



MINUTES

Location: Zoom

Date: November 1, 2023

Zoom Link: <https://nmhu.zoom.us/j/95822226439>

1. Roll Call

Art & Music: Todd Christensen
Biology: Maureen Romine
Business Administration: Rodney Sanchez
Chemistry: Nabanita Saikia
Computer and Mathematical Sciences: John Jeffries
Counseling: Geri Glover
Curriculum and Instruction: Daniel Olufemi
Educational Leadership: Sheree Jederberg
English and Philosophy: Juan Gallegos
Exercise and Sport Science: Youngseek Kim
Forestry: Tomek Falkowski
History and Political Science: Luke Ritter (AAC Secretary)
Languages and Culture: Andrés Sabogal
Library: Kevin Corcoran
Media Arts and Technology: Mariah Hausman
Natural Resources Management: Mike Petronis
Nursing: Kristen Munyan
Psychology: Daniel Chadborn
Social Work: Benjamin Bencomo
Sociology, Anthropology, and Criminal Justice: Gloria Gadsden (AAC Chair)
Special Education: P.J. Sedillo
Teacher Education: Jonathan McCausland

Ex Officio Members: Roxanne Gonzales (VPAA), Henrietta Romero (Registrar)

Absent: Kristen Munyan (Proxy Chris Young); Andres Sabogal

Also attending: Patrick Wilson; Peter Linder; D. Veena Parboteeah

2. Approval of the Agenda

Motion to approve. Seconded. Approved by consensus.

3. Approval of Minutes – October 18, 2023

Motion to approve. Seconded. Approved by consensus.

4. Subcommittee Reports (see attached subcommittee list)

- a. Ballen Committee (Subcommittee chair: Sheree Jederberg)

The Call for Proposals will be distributed this week.
 - b. Undergraduate Appeals (Subcommittee chair: Mike Petronis)

Nothing to report.
 - c. Graduate Appeals (Subcommittee chair: Geri Glover)

Nothing to report.
 - d. Policy Subcommittee (Subcommittee chair: Gloria Gadsden)

The subcommittee continued their discussion on the dual enrollment policy handbook.
5. Program Review Subcommittee Reports (see attached subcommittee list)
- a. Native American Hispano Cultural Studies (Subcommittee chair: Geri Glover)

No updates.
 - b. Biology (Subcommittee chair: Kristen Munyan)

*awaiting decision in Faculty Senate
 - c. Conservation Management (Subcommittee chair: Ben Bencomo)

The subcommittee finished their final report this afternoon and will be discussing the final report with the Dean and Chair of the department.
 - d. Political Science BA, Minor (Subcommittee chair: Todd Christensen)

*Request for delay

Motion to grant delay for the Program Review in Political Science and History (BA) until Fall 2024. Seconded. Approved by consensus.
 - e. History BA, Minor (Subcommittee chair: Daniel Chadborn)

*Request for delay

See above
 - f. Sociology/Anthropology BA, BS, Minor (Soc and Anth) [Criminal Justice Studies BA, Minor] [Social Behavioral Sciences AA] (Subcommittee chair: Ben Bencomo)

A meeting occurred with the Dean this morning. After final edits, the subcommittee will submit the final report to the AAC for review by the next meeting.

6. SACJ Dept-Course Revision-Terrorism (discussion/action item; Gadsden)

Gloria Gadsden explained the need for the course revision. A motion was made to approve the course revision request. Seconded. Approved by consensus.

7. SENATE CHARGE - Academic Calendar

The chair of the AAC explained the senate charge for the AAC to consider the creation of the Academic Calendar.

A question was raised about the start date of the academic year starting Fall 2024.

A motion was made to send the issue to the policy subcommittee. Seconded. Approved by consensus.

8. Communication from the Chair (Gadsden)

The chair reminded the committee that Thursday, November 9, 2023 is the final deadline for submitting new materials.

9. Communication from the Registrar (Romero)

The registrar reminded the committee that the spring schedule is now available and registration begins November 6, 2023.

10. Communication from the Faculty Senate (Hausman)

*See below

11. Communication from the Graduate Council (Gadsden)

*See below

12. Communication from the Administration (Gonzales)

A board of regents will take place this Friday, Nov. 3, and Dec. 8. Any policy changes need to be forwarded to the office of Academic Affairs by Nov. 20.

The Snow Policy was approved recently by the ELT.

Patrick Wilson explained the School of Education's request for policy changes in the context of licensure requirements.

13. Adjournment

Submission Reminders

- To be added to the Wednesday meeting agenda, materials must be submitted by 5pm MST on the preceding Thursday.
- Please submit materials to the AAC Chair *and* Secretary. Correct forms required or documents will be returned to program.
- Final day to submit new materials to AAC during Fall 2023 - **Thursday November 9, 2023 by 5pm**
- Any proposals requiring a catalog change must be submitted to the AAC no later than **Thursday February 22, 2024 by 5pm**



**Academic Affairs Committee
SUBCOMMITTEE MEMBERSHIP
Fall 2023**

Department/Member	Appeals Comm	Program Review Comm #1	Program Review Comm #2	Other Committees
1. Art & Music: Todd Christensen	Undergrad	Political Science [Chair]		
2. Biology: Maureen Romine	Graduate	Native Amer. Hispano Cultural		
3. Business Administration: Rodney Sanchez	Undergrad	Chemistry		
4. Chemistry: Nabanita Saikai	Undergrad	Sociology/Anthropology/CJ		

5. Computer and Math Sciences: John Jeffries	Graduate	History		
6. Counseling: Geri Glover	Graduate [Chair]	Environmental Geology [Chair]	Native American Hispano Cultural [Chair]	Policy
7. Curriculum and Instruction: Daniel Olufemi	Graduate	Biology		Ballen Policy
8. Educational Leadership: Sheree Jederberg	Graduate	Sociology/ Anthropology/ CJ		Policy Ballen [Chair]
9. English and Philosophy: Juan Gallegos	Graduate			
10. Exercise and Sport Science: Yongseek Kim	Graduate	Political Science		
11. Forestry: Tomek Falkowski	Undergrad	History		
12. History and Political Science: Luke Ritter (AAC Secretary)	Undergrad	Chemistry		Ballen
13. Languages and Culture: Andrés Sabogal	Undergrad	Political Science		
14. Library: Kevin Corcoran	Undergrad	Sociology/ Anthropology/ CJ		
15. Media Arts and Technology: Mariah Hausman	Undergrad	Conservation Management		
16. Natural Resources Management: Mike Petronis	Undergrad [Chair]	Chemistry		
17. Nursing: Kristen Munyan	Undergrad	Native American Hispano Cult.	Biology [Chair] ~ ~ ~ ~ ~ Chemistry [Chair]	
18. Psychology: Daniel Chadborn	Undergrad	History [Chair]		

19. Social Work: Benjamin Bencomo	Graduate	Conservation Management [Chair]	Sociology/ Anthropology/ CJ [Chair]	Policy
20. Sociology, Anth, and CJ: Gloria Gadsden (AAC Chair)				Ballen Policy [Chair]
21. Special Education: P.J. Sedillo	Graduate	Political Science		
22. Teacher Education: Jonathan McCausland	Graduate	Conservation Management		



Report of Faculty Senate meeting Oct. 25, 2023

Submitted on October 27, 2023

by Mariah Fox Hausman

1. Communication from the President (S. Minner).

- Hoping to button up DNP before his departure.
- Reforestation proposal remains under consideration.
- University addressing human remains issue found at Slinger construction. Received additional monies to complete construction in light of remains.
- Gym floor in need of repair. Working to avoid delays in sports activities.
- Water quality and environmental issues with the pool's pump system.
- Named Brandon Kempner his Chief of Staff starting January 1, 2024 to continue under new presidency. BK thanked Senate, CAS, for support through challenging times. AA to begin the process to select new CAS Dean.

2. Communication from the Administration (I. Williamson).

- Reiterated progress in DNP through approval process.
- Reminded Budget Listening Sessions next Monday, 10/30.
- Encouraged involvement in unit Strategic Planning.
- Shared that the OIER position is being searched and chaired by G. Gadsden.

3. Communication from the Chair (L. Fath).

- Presidential Search moving forward. Dean Kempner to report at each FS meeting.
- Offered FS assistance on AY2022-23 reports, please reach out.
- Will give FS report to BOR on November 3rd and in December to discuss positive procedural changes and unresolved issues.
- Ongoing, unbargained issues with PayCom; largely under Faculty Association but also Senate issues (sharing of information, contingent faculty time approval, biometrics, others). If people come to you, the answer is: The FA is working on this and met to discuss 10/25; please send questions to Kathy Jenkins. KJ noted faculty members haven't authorized the sharing of private information with a private data corporation. This is a Senate issue as well.
- Thanked Thomas Brooks for organizing Gender & Women's Studies brown bag talks.
- Faculty should reach out to share accomplishments for Chair's report.

4. Communication from the Student Senate (K. Rainer). None reported.

5. Communication from the Staff Senate (C. Brooks). Cathryn Brooks (Staff Senate Parliamentarian) will attend future Senate meetings as liaison. Thanked LF for attending the Staff Senate meeting. Engaging with the two bargaining units re: holiday leave (Wednesday off for Thanksgiving and Juneteenth.)

- 6. Communication from Presidential Search Committee (B. Kempner)**
- Search committee still in confidential stages, meets every 2 weeks, closes Monday, Oct. 30. Robust number of applications; committee to rank applicants and winnow to 10 semifinalists invited to Albuquerque for “airport interviews” mid Nov. Good engagement from committee of 13 members. Day after interviews 5 finalists and 3 alternates will be chosen. Last week of semester and finals week designated for at least 4 campus wide on-campus interviews/candidate forums. Feedback will be given to the Regents for a final decision.
 - Senate president said a priority is that faculty are very involved, they have been listened to and Brandon has facilitated well.
- 7. Old Business.**
Proposed changes to Graduate Student Handbook Exam Language (G. Gadsden and I. Williamson). Students completing degrees must be enrolled in 1 graduate level departmental credit. Language changes approved with 13 in favor; 0 opposed; 0 abstentions.
- 8. New Business.**
- a. Rescind election of International Education Committee member.** Faculty member Dr. Sumer was without visa and not employed so his election to the committee was rescinded. At the time of election, FS was uninformed of his status. Motion passed unanimously.
- b. Report from Faculty Athletic Committee (M. Zollner).**
- Melanie Zollner was chair of the FAC from 2022-2023. Ben Bencomo is the new chair.
 - Some confusion occurred with Former Athletic Director, Andrew Ehling and an appointed faculty representative on leave. New ADs (co-directors) then appointed.
 - FAC has followed the duties and responsibilities outlined in the handbook. It was noted that FAC is guided by *both* the Athletics Department Manual and Faculty Handbook. The Faculty Handbook may be outdated on athletic matters such as scheduling games.
 - FAC is not being included in discussion of issues with the administration such as introducing a women’s wrestling team to Highlands.
 - Motion made and passed unanimously to charge the Faculty Executive Committee with investigating the Faculty Handbook policies assigned to the Faculty Athletics Committee.
- c. Discussion of prospective Endowed Speaker Series for NMHU faculty (L. Fath).**
- \$100,000 endowed for Faculty Speaker Series. Must be sure that there is continuity with faculty oversight of the program. The President wants faculty to decide how program will work. Discussion of program being housed within Faculty Senate as a standing committee.
 - Motion passed unanimously with 16 in favor to take back to departments for discussion.
- d. Discussion of Governance Issue/Program Review (Biology).** Biology department had an opportunity to work with AAC to revise their report but instead sent it to the Provost. Motion passed unanimously to charge FS Executive Committee with developing a proposal for action.
- e. Discussion of Artificial Intelligence in academics; Session II.** Tabled until next meeting.

THE GRADUATE COUNCIL
Report

Replace definition of “Graduate Faculty” in Graduate Student Handbook with Faculty Handbook language.

- Council is attempting to align the definition of graduate faculty with the definition of the Faculty Handbook.

Graduate Dean’s Review of Theses/Publishable Papers.

- The council voted to recommend Dean Williamson no longer review thesis and publishable papers for “readability.”
- That recommendation has been sent to the Senate for review.

Readmission for Service Members (Policy Recommendation).

- The Registrar is trying to ensure we are in compliance with the DoD. This policy change will help with this charge.
- This has been sent to the Senate.

Graduate Assistantships - To be discussed.

Discussion about international graduate students - To be continued.

Next meeting – November 17, 2023