

1. **Roll Call**

Department	Name	Present	Absent	Excused
Art & Music	Todd Christensen	X		
Biology	Sarah Corey-Rivas	X		
Business Administration	Rodney Sanchez	X		
Chemistry	Nabanita Saikia			X
Computer and Mathematical Sciences	John Jeffries	X		
Education; Counseling	Lori Miller	X		
Education; Curriculum and Instruction	KwangJong Park	X		
Education; Educational Leadership	Rob Karaba	X		
Education; Special Education	VACANT			
Education; Teacher Education	Dawn Berry	X		
English and Philosophy	Benjamin Villarreal	X		
Exercise and Sport Science	Yongseek Kim (Proxy for William Hayward)	X		
Forestry	Michael Remke (AAC Chair)	X		
History and Political Science	VACANT			
Languages and Culture	Andrés Sabogal	X		
Library	Kevin Corcoran	X		
Media Arts and Technology	Mariah Hausman	X		
Natural Resources Management	Mike Petronis	X		
Nursing	Christopher Young			
Psychology	Daniel Chadborn	X		
Social Work	Annie Allen			x
Sociology, Anthropology, and Criminal Justice	Kimberly Munro (Secretary)	x		
<b>Ex Officio (VPAA)</b>	Roxanne Gonzales	x		
<b>Ex Officio (Registrar)</b>	Henrietta Romero (Michael Montoya)	x		

<b>Guests in attendance</b>
Joeseeph Milczewski
Veena Parboteeah
Theodore Gonzales
Alice Davis
Jesus Rivas

2. Approval of the Agenda  
13 approve 0 disapprove, 0 abstentions
3. Approval of the Minutes (From 11/20/24):  
  
13 approve 0 disapprove, 0 abstentions
4. Undergraduate and graduate petition committee reports  
No report given
5. Program Review Subcommittee Reports (see attached subcommittee list)
  - a. Native American Hispano Cultural Studies (**Subcommittee chair: New Chair Needed**) – Todd Christensen  
 Q: does anyone know the status of th Hispano Studies review? Where would this pick up?  
 A: Not sure – department working on program review  
 Todd: Willing to join committee and be chair
  - b. Software Systems Design, MSSD, BSSD: (Chair: Mike Petronis): Petronis out, but things moving forward
  - c. Public Affairs, MA (Subcommittee chair: Daniel Chadborn): Everything submitted, Chadborn wrote up report, meeting scheduled at program level next week --

Everything has been submitted, and the report has been sent to the new dean

- d. Biology (Subcommittee chair: Todd Christenson):

Next steps, scheduling meeting with biology to discuss the written report, sending out emails this week to committee and bio faculty to schedule meeting.

- e. Spanish, BA, Minor (**Subcommittee chair: New Chair Needed**)

Sara and Ben current members, needs new member and chair – Mariah joining as committee member, still need a chairship. Mike going to reach out to see status and more information

6. Communication from the Chair (Remke):

[Sharepoint folder here](#)

- a. This is a working SharePoint that anyone with the link can access and can easily be migrated into the final SharePoint that serves as a permanent archive for AAC
- b. Discussion items and action items...: Following senate protocol for “new business,” vs old business – Dr. Remke does not have “power” as chair to call action item, only presenting new business as discussion items, and opening up discussions going forward first prior to calling action items. Things stay discussion items until something is voted to move to action item.
- c. Robert “we can take motion on new business?” A: “yes you can, especially for small items. If folks are comfortable, then absolutely can”

7. Communication from the Registrar (Romero)

Final enrollment count for fall, 1624 U 1119 G, 2743 total. 4% decrease from last year. Spring 25 enrollment 1471 U 1048 G 2019 Overall, a 2% decrease from last year, but still registering/enrollment. Still have open enrollment for short term FERPA re-opening for Spring 25 by the end of the month – lookout for global. Fall 2024 awarding certificate window officially closed: 198 graduated, 100 undergrad, 98 graduate students. Not graduated #s significantly reduced from last year.

Effective Spring of 2024, digital credential program started, so students can claim their degrees/certificates online as well as their printed copies.

8. Communication from the Faculty Senate (Remke)

No real updates, except to include faculty senate in communications such as resignations, etc

9. Communication from the Graduate Council (**Williamson**):

-Repeat course policy approved by board of regents, when students repeat a course taken at the 4000 (undergrad), students can repeat the same course at 5000 if there are enough differences in the course between the two. Students need to do this in advance, no one will flag it prior, students and faculty need to know. Some people are doing it now with petitions after. Email will be sent out

- Two digital certificates approved
- Update to natural sciences codes, going back to question from Nov, the code for biology is shared with Natural Sciences, and if the code can be changed for the natural sciences and biology get their own. Problem with how courses originally filed at the larger NM level. Ultimately State of New Mexico makes those changes, council of graduate dean can make changes (for graduate programs) but undergrad alignments doesnt have recommended body.

Mike P question: “we used to be called life sciences so now at this point, what do we do?”

Answer: Program coordinators and registrar should have conversation about steps forward to have a discussion as to how to best align these codes, specifically biology codes vs natural sciences. We can put forward what we want, but the state would approve it – however there has been no recommendation yet to graduate council because sounds like “creating new programs” in a back door way...part of the issue.

At what point is a concentration a concentration as opposed to a new cip code?

The change is just a program name change, but if we change the cip code, it would change all the natural science ones that are under the same code

-”We can table rest of the dialog for agenda # 11”

“The question comes to what we as AAC want to do vs. What the state allows us to do” -- Ian

10. Communication from the Administration (Gonzales):  
Starting search right away for Dean for social work, putting committee together (using a firm)
  - Beginning search for director of library
  - DNP next month, anticipating approval, hoping to get things going by Fall of 2025
  - Provost search will be going on once Roxanne steps down at end of the month

11. **Old Business:**

- a. [Biology course revision proposal](#)
- b. [Biology program revision: MS Natural Sciences Concentration in Biology](#)  
: Sarah reviewing correspondences with other departments, Henrietta requesting revision since form says “BS” not “MS” so that needs to be updated on the actual word document should this be approved. That can be a quick change.

Mike P: What are even voting on? Can we even vote or do anything until the state approves or disproves

Sarah: Interpretation, discussion and voting in AAC is important because that gets things checked off the list and then it can move up to registrar and grad office

Mike P: Would like to see updated conversation between Natural Sciences and Geology, and Biology

Ian: All Natural Sciences are housed under code “260101” so the three programs are not currently categorized right in the state. So we would need a separate cip code for all the natural sciences separate from biology.

Biology wants to be called “MS in Natural Sciences” which sounds like a different degree program with the state – which we already have, but don't have the alignment with the cip codes.

Henrietta – we may need to have a conversation with the state to actually go through the process of splitting the cip codes. But this is a unique situation for this program”

Daniel “How do we solve this? We do need an answer before a vote, or do we vote and let it move through? We should get an answer prior to a vote so we dont go through the process again. Is it best to move it forward to get the answer

“Henrietta -- we need to know first from the state what to do about the codes and determine”

“Sarah, the point of this committee is to review the academic changes to the program, and the state and naming is a different matter. Just trying to understand who is responsible for what?

“Ian -- we have approval to offer MS in Biology, but the problem is offering it as an MS in biology will affect the other two programs (Environmental Science and Geology) who would be left without a proper cip code, so we should probably talk to the state first.

“Mike P: This should be sorted first”

“Mike Remke” -- Tomas F was part of the conversation, but Forestry never voted on this previously, so Forestry never had the opportunity to discuss this. Concern that there are some shared/overlapping courses, so what happens if these programs start reinventing pre existing classes with different codes. So will we fracture opportunities to collaborate and split enrollment. Department should discuss first”

“Daniel: Seems like we need an answer at state level to know how it will affect the programs more broadly, leaning towards asking for clarification before making an educated decision”

Todd: MAY need a broader cip code that covers or incorporates all

Jesus: We had the conversation with Tomek and Blanca and as long as there was an overlap in courses. The problem is that the name of the program does not align with the state, the problem already exists – since its not in alignment in the state. Does not understand how getting biology in alignment with the state does not affect the other programs, the problem already exists and it is a geology/natural science problem.”

Ian: We award degrees in concentrations: Environmental science and management, geology, and forestry, and biology program – all houses under one degree program (but can pick concentrations). So the issue is will the state allow us to split/categorize the code into two or will we need a new program. Either we have one program (which we do) or if we split it into two cip codes we have to have a program proposal from another program since biology is already approved with its own.

Mike P: Make a motion since we’re going in circles, until after Ian and Henrietta talk to “Larry” or state to find out the proper way to go about this.

Robert second --

Discussion?:

Jesus: The only thing that makes sense is biology have its own cip code, so the solution is a different cip code to accurately represent the programs we already have

Rob: Agree, but those programs should know what the process/procedure looks like first and will those programs be able to offer degrees once the cip code gets split/changed

Daniel: In favor with the name change, but agrees that the codes should be fixed first and we should have the information first prior to going through this whole process that can affect other programs down the road

Jesus: This will not create a problem that they already have, they are giving degrees that do not accurately represent them

Ian: This is a university issue – there are two options, we could use an interdisciplinary science option.

Motion to table this discussion until CIP code process and affected department perspectives are clarified and addressed.

13 approved, 0 opposed, 0 abstentions – motion carries

Links shared on cip codes:

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>

<https://nces.ed.gov/ipeds/cipcode/cipdetail.aspx?y=56&cipid=89827>

- c. [SCMT course revisions](#):
  - i. [SCMT 4140](#)
  - ii. SCMT 6100
  - iii. [Additional syllabi here](#)

Mike P motion approves course revisions:

15 in favor, 0 opposed 0 abstentions, approved.

Mike will push it through to the senate.

12. **New Business:**

a. [PSYC MS Program revision](#)

Daniel: Only difference is form is a little clearer and “side by side” a little more readable, its just core vs. Electives. Trying to go through psych program and streamline things, this does not affect clinical track, but this is for the general track, which has been locked into a clinical focus – goal of department is trying to revise to add a little more streamlining and applicability for students so they can tailor it to fit better given their interests, and helps open up a little more elective wise so students can do more general/having focus on just clinical. It may affect some clinical courses, but clinical is strong already, it may just help students who need to graduate who need broader electives and can help for the future as far as finding coursing or programmatic offerings or special topics offerings towards their interests. Trying to anticipate more flexibility for masters students

Mike P: makes motion to approve, seconded

Discussion items: sounds good,

Motion to approve program revision

17 approve

0 abstain

0 opposed

Motion approved!

b. Revision of MSN, DNP Nursing Program – Admission Requirements

Dr. Alice Davis presenting, executive director of nursing programs: Request to make an exception for the MS in nursing which is FNP speciality, admission criteria states students must come from regionally accredited BSN program, which is hindering admissions – since there are regionally and nationally accredited universities. Want to change it to a National Accredited program which would bypass the

All students come in with RN license which means they have taken a national accreditation to get that license, and they must have come from a Nationally Accredited programs, they already have been accredited by 2 separate national accreditation programs, ACEN, CCNE – so requesting that the requirement that students coming from a regional accredited with a BS in nursing be waved to the National Accredited program(s).

Question: Henrietta – do National Accredited institutions list those accreditations in their transcripts for the admissions teams so that the team doesnt have to do additional research on those specific students.

So is there something on the transcript so that the admission team does not

A: “I dont know, would have to look into every applicant to see what the school standards are”

Henrietta: Because there is no full proposal for the DNP, dont have a way to affectively review proposal until the materials come through the DNP approval since it hasnt been approved --

Daniel: is this HLC approved?

Henrietta: National means they are recognized by Department of Ed, not necessarily HLC

Daniel: So this will broaden the students applicable to our program...? Ie. Diploma mill

Alice: Nursing is heavily regulated so any student would come from one of the two nursing agency reviews, no student would be allowed in without a nursing license/certification.



Roxanne: No student can get accreditation without going through a rigorous program.

Motion by Daniel to approve with the changes in DNP language removed – 17 approved Dr. Remke

13. Executive Session

14. Adjournment

15. Executive Session

16. Adjournment

12. Executive Session

13. Adjournment

<b>Department</b>	<b>Name</b>	<b>Appeals</b>	<b>Program #1</b>	<b>Program # 2</b>	<b>Other</b>
Art & Music	Todd Christensen	Undergrad	Political Science; Native American Hispano Cult [Chair]	Biology [Chair]	Ballen [Chair]
Biology	Sarah Corey-Rivas	Graduate	Spanish	Nursing [Chair]	Policy
Business Administration	Rodney Sanchez	Undergrad	Native American Hispano Cult.		Ballen
Chemistry	Nabanita Saikia	Graduate [CHAIR]	Nursing		

Computer and Mathematical Sciences	John Jeffries	Graduate			
Education; Counseling	Lori Miller				
Education; Curriculum and Instruction	KwangJong Park				
Education; Educational Leadership	Rob Karaba	Graduate	Public Affairs S/A/CJ	Poli Sci [Chair]	
Education; Special Education	VACANT				
Education; Teacher Education	Dawn Berry	Graduate			
English and Philosophy	Benjamin Villarreal	Graduate	Spanish	History [Chair]	Ballen
Exercise and Sport Science	Yongseek Kim (Proxy for William Hayward)	Undergrad			
Forestry	Michael Remke (AAC Chair)	Undergrad	Public Affairs S/A/CJ	Public Affairs (Hist) [Chair]	
History and Political Science	Vacant			Spanish [Chair]	
Languages and Culture	Andrés Sabogal	Undergrad	History		Policy
Library	Kevin Corcoran	Undergrad	Public Affairs (Hist)	Nursing	History
Media Arts and Technology	Mariah Hausman	Undergrad	Biology	Spanish	
Natural Resources Management	Mike Petronis	Undergrad [Chair]	SSD [Chair]	Biology	Ballen
Nursing	Christopher Young		Native American Hispano Cult.	SSD	Poli Sci
Psychology	Daniel Chadborn	Undergrad		SSD	Policy [Chair]
Social Work	Annie Allen	Graduate			Policy

Sociology, Anthropology, and Criminal Justice	Kimberly Munro		Public Affairs (Hist)	Poli Sci	
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