

MINUTES

Location: Zoom

Date: September 18, 2024 at 3pm

Zoom Link:

<https://nmhu.zoom.us/j/98226508310>

1. Roll Call

Department	Name	Present	Absent	Excused
Art & Music	Todd Christensen	X		
Biology	Sarah Corey-Rivas	X		
Business Administration	Rodney Sanchez	X		
Chemistry	Nabanita Saikia	X		
Computer and Mathematical Sciences	John Jeffries	X		
Education; Counseling	Lori Miller	---		X
Education; Curriculum and Instruction	KwangJong Park	---		X
Education; Educational Leadership	Rob Karaba	X		
Education; Special Education	VACANT	---	---	---
Education; Teacher Education	Dawn Berry	X		
English and Philosophy	Benjamin Villarreal	X		
Exercise and Sport Science	Yongseek Kim (Proxy for William Hayward)	X		
Forestry	Michael Remke (AAC Chair)	X		
History and Political Science	Elaine Rodriquez (Senate Liason)	X		
Languages and Culture	Andrés Sabogal	X		
Library	Kevin Corcoran	X		
Media Arts and Technology	Mariah Hausman	X		
Natural Resources Management	Mike Petronis	X		
Nursing	Christopher Young	X		
Psychology	Daniel Chadborn	X		
Social Work	Benjamin Bencomo			
Sociology, Anthropology, and Criminal Justice	Kimberly Munro	X		
Ex Officio (VPAA)	Roxanne Gonzales (ian Williamson as proxy)	X		

Ex Officio (Registrar)	Henrietta Romero	X		
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Guests in attendance
Peter Linder
Mary Earick
Veena Parboteeah

2. Nominations for Secretary
 - DC – suggested anyone with experience serving could be a great rep for secretary
 - SCR.- Agrees
 - Elaine. – Why
 - Dawn Berry – teaches at 4
 - DC – Self nomination to interim secretary
 - Kim Monroe (nominated to be secretary). DC seconds, offers to assist in mentoring and assisting both Chair and secretary moving forward
 - 16 in favor, no opposed, no abstentions

3. Approval of the Agenda
 - a. ER Motion to approve, RK second: 16 approve, 0 oppose, 0 abstain

4. Approval of the Minutes (From 08/21 and 5/01/24)
 - a. 5/1 TC motion, AS second 11 approve, 0 oppose, 4 abstain
 - b. 8/21 RK motion, ER second, 11 approve, 0 oppose, 4 abstain

5. Subcommittee reports and chairs (see attached subcommittee list)

If we don't have a report, we have the opportunity to fill the chair positions

 - a. Ballen subcommittee (Subcommittee chair: **Sheree Jederberg**)
 - i. In need of chair, overview of the committee was discussed. TC has chaired it in the past, is happy to chair it again and if someone else wants to will serve on the committee and help. MP is willing to serve on the committee as well. RS also willing to serve.

Vote for chair: Todd Christensen: 15 approve, 0 opposed, 0 abst.

Mike Petronis, Rod Sanchez, and Ben Villareal as members.

 - b. Undergraduate Appeals Subcommittee (Subcommittee chair: Mike Petronis)

Ian noting that we might have no need for 2 and to create a single committee for all student appeals. The handbook notes that both are required. DC suggests to reach out DC and MR about membership and focus on a chair for the grad.

c. Graduate Appeals Subcommittee (Subcommittee chair: Geri Glover)
NS self nominated as chair, MH seconded 15 in favor, 0 opposed, 0 abstain

Dr. Williamson described the process for everyone new. Peter also added some information on Hardship. There was discussion about this.

d. Policy Subcommittee (Subcommittee chair: Gloria Gadsden)
Discussion of the overview of the committee by Henrietta
New chair is needed: DC self nominated, ER second: 14 in favor, 0/0
Willing to Serve: Ben Bencomo, Andres Sabogal, Sarah Corey-Rivas

6. Program Review Subcommittee Reports (see attached subcommittee list)

a. Native American Hispano Cultural Studies (Subcommittee chair: Geri Glover):

Elaine Rodriquez (Chair), Rod Sanchez, and Christopher Young volunteered to sit on the committee. Current status is that the report is nearly complete.
Unanimous in favor

b. Software Systems Design, MSSD, BSSD: (Chair: Mike Petronis):

Chris Young and Daniel Chadborn serving as members

c. Public Affairs, MA (Soc/Anth/CJ) (Subcommittee chair: Daniel Chadborn):
Michael Remke and Rob Karaba will serve as members

d. SENATE CHARGE: Biology (Subcommittee chair: Kristen Munyan):
Chair: Todd Christensen 15 in favor, 0/0
Members: Mariah Fox-Hausman, Mike Petronis

e. NEW: Spanish, BA, Minor (Needs subcommittee)
Sarah Corey-Rivas, Ben Villarreal, and Elane Rodriquez voted in as Chair,
15/0/0

f. NEW: Public Affairs, MA (History/Poli Sci) (Needs subcommittee)

Documents should be complete soon

Kevin Corcoran, Michael Remke, and Kimberly Monroe will serve. Michael Remke 15/0/0.

- g. NEW: Southwest Studies (Anthropology), MA (Needs subcommittee)
Seeking a deferral to Spring. Table until then? Motion was made by MH, seconded TC, 15/0/0
 - h. NEW: Nursing, BS (Needs Subcommittee)
Proposal is being worked on and should be in soon
Kevin Corcoran, Nabinita, Sarah Corey-Rivas (Chair) 14/0/0
 - i. NEW: Political Science, BA, Minor (Needs Subcommittee)
Chris Young, Rob Karaba (Chair), Kimberly Monroe
RK as Chair: 13/0/0
 - j. NEW: History, BA, Minor (Needs Subcommittee)
Kevin Corcoran, Andres Sabogal, Ben Villarreal (Chair), 14/0/0
7. Communication from the Chair (Remke):
Welcome and discussion of HLC visit and need for program reviews and understanding of that process.
8. Communication from the Registrar (Romero)
Will send a hard copy of the report to add to this document.
Enrollment is down 4%, schedule is due soon and the process is moving forward.
New version of the application of degree form is out. Please discontinue any previous form.
Made history by issuing the first ever digital credentials for all students, degree awarding went from 4-6 weeks to 9 days!!!!
RK: 4% drop? HR: its in undergrad, down 6%, even at grad.
DC new forms for graduation sent out as a global. And we can remind and help with the department.
KC: asked about micro-credentialling, we currently do not have that set up yet. The new process is the diploma, this now replaces it and also sends them the diploma.

9. Communication from the Faculty Senate (Rodriquez)
Will send report to add as well.
VPAA Gonzales's report and updated on the director of research position which is in place. We have a new website coordinator and new government liaison.
President discussed the legislative ask. Discussion on communication and plans of campus emergencies.
10. Communication from the Graduate Council (Gloria Gadsden):
Ian gave an update: there is a repeat policy that is going to Senate. Some other items under discussion regarding exit documents and who needs to sign what.
11. Communication from the Administration (Williamson):
Some overview items
A lot of what is approved in AAC varies in who the next steps are, usually the larger the issue the further they have to go. Concentrations have to be approved by the Senate, for new programs it goes to the state. Ian's role is to coordinate those approvals. Just to set up the work we have been doing we have approved 5 new programs since 2020, which have been the first in a very long time.
Big news, nursing hosting their accreditation and pass with flying colors for 10 years for the BSN and 5 years for the Masters level program.
Administration has some interested in shared governance with the AAC, like finding ways to finding micro-credentials or specialties. An Associates Degree (maybe through university studies).
Mario Urioste will be working part time in OIER
Looking for Strategic Planning volunteers
12. Executive Session
13. Adjournment (motion, seconded, unanimous).

Submission Reminders:

- To be added to the Wednesday Meeting Agenda, materials must be submitted by 5:00pm MT on the proceeding Thursday
- Please submit materials to the AAC Chair (Michale Remke) and Secretary (). Correct forms and complete signatures are required or the forms will be returned to the program without being included on the agenda.

- Any proposals requiring a catalog change must be submitted to the AAC no later than **some magical date**
- Final day to submit new materials to AAC during Fall 2024 is – **Some magical date by 5:00 pm**

Please see the next page for current committee assignments:

Note: Rows **highlighted in yellow represent areas where membership changes occurred.**

Text in the color red represents areas where a previous member helped specific roles but the membership has changed, thus **roles in red need to be reappointed.**

Department	Name	Appeals	Program #1	Program # 2	Other
Art & Music	Todd Christensen	Undergrad	Political Science [Chair]	Biology [Chair]	Ballen [Chair]
Biology	Sarah Corey-Rivas		Spanish	Nursing [Chair]	Policy
Business Administration	Rodney Sanchez	Undergrad	Native American Hispano Cult.		Ballen
Chemistry	Nabanita Saikia	Graduate [CHAIR]	Nursing		
Computer and Mathematical Sciences	John Jeffries	Graduate			
Education; Counseling	VACANT				
Education; Curriculum and Instruction	VACANT				
Education; Educational Leadership	Rob Karaba	Graduate	Public Affairs S/A/CJ	Poli Sci [Chair]	
Education; Special Education	VACANT				
Education; Teacher Education	Dawn Berry	Graduate			
English and Philosophy	Benjamin Villarreal	Graduate	Spanish	History [Chair]	Ballen
Exercise and Sport Science	Yongseek Kim (Proxy for William Hayward)	Undergrad			
Forestry	Michael Remke (AAC Chair)		Public Affairs S/A/CJ	Public Affairs (Hist) [Chair]	
History and Political Science	Elaine Rodriguez (Senate Liaison)	Undergrad	Native American Hispano Cult.	Spanish [Chair]	
Languages and Culture	Andrés Sabogal	Undergrad	History		Policy
Library	Kevin Corcoran	Undergrad	Public Affairs (Hist)	Nursing	History

Media Arts and Technology	Mariah Hausman	Undergrad	Biology		
Natural Resources Management	Mike Petronis	Undergrad [Chair]	SSD [Chair]	Biology	Ballen
Nursing	Christopher Young		Native American Hispano Cult.	SSD	Poli Sci
Psychology	Daniel Chadborn	Undergrad		SSD	Policy [Chair]
Social Work	Benjamin Bencomo	Graduate			Policy
Sociology, Anthropology, and Criminal Justice	Kimberly Munro		Public Affairs (Hist)	Poli Sci	