recommended that if the process is not changing, mention of the director advising students should be removed from the proposal.

Comment from a committee member that the Faculty Senate recently passed a new checklist for new program proposals concerning library resources. The MS in Forestry has a thesis option, which does constitute additional needed resources from the library. Chair asked the Provost about the status of the new library consultation requirement passed by the Faculty Senate. Dr. Williamson stated that he was unaware of it.

Comment from a committee member that it was their understanding that the Director of Forestry position doesn't exist anymore. This speaks to the issue of consulting or advising. Member is unclear what role that individual plays.

Dr. Céspedes stated that the Director of Forestry was changed to AVPAA [Forestry and Restoration Center]. The department wants to be sure internally that the SAF criteria will be followed. It is an internal process.

Comment from a committee member that they are concerned that only faculty should be involved in advisement. Administrative positions should not be added to the process.

Chair asked for clarification that the structure already in place at HU will be followed. Dr. Céspedes stated that it would.

Question from a committee member. Has the department done a cost analysis? What will it cost the university and what is the return on investment? What is the impact on the Natural Resources Management and Biology programs?

Dr. Céspedes stated that they don't have a detailed cost analysis. The program is currently being supported by grant money. If the new programs move forward, the department has a better chance of getting another round of grant funding.

Comment from a committee member that when HU had an engineering program, there were a lot of issues surrounding faculty and internal costs. In the long run, even with grants, it was determined that the university would lose money. What if you can't get the CREST grant again?

Dr. Céspedes stated that the CREST grant is the only support available for the forestry students.

Dr. Romine stated that the Biology department generally supports the proposals. However, the department did send some concerns to the Forestry department that they would like feedback on. The Biology department is not insisting on changes; they would just like to better understand the proposals.

Chair asked the Biology department to resend their email to Forestry.

Dr. Lindline stated that the Natural Resources Management department is always supportive of programs that will recruit students. Dr. Lindline asked for clarification from the slide presentation concerning the Natural Sciences degree and the statement that "7 out of 13 students" in their combined programs are specifically interested in Forestry. Dr. Céspedes stated that that is part of the reason why the department wants to create these programs.

Question from the Chair. If the students are already completing the program within a larger track, why not just add a forestry concentration? Why a new program entirely? What is unique if you are using the same outcomes assessment and courses?

Dr. Céspedes stated that if they created a new concentration, the Forestry department would need to have agreement with everyone involved in the Natural Sciences MS. It is more efficient for marketing to create a new program. Dr. Céspedes stated that the Forestry department should have the academic freedom to create the programs they choose.

Dr. Lindline stated that most of the courses and the sequence is almost the same as the MS in Natural Science. Dr. Lindline believes that the interdisciplinary nature of the degree is important and should be retained.

Dr. Céspedes stated that Forestry is creating two programs. One is a technical profile. One is a research profile. Forestry is happy to collaborate and wants the MS to be even broader. Forestry will still contribute to the Environmental Science & Management concentration.

Questions from a committee member. Forestry has said that they are not moving away from the Natural Science degree. How many students are in these tracks? Will this leave the Natural Resources Management program in the dust? HU has limited money. All faculty positions are funded out of one pie. Forestry is asking for an exponentially larger number of faculty, and more of the pie, than programs that are already established. Committee member suggested looking at the CRM proposal, which included a needs assessment, which is required for state approval anyway. That includes projections in enrollment.

Dr. Aldred asked for clarification. The presentation addressed the restrictions because of accreditation but said there was a reduced core. Is that on a case by case basis?

Dr. Céspedes stated that the SAF program is very restrictive. The electives have to be chosen from the four areas that are required by SAF.

Dr. Aldred asked for clarification. The restrictive nature of the MF is for accreditation. The thesis option allows for a broader range of courses. How will it work between the proposed MS and the already established one?

Dr. Céspedes stated that the Environmental Science Management currently has 8 students who will stay there. The MS gives the students the opportunity to have a degree that aligns with their research interest (i.e., Forestry).

Question from a committee member for the Registrar. HU currently doesn't have an MF. If we create a new degree, does the university have to do anything special?

The Registrar stated that it wouldn't require anything in addition to what the Registrar already does. Adding a new degree at any level is time consuming. The process of building the program takes time. It can take up to 16 weeks (from the Federal authorities) to make it aid eligible. The Registrar doesn't have a way to make it faster.

16. Communication from the Chair (Gadsden)

- Election of Officers

Chair ceded control of meeting to Secretary.

Secretary stated that the slate of officers for AY 2022-23 is as follows: Gloria Gadsden for Chair, Luke Ritter for Secretary.

MOTION to approve the slate of officers. Seconded. Approved by consensus.

Secretary ceded control back to Chair.

17. Communication from the Registrar (Romero)

Early registration for fall begins 4/11/22.

Schedule was published today, but there still may be changes.

Book orders are due by 4/15/22.

The Registrar was unable to get the call for catalog out to the Chairs due to staffing changes. Changes will be submitted via SharePoint.

Commencement list will be presented to the AAC at the next meeting.

Enrollment is up for summer by 3%.

18. Communication from the Faculty Senate (Kent)

Written report submitted. See attached.

19. Communication from the Graduate Council (Gadsden)

Written report submitted. See attached.

20. Communication from the Administration (Gonzales)

Dr. Williamson reported that the FNP and DNP were taken before the Graduate Council of Deans (part of HED). The FNP was approved, but the DNP was not (it was a tie vote). HU can resubmit at a later date.

21. Late Additions to the Agenda (minor items only)

22. Next meeting – April 20, 2022

23. Adjournment

Undergraduate Program Review - Human Performance and Sport PROGRAM REVIEW SUBCOMMITTEE REPORT – Final

AAC Program Review Subcommittee: Gloria Gadsden (Chair), Gil Gallegos
Spring 2022

The mission of the Department of Exercise and Sport Sciences is to improve the quality of life related to the many aspects of human movement. They concentrate on a full spectrum of human potential, from young to old, fit to unfit, recreational to higher athletic, healthy to diseased, and able-bodied to disabled.

The undergraduate program in Human Performance and Sport (HPS) offers the HPS major with three emphasis areas and three minors.

- **Recreation and Sport Management**
- **Exercise Science**
- **Physical Education**

- **HPS minor**
- **Recreation minor**
- **Coaching minor**



The emphasis areas are distinctly different disciplines and require discipline specific faculty credentials and expertise.

All students in the HPS major complete a core group of courses. The remaining credits are discipline specific to the emphasis area.

The faculty in HPS have broad expertise and actively engage students in practical experiences to enhance and prepare them for their future careers.

How many students have been enrolled in each over the past five years?

Low of 117 and a high of 169 per year.

How many students have earned a degree or certificate in each over the past five years?

Year	Degrees Awarded
2020-2021	25
2019-2020	24
2018-2019	36
2017-2018	60
2016-2017	6
Total	151

Student Learning Outcomes

- Most students meet the learning outcomes consistently.

Evaluations *are* used for program improvement.

- For example, after the program realized only 61% of students successfully completed their laboratories in Measurement and Evaluation (EXSC 4100), faculty discussed that students needed more direct faculty oversight and laboratory experiences were adjusted.
- Another example is when the program realized that only 61% of students successfully completed SLO #2. Department faculty determined that formal use and advertisement of the university's writing center would improve student performance.
- In 2017, the number of students successfully completing this SLO went up to 90%. Department faculty still recommend that students utilize the Writing Center for all written assignments.

The Department of Exercise and Sport Sciences has an accomplished faculty and offers six graduate teaching assistants to the students.

Graduate teaching assistants work under the direction of a faculty mentor to teach courses in the physical education curriculum and oversee the many practical experiences of undergraduate students.

The program contributes to the university, profession, and community.

- All students in the HPS undergraduate program participate in practical experiences as a part of the curriculum including local school visits.
- The Department of Exercise and Sport Sciences operates the NMHU Wellness Program for faculty, staff, and students of the university, as well as members of the Las Vegas community.

Resources needed for improvement:

- Every year, faculty are needed to teach overloads during the fall and spring academic year, as well as summer courses.
- Many times, faculty need to add students to courses, above the recommended caps. So that students may graduate in a timely manner. For that reason, HPS undergraduate courses are overenrolled.
- For the past two years, the department has requested the addition of another HPS faculty member.
- Additionally, more students are using the hybrid model now in their courses. The Department has been unsuccessful in lobbying for additional Zoom compatible classrooms to be added to Wilson Complex.

Over the next five years...

- HPS and Health faculty are working to create a dual major in “Health and Exercise Science.” The new dual major will be online and mirror online programs at other universities

AAC Program Review Subcommittee Recommendations

- Appears the program needs new faculty tenure/tenure-track lines, in addition to their replacement lines, to meet the needs of all their students.
- Work with OIER or Alumni Office to track the accomplishments of program graduates.

Media Arts BA, BFA, MA, MFA AAC Program Review – Final Report

Program Review Subcommittee: David Pan (Chair), Daniel Olufemi, Luke Ritter

Completed: Spring 2022

The Department of Media Arts and Technology, housed in the School of Business, Media, and Technology offers the following degrees:

Majors/Minors/Certificates:

- Minor in Media Arts
- BA in Media Arts
- BFA in Media Arts (emphasis Video & Audio)
- BFA in Media Arts (emphasis Visual Communication)
- BFA in Media Arts (emphasis Interactivity & Multimedia)
- MA in Media Arts (no longer offered as of Fall 2019)
- MFA in Cultural Technology (MFACT)
- Certificate in Cultural Technology for participants of PICT

Program Values

Mission - The mission of Media Arts is to educate students in technical skills and theoretical concepts in a sociocultural context. The program seeks to inspire students to work creatively and collaboratively towards the goal of contributing to their own communities.

Program Competencies

Since Summer 2016, 560 students have been enrolled with 38 BFA, 11 BA, 1 minor, and 14 Master of Arts in Computer Science.

Learning Outcomes

- Program uses a three-tier approach to their curriculum
- Outcomes assessment is linked to proficiency and advancement on these tiers

Program Quality and Potential

Media Arts has an accomplished faculty who provide service to the university and community at large despite dealing with challenges in faculty turnover.

Their graduate students are successful in finding professional careers, particularly if they participate in PICT (Program for Interactive Cultural Technology). Examples of employment: Meow Wolf, Google, Microsoft, Los Alamos National Lab, Sandia National Lab, NM Department of Cultural Affairs, NMHU.

Areas of improvement

- Challenges involved with the changing of course numbering from several years ago
 - Department reports a feeling of lost identity by being forced to drop MART pre-fix
- Student recruitment is a challenge and engaging Office of Recruitment has proven difficult
- Website is often inaccurate or outdated
- COVID-19 made access to in person learning difficult which is particularly challenging for effective education/experience in Media Arts
- Recruiting, hiring, retaining new faculty

Changes over next five years

- Offering the BA in Media Arts as online option
- Department driven recruitment has seen early success

FINAL RECOMMENDATIONS from AAC Subcommittee

1. Start a dialogue with NMHU administration and Registrar's Office to address concerns related to MART to FDMA course prefix changes from several years ago that have led to confusion among students and potential missing out on future students/majors.
2. Continue to build on early successes with department driven recruitment strategies (e.g., social media) but the Office of Recruitment is also encouraged to build a stronger relationship with Media Arts.
3. Continue to assess whether modest drops in enrollment due to COVID-19 continue or if a return to normalcy leads to a return to previous levels.
4. Mark preparations to search and fill the two open faculty lines though the need for them to be filled may be two to three years away.
5. Assess whether the online option for the BA in Media Arts is successful and if so, begin to draw administration's attention to it for increased support.

THE GRADUATE COUNCIL – Report for April 6 2022 AAC Meeting

1. Ann Wolf – elected to serve as chair for AY 22-23.
2. Found that about 12% of graduate students pay out-of-state tuition. Plan to meet with Max Baca to find out if it's feasible to charge all graduate students in-state tuition.
3. Still having discussions about reducing the amount of paperwork needed for students to graduate and plans to assess "Readiness to Return" after probation or suspension.
4. Meeting with Dean Blea to discuss a policy for probation/suspension due to behavioral concerns. Lara Heflin (chairing) that subcommittee.
5. Grad Office making plans to reinstitute the NMHU Graduate Research Award.
6. Discussing the creation of a policy for students who would like to enroll in more than one graduate program at the same time.
7. Council plans to send to the Senate a recommendation to change the residency requirement for grad students to match the transfer credit policy.

AAC/FS Liaison Report to FS on April 6, 2022

March 23, 2022 meetings of the FS

- 1. Communication from the President (S. Minner).**
 - a. New HR director will be starting soon. VP of Marketing and Communication campus visits have been completed
 - b. Foundation campaign feasibility project is moving forward.
 - c. Rulemaking on free tuition program is ongoing. This will determine the details.
 - d. Board meeting on tuition is this Friday. Increasing tuition is driven in large part by inflation.
 - e. Response to vote of nonconfidence. Shared with the board. Thinking about next steps.
- 2. Communication from the Administration (R. Gonzales).**
 - a. DNP update: Graduate council on Monday, March 21, 2022. MFP was voted on and approved. DNP vote held off until all council members are present as several were absent on Monday. Vote next week.
 - b. Need volunteers for the WICHE passport project. Send names to Dr. Massaro.
 - c. Commencement email will be sent out later this week.
- 3. Communication from the Chair (B. Massaro).**
 - a. Yesterday, VP Baca presented on tuition increases. Please send faculty input on the presentation to Dr. Massaro.
 - b. 4:00 pm will be a general faculty meeting.
- 4. Communication from the Undergraduate Student Senate**
 - a. Karla Espinosa is the new president of the senate. This is her last semester at NMHU.
- 5. Informational updates from NMHU Invited Speakers: Vice President Theresa Lawrence Strategic Enrollment Management Plan.**
 - a. VP Law presented draft new Strategic Enrollment Management Plan and welcomed input from the faculty. The last plan expired during COVID closure. Enrollment plan is required by NMHED. This is a shorted plan with 4 top line enrollment goals and key activities to support these goals.
 - b. Questions about decline in enrollment trends and Native American Serving Non-Tribal Institution (NASNTI) status.
 - c. VP Law will send draft to Dr. Massaro for distribution. Please send feedback to VP Law. NMHED's deadline for the draft in May 1.
- 6. Old Business:**
 - a. Academic Hardship Definition
 - i. Dr. Gadsden reviewed the document that was completed a few years ago but didn't make it to the VPs office.
 - ii. Senators will take back to departments for feedback.
 - b. Discussion of processes for Senate.
 - i. Executive committee will look at the procedures and be sent suggestions. Feedback by next Tuesday.
- 7. New Business:**
 - a. Retro Add/Drop Policy changes
 - i. Dr. Gadsden explained that there were problems with tracking of the requests. The update is to fix the tracking problems and have it centralized with the VPAA's office.
 - ii. Senators will take back to departments for feedback.

March 9, 2022 meetings of the FS

- 1. Communication from the President (S. Minner).**
 - a. President Minner is interested in hearing ideas of speakers/event on Ukraine from the faculty.
 - b. Legislation: All junior bills have been vetoed by the governor today. NMHU had items on these bills. Reforestation funds have been approved.
 - c. DNP is moving forward.
 - d. Wiley enrollment is a bit ahead of projections
 - e. Updates on recruitment efforts including international students and partnerships.
 - f. Faculty Senate should decide (faculty/students) who gets tickets for May 18 Santa Fe Council on International Relations Dinner
 - g. Athletics: Adding Women's Wrestling as a club sport.
 - h. Questions about free college legislation and what it means for NMHU.
- 2. Communication from the Administration (R. Gonzales).**
 - a. March 21 will be first meeting of New Mexico Council of Graduate Deans on the DNP. Shift in how NMHED's Academic Affairs committee is looking at programs going forward. Enrollment and enrollment plans are top priorities.
- 3. Communication from the Chair (B. Massaro).**
 - a. Marshals still need for CAS for Rio Rancho and SoEd marshals for LV grads
 - b. Elections for senate committee are coming up.
 - c. Next meeting after spring break will be in person and Zoom. Faculty Senate meeting followed by general faculty meeting. Gathering at the Giant Skillet to follow.
 - d. Request from the DEI to have a senate on the senate. This was denied due to Faculty Senate handbook language on membership.
- 4. Communication from the Staff Senate.**
 - a. Next meeting in April.
- 5. Informational updates from NMHU Invited Speakers: Dean of Students (K. Blea) re HU Cares program reorganization.**
 - a. Dean Kimberly Blea and Leon Bustos presented on the reorganization and the history of the twelve-year-old program and recent changes. Has submitted a proposal to Dr. Minner on how to expand services. Will be rolling out a new case management reporting system soon.
 - b. Leon Bustos will take a proactive approach on wellness education and programming. Mental health needs to be top priority for higher education right now.
- 6. Old Business:**
 - a. BIOL 5010
 - i. HLC question: Worked with Keith Tucker, ALO. No concern from HLC.
 - ii. Research on similar courses at other institutions. Similar course at NMSU and UNM.
 - iii. NMHU's catalog already has similar courses: LSAT, Education Licensure, ESS certification prep.
 - iv. Motion to approve passed.
 - b. Graduate Dean Proposal (attachment).
 - i. Dr. Gonzales gave report on the proposal including recent history of the position which has been combined with other positions as there is not a

separate line for this. Proposal to have interim removed and have Dr. Williamson remain graduate dean. Supplemental position.

- ii. Question: Why not an internal search? A: Hasn't had a search as this is a supplement position to another line. Q: role of senate here? A: good to get faculty senate input though not required as this is an operational not academic dean Q: Why not have a hardline position? A: no grad school; no grad dean; think about future model. Would like to get interim off title for now until future models can be explored. As enrollment continues to be almost 50/50 should the grad office be expanded (right now Ian recently had more grant office support as this is where the greatest need is) if proposed DNP is approved and possible EdD terminal degree goes forward this would push us toward a different model. Current model has most graduate academic oversight with academic deans; our grad dean is more policy and operations. Could change with a new model.
 - iii. Motion to approval removal of interim passed.
 - c. Minutes from January 26, 2022 (attachment).
 - i. Approved
 - d. WICHE Passport review – CAS faculty member volunteer (R. Gonzales).
 - i. Dr. Gonzales and Dr. Romero presented the request for a volunteer. Three-month commitment. A member of office of register's office is lead of this project. Hope that this passport could be offered at the end of the fall semester. Should help with enrollment efforts. Passport was endorsed by senate earlier this year this is for volunteer. Would like to have a faculty member in place by end of the semester. NMSU and San Juan CC have this adopted and we are using their work as a template
 - ii. Motion to take this back to department for discussion and volunteers.
 - e. Discussion on Robert's Rules of Order and processes for Senate.
 - i. Ideas from executive committee: training; general support for training that could be ongoing. parliamentarian.
 - ii. How much AAC matters to review
 - iii. Revision to handbook time for this
7. New Business:
- a. Academic Hardship Definition (G. Gadsden).